

EMIS Focused Training – Gifted Q & A
December 2023

Below are some of the questions that were asked during the EMIS Focused Training – Gifted sessions held on December 4 and 7, 2023. The questions are in order by topic and include the answer and, in many cases, a link to EMIS documentation where the information can be found. Questions received via Teams Chat and the phone have been included. These Q&A documents, as well as training schedules and presentations, are available on our [EMIS Focused Training webpage](#). Note that the [EMIS Manual](#) continues to be the authoritative source for EMIS reporting guidance.

Data Reporting

- Q1** *What does the March 31 reporting deadline pertain to in terms of the report card?*
- A1** To be deemed identified for the current year’s report card, a student must be identified no later than March 31 of that school year. Data does not need to be reported in EMIS by March 31; this simply means the district must have the test score showing the student met the criteria to be identified as gifted no later than that date. Students identified on April 1 or later will be included in their school and district’s calculation for the first time in the following school year. See [2022-2023 Gifted Performance Indicator Technical Documentation](#).
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- Q2** *Should a teacher teaching gifted and regular courses be reported with the 999380-Gifted and Talented or 999370-General Education K-12 Assignment Area (CK220) code?*
- A2** This teacher should be reported with two Staff Employment (CK) Records – one for each position. See [EMIS Manual Section 3.4](#).
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- Q3** *What does the resident/sending district report for gifted students enrolled in a gifted course or receiving gifted services at a career center?*
- A3** The resident/sending district only reports identification on the Student Gifted Education (GG) Record in the appropriate Gifted Identified (GG4xx) elements, but they report N in the Gifted Served (GG5xx) elements. The career center reports the services – gifted course enrollment and/or gifted program codes but does not report the gifted record. See [EMIS Manual Sections 2.9, 2.10, and 4.2](#).
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