

## EMIS Release Notes – New Collection Request

**Collection Request Name:** Five-Year Forecast – Initial Required Collection (FY23)

**Collection Request Description:** This collection is required for all traditional districts and JVSDs. The five-year forecast is a financial projection that consists of three years of historical data, projections for the current year and four ensuing years, the ADM forecast, and a summary of key assumptions. This collection request is for updating the initial school year submission and will meet the requirement to submit during the mandatory spring window. The source file is the QF Record types labeled with the P data set. Data must be uploaded in EMIS Manual format through the Data Collector Data Sources tab. An attachment is required to be submitted as a .pdf or .txt with the assumptions/notes reported (in lieu of emailing a file to the ODE Office of School Finance).

**Collection Request Short Name:** FY23-P-FYF 1 Req

**Manifest Code Name:** 2023P0000

**Collection Request Planned Release Version:** 1

**Planned Availability Date:** 9/7/2022

**Submission Date Range:** 9/7/2022 – 11/30/2022

**Organization Types That Must Report:**

- Traditional districts
- JVSDs

**Major Change from Prior FY Version:** None

**Data Sources Supported:** QF flat file

**Attachments Supported:** .pdf or .txt files up to 20MB

**Level 1 Reports Included:** None

**Outstanding Issues:** None known at this time

**Release Note Date:** 9/7/2022