

EMIS Release Notes – New Collection Request

Collection Request Name: Beginning of Year Student Collection (FY23)

Collection Request Description: This collection is required for all traditional districts, JVSDs, ESCs, and state-supported schools. The source files are the FC, FD, FE, FL, FN, FS, GD, GE, GG, GI, GJ, GQ and DN Record types labeled with the S data set. Data must be uploaded in EMIS Manual format through the Data Collector Data Sources tab. This collection request is for the data for school funding, federal reporting, and other required Department reporting.

Collection Request Short Name: FY23-S-TRAD Init

Manifest Code Name: 2023S1TRD

Collection Request Planned Release Version: 1

Planned Availability Date: 8/15/2022

Submission Date Range: 8/15/2022 – 12/19/2022

Organization Types That Must Report:

- Traditional districts
- JVSDs
- ESCs
- State-supported schools

Major Change from Prior FY Version:

- Updated Level 1 Validation check to only allow PS grade students who are ages 3-5 to be reported with the disability condition option 16 (developmental delay; see Change 23-34).
- Updated Level 1 Validation check to update the cutoff date for grade level PS students to be 3 years old as of Oct. 31 (see Change 23-35).
- Added the Extended School Year (ESY) Services (GE180) element to the Student Special Education (GE) Record to collect extended school year data. Also added three program codes to collect this information (see Change 23-58).
- Updated Level 1 Validation check (GD.0005) to set the minimum number of Total Discipline Days to .01 to match EMIS Manual guidance (see Change 23-59).
- Added the following Level 1 Validation checks (see Change 23-60):
 - MR.0060 – Only preschool students can report program code 220300.
 - MR.0061 – Critical error when a preschool student with a disability has reported program code 220300 - verify that information has been reported correctly.
 - MR.0062 – Program code 220300 has been reported for a preschool student without a disability.
- Added the following Level 1 Validation checks (see Change 23-62):
 - FD.1007 – Preschool students can only report English Learner Status Element option Y or N.
 - FD.1008 – English Learner Status Element option Y should only be reported for kindergarten students if it is their 3rd year of kindergarten.
 - FD.1009 – English Learner Status Element option S should only be reported for kindergarten students if the student has repeated kindergarten.
 - FD.1010 – English Learner Status Element option M should only be reported for kindergarten students after the student has completed the OELPA assessment.
- Added a warning validation check when Sent Reason JP has been report for preschool students (see

Change 23-112).

Data Sources Supported: FC, FD, FE, FL, FN, FS, GD, GE, GG, GI, GJ, GQ, and DN flat files

Level 1 Reports Included:

- Counts of DN Records Excluded
- Enrollment Headcount Detail Report (Current Students)
- Enrollment Headcount Detail Report (Prior Students)
- Enrollment Headcount Detail Report (Future Students)
- Enrollment Headcount Summary Report (Current Students)
- Excluded Records
- Missing Report – Organization Attribute (DN)
- Missing Report – Student

Level 2 Reports Included:

[Report explanations](#) can be found on our website. The Gen Issues report explanation includes content and contact information regarding each report.

- (FTED-001) FTE Detail Report
- (FTED-003) FTE Adjustments Report
- (FTES-xxx) FTE Summary Reports
- (STAT-001) Level 2 Status Report

The following reports will be run at a later date:

- (FCCD-001) Federal Child Count Detail Report
- (FCCS-001) Federal Child Count Statement of Assurances Report
- (GNIS-xxx) Gen Issues Reports
- (TUIT-001) Educating District Tuition - 1st Funding Window
- (TUIT-002) Resident District Tuition – 1st Funding Window

Outstanding Issues: None known at this time

Release Note Date: 8/15/2022