

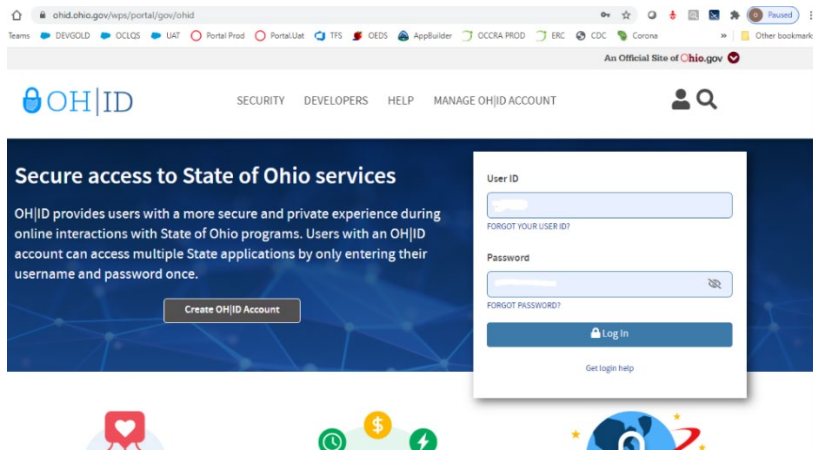
How to log on to the Ohio Child Licensing and Quality System (OCLQS)

LOGGING IN AS AN ODE USER:

1. Create or have an [OH-ID](#) account.
2. Your local OEDS administrator or superintendent must set up those roles for staff members who will be working in OCLQS. **E-mails in OEDS must be set Primary and Public.**

Please note: Each staff member should only be set to one access role (see the assigning roles document)

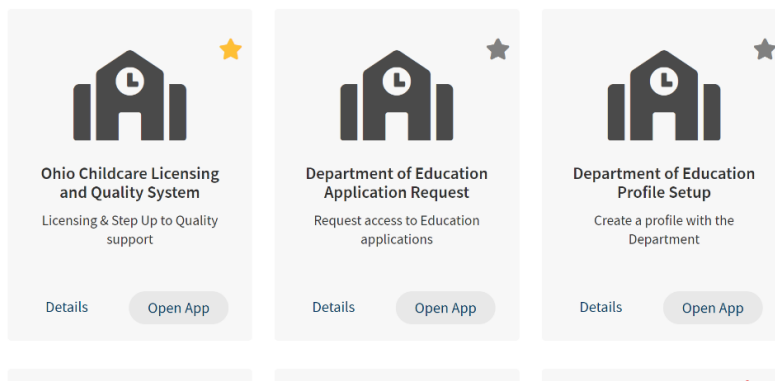
3. Log into our OHID account



4. Click on **OCLQS App**

My Apps

Click the star to pin your favorite apps to the top of the page.



If you are unable to log in to OCLQS after following these steps, e-mail oelsr.licensing@education.ohio.gov for support.