EMIS Release Notes – New Collection Request

Collection Request Name: End of Year Student Collection (FY23)

Collection Request Description: This collection is required for all traditional districts, JVSDs, ESCs, and state-supported schools. The source files are the FB, FC, FD, FE, FL, FN, FS, FT, GD, GE, GG, GI, GJ, GQ, DN, and DT Record types labeled with the S data set. Data must be uploaded in EMIS Manual format through the Data Collector Data Sources tab. This collection request is for the data for school funding, federal reporting, and other required Department reporting.

Collection Request Short Name: FY23-S-TRAD Final

Manifest Code Name: 2023S3TRD

Collection Request Planned Release Version: 1

Planned Availability Date: 5/4/2023

Submission Date Range: 5/4/2023 – 7/19/2023

Organization Types That Must Report:
- Traditional districts
- JVSDs
- ESCs
- State-supported schools

Major Change from Prior FY Version:
- Added the Level 2 (ENRL-003) Student English Learner Status Report (see Change 23-120).
- Added Level 1 validation (warning/critical) checks to highlight cases where a DN attribute is very close to the end of the statewide testing window for assessments ASMTFG3ELA, ASMTSPRELA, and ASMTSPRMSS to help districts in case they are reporting inaccurately (see Change 23-145):
    - DN.0040 – the attribute start date is within 6-10 days of the end of the test window
    - DN.0041 – the attribute start date is within 5 days of the end of the test window
    - DN.0042 – the attribute start date is a weekend day
- Updated Level 1 validation check GE.0023 to include NIEP (see Change 23-149).
- Updated Level 2 FTE reports removing rows where the value of the FTE across all dates is zero. This will also ensure that the row counts displayed for each report match the number of rows in the report:
    - (FTES-005) FTE Daily Summary Report–Students District is Educating
    - (FTES-006) FTE Daily Summary Report–Students Initially Funded at District
    - (FTES-007) FTE Daily Summary Report–Transfers

Data Sources Supported: FB, FC, FD, FE, FL, FN, FS, FT, GD, GE, GG, GI, GJ, GQ, DN, and DT flat files

Level 1 Reports Included:
- Counts of DN Records Excluded
- Enrollment Headcount Detail Report (Current Students)
- Enrollment Headcount Detail Report (Prior Students)
- Enrollment Headcount Detail Report (Future Students)
- Enrollment Headcount Summary Report (Current Students)
- Excluded Records
- Missing Report – Organization Attribute (DN)

- Missing Report – PhysEd Only Organization Attribute (DN)
- Missing Report – Student

Level 2 Reports Included:
[Report explanations](#) can be found on our website. The Gen Issues report explanation includes content and contact information regarding each report.

- (CCPL-xxx) CCP Reports
- (FLICS-001) FLICS Student Enrollment Report
- (FTED-001) FTE Detail Report
- (FTED-002) FTE Adjustments Report
- (FTES-xxx) FTE Daily Summary Reports
- (GNIS-xxx) Gen Issues Reports
- (Grad-xxx) Grad Cohort Reports
- (STAT-001) Level 2 Status Report
- (TUIT-xxx) Tuition Reports
- (WCKD-xxx) Where Kids Count Reports

Outstanding Issues: None known at this time

Release Note Date: 5/4/2023