

## EMIS Release Notes- New Collection Request

**Collection Request Name:** Five Year Forecast - Final Optional (FY18)

**Collection Request Description:** Collection required for all city, exempted village, local, and joint vocational school districts. Five year forecast is a financial projection which consists of three years of historical data, projections for the current year and four ensuing years, the ADM forecast, and a summary of key assumptions. This collection request is for updating the initial school year submission. Source file for the QF Record type must be uploaded in EMIS Section 7 format through the Data Collector Data Sources tab. An attachment is required to be submitted as a .pdf or .txt with the assumptions/notes reported (in lieu of emailing a file to the ODE Office of School Finance).

**Collection Request Short Name:** FY18-P-FYF 3 Opt

**Manifest Code Name:** 2018P3OPT

**Collection Request Planned Release Version:** 1

**Planned Availability Date:** 6/1/2018

**Submission Date Range:** 6/1/2018 - 8/10/2018

**Organization Types That Must Report:** Collection required for all city, exempted village, local, and joint vocational school districts.

**Major Change from Prior FY Version?** Assumptions must be submitted via a .txt or .pdf file via the Data Collector. Also, the Level 1 warning errors regarding rounding have been removed and replaced with fatal errors for differences outside an acceptable threshold. These exceptions, along with any missing rows, will cause the collection to not be submittable to ODE.

**Data Sources Supported:** Non-SIF flat file format, per file layout in Section 7.2 of the EMIS Manual

**Attachments Supported:** Yes, .pdf or .txt files up to 20MB

**Level 1 Reports Included:** No Level 1 reports are included

**Outstanding Issues:** No Outstanding issues are known

**Release Note Date:** 6/1/2018