

EMIS Release Notes – New Collection Request

Collection Request Name: Staff and Course Collection – Initial (FY22)

Collection Request Description: This collection is required for all EMIS reporting entities. The initial collection includes staff employed any time in FY22 and staff who were employed as of the end of the FY21 school year who are no longer employed as of the beginning of this school year. It also includes Course Master, Student Course, and related data for the entire school year. The source files are the CC, CI, CJ, CK, CL, CM, CN, CP, CU, CV, and GN Record types labeled with the L data set. Data must be uploaded in EMIS Manual format through the Data Collector Data Sources tab. Some staff data may be collected via SIF in those districts using USPS.

Collection Request Short Name: FY22-L-Stf Crs Init

Manifest Code Name: 2022L1STR

Collection Request Planned Release Version: 1

Planned Availability Date: 9/23/2021

Submission Date Range: 9/23/2021 – 1/28/2022

Organization Types That Must Report: All EMIS reporting entities

Major Change from Prior FY Version?

- *Change 22-38:* Earned credits can now be reported in the Initial Staff and Course (L) Collection.
- Added Level 1 validation error – CU.0001(b). Element CU050, Employee ID, on the Staff Course (CU) Record will be fatal if the length of the element is less than 9.
- Added Level 2 reports:
 - (CTAC-102) CTE Concentrator Accountability FY POC Missing
 - (CTAC-103) CTE Concentrator Accountability FY POC Unexpected

Data Sources Supported:

- USPS SIF for Staff Demographic (CI) and Staff Employment (CK) Records only
- All other records as flat files via Data Sources upload

Level 1 Reports Included:

- Staff Missing Report

Level 2 Reports Included:

The following reports will be run at a later date:

- (TLCS-001) Teacher Licensure Course Status Report
- (STAT-001) Level 2 Status Report
- (CTEA-xxx) CTE FTE Reports
- (CTEA-xxx) CTE FTE Daily Summary Reports
- (GNIS-xxx) Gen Issues Reports (13 total)

Outstanding Issues: None known at this time

Release Note Date: 9/23/2021