

FY 2009 ODE EMIS MANUAL

Appendix B: Assignment Areas



Version 1.0
September 16, 2008

APPENDIX B REVISION HISTORY

Version	Change	Description
0.1	544	Deleted multiple assignment areas, added Special Ed K-12 assignment area, and modified a few other assignment areas.

The revision history provides a means for the readers to easily navigate to the places in the manual where updates have occurred. Where there has been a significant change or update it will be highlighted. Minor changes, such as typos, formatting, and grammar are not highlighted.

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ASSIGNMENT AREAS

Assignment areas are codes that more completely define a position assignment. .

Table 1. Assignment Area Codes and Definitions

Assignment Area	Definition
999050	<p>Art Education K-8 Education comprised of the organized body of subject matter or related courses involving primarily visual, tactile, and kinesthetic expression. Included in instruction are the two-dimensional forms such as drawing, painting, or printmaking; the three-dimensional forms such as sculpture or pottery; other spatial concepts such as architecture and design for the performing arts; and the history and theory of art. Emphasis is placed upon the aesthetic and creative factors of visual forms.</p>
999140	<p>Title I Programs An assignment area which provides instructional programs to meet the special needs of educationally deprived children, including disadvantaged youth; migrant children; handicapped, orphaned, and neglected and delinquent children.</p>
999350	<p>Food Services An assignment area that performs the activities concerned with providing food to students and staff in a school district. This area includes preparing and serving regular and incidental meals, lunches, or snacks in connection with school activities and food delivery.</p>
999370	<p>General Education An assignment to a licensed staff member to instruct pupils.</p>
999380	<p>Gifted and Talented Programs and projects designed to provide appropriate educational services to gifted children at preschool, elementary, and secondary levels; development and dissemination of information pertaining to such education; in-service training of educational personnel working with gifted children and their supervisors; leadership training, including internships; and model or exemplary projects.</p>
999412	<p>Preschool Special Education - (Early Education of the Handicapped) This assignment area is to be used by school districts for preschool special education coordinators, supervisor/managers, directors, and/or staff who serve preschool age students with disabilities either in a center-based, itinerant program, or via related services. This assignment is to be used for all staff members serving preschoolers with disabilities, including SLPs.</p>
999413	<p>Preschool Handicapped Itinerant (Early Education of the Handicapped) This assignment area is to be used by school districts for teachers who serve students with disabilities in an itinerant program.</p>
999414	<p>Special Education K-12 Specially designed instruction, at no cost to the parent, which meets the unique needs of a handicapped child, including classroom instruction, instruction in physical education, home instruction, and instruction in hospitals and institutions. This assignment area can be used for teachers, supervisors, coordinators, and directors of special education programs.</p>
999418	<p>Physical Education K-8 The body of related subject matter and activities in physical education and recreation.</p>

Assignment Area	Definition
999520	<p>Maintenance/Construction/Grounds Assignment areas which perform school district plant housekeeping, servicing, and security services consisting of such activities as: cleaning; operating heating, ventilating and air conditioning systems; guarding and caring for school property, and servicing building equipment; also an area which may maintain grounds owned, rented, or leased, and used by the school district.</p>
999570	<p>Music Education K-8 The fine art that utilizes sounds in time in a meaningful and organized manner. Subject matter and activities in music are designed to impart the skills and knowledge necessary for the understanding, appreciation, creation, performance, and enjoyment of music.</p>
999725	<p>Vocational Special Education Coordinator Services Services provided by the Vocational Special Education Coordinator include assisting students with disabilities who are enrolled in programs offered by a career technical planning district or joint vocational education school district by: collaborating with referring district officials, parents, and instructional personnel in developing the IEP and career-technical education program; providing support to general and career-technical teachers in the design and delivery of differentiated instruction for students with disabilities, to ensure their access to and progress in the general education curriculum; providing supplemental instruction to those students with disabilities requiring intensive support; serving as a liaison to the referring district and to the student's home; collaboratively monitoring progress of student with disabilities on a continuous basis and assisting the work-study coordinator in follow-up studies.</p>
999790	<p>Transportation Services An assignment area consisting primarily of the operation of vehicles such as buses, trucks, or automobiles used in the service of the school district.</p>
999800	<p>Career-Technical Programs/Career Pathways An assignment to a staff member to provide instruction to students to help develop skills, knowledge, and abilities needed for occupational employment.</p>
999805	<p>Career-Technical Education-Apprenticeship Program An assignment area that includes worksite based career-technical education apprenticeship programs. Includes any career-technical content area.</p>
999895	<p>Career Assessment Specialist Services (formerly called Vocational Evaluation) Services provided by a career-assessment specialist including assessing students' interests, aptitudes, work behaviors, etc. in order to develop an individualized comprehensive report.</p>