

# Translation Reimbursement: Ohio's State Tests and Ohio's Alternate Assessment

The Ohio Department of Education and Workforce (Department) reimburses districts and schools for translation and interpretation services provided to students participating in Ohio's State Tests (OST) and the Alternate Assessment for Students with the Most Significant Cognitive Disabilities (AASCD).

- The Department processes reimbursements; Cambium Assessment, Inc. does not.
- **OST:** The reimbursement rate for OST is \$90 per translated test administration for each part of the test (i.e., Part One = \$90 and Part Two = \$90).
- **AASCD:** The reimbursement rate for the AASCD is \$180 per translated test administration for each test (e.g., Mathematics = \$180 and Science = \$180).
- The reimbursement request is by district, not by building.
- Please submit only one reimbursement request per district per testing season (fall and spring) for OST and one reimbursement request per district per year for AASCD.
- Please submit reimbursement requests for fall testing by end of February and spring testing by June 30<sup>th</sup> of each school year.
- There is no reimbursement for mileage.
- There is no reimbursement for the OST English language arts (ELA) tests since these tests must be administered in English only.
- Information on translations for the AASCD ELA tests can be found in the [AASCD Test Administration Manual](#).
- All student responses on tests must be submitted in English. Responses in a language other than English will not be scored. For all tests other than ELA, students' responses in languages other than English must be translated into English. Translating student responses into English is reimbursable.
- The Department does not maintain a list of translators; districts and schools may wish to share their lists of translators. Districts may find translators at translation companies, local community organizations for refugees and immigration centers, religious institutions, colleges and universities, and hospitals.

Please direct questions about reimbursement procedures to [Noel.Nethers@education.ohio.gov](mailto:Noel.Nethers@education.ohio.gov). Please direct questions about translation procedures to [David.Brauer@education.ohio.gov](mailto:David.Brauer@education.ohio.gov).