Level 2 Report Explanation:

Where Kids Count Summary Report

The purpose of this summary report explanation is to assist EMIS Coordinators in reviewing the Where Kids Count Report at the grade level.

Ohio | Department of Education

EMiS
Education Management Information System

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REVISION HISTORY

The revisions to this document are listed in the table below.

Date	Description
5/9/19	Initial Version

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FUNCTION AND PURPOSE

Every traditional district, JVSD, ESC, community school, and STEM school that receives a Where Kids Count Report will also receive a Where Kids Count Summary Report, which is a Level 2 report that can be found in the Data Collector.

The Where Kids Count Summary Report can be used by districts at the building and grade levels to find anomalies in reporting the Majority of Attendance (MOA) IRN across time. This report should be used in concert with the Where Kids Count Report and may therefore be useful to district administrators as well as the district EMIS coordinator.

If this report explanation—in concert with the EMIS Manual—does not answer your questions or help you to resolve your issues with the Where Kids Count Summary Report, then the normal path to getting help with EMIS reporting should be followed. The first point of contact should be the EMIS coordinator, followed by the Information Technology Center, then the EMIS Helpdesk, and finally ODE EMIS directly.

PROCESS DESCRIPTION

Each row on the Where Kids Count Summary Report represents a MOA IRN, grade level, and counts of students reported at said MOA IRN and grade level. The criteria for the Where Kids Count Report are derived from the Student Standing (FS), Student Attributes – Effective Date (FD), and Student Attributes – No Date (FN) Records.

REPORT

Collections and Records

In general, this report will include the most recently reported data. The records used include the Student Standing (FS), Student Attributes–Effective Date (FD), and Student Attribute – No Date (FN) Records. From these, the elements in *Table 1* are used.

Table 1. Submitted Data Used in Creating the Where Kids Count Report

Element Name	Record Field #
State Equivalent Grade Level	FD090
Majority of Attendance IRN	FN220

Layout and Fields

The Where Kids Count Summary Report is a Level 2 Report in the Data Collector. The report name is *(WKCD-002) Where Kids Count Summary*. As with other Level 2 reports, it is possible to view the entire report or portions of the report by Severity Code.

Collection Request / Report Name	LEA	Fatal	Critical	Warn	Info	Total	Category	Data Set	Process Date	Last Upd Date	Submission
▼ SOES End of Year Student Collection (FY19) (2019SBODE)											(Count: 1)
✅ (WKCD-002) Where Kids Count Summary	Hogwarts_000222	0	0	13	12	25	Student	S	04/15/19 00:00	04/24/19 00:00	12 Unknown

Given the number of fields appearing on this report, a complete picture is not provided in this report explanation. Only the first columns appear in the table below; however, all fields are listed out below the table, with explanations or definitions provided as warranted.

RPTING LEA IRN	SEVER-ITY CODE	STATE EQUIV GRADE LEVEL CODE	MAJORTY OF ATTND IRN	ORG NAME	PY STU-DENT COUNTS	PY OVRL STUDENT COUNTS	PY PER-CENT OF TOTAL
123456	C	01	234567	Hogwarts El-ementary	46	101	45.56

RPTING LEA IRN (Local Education Agency IRN). The IRN of the district that is educating the student.

SEVERITY CODE. Every row on the Where Kids Count Summary Report will be assigned a Severity Code. The codes and their descriptions are as follows.

Table 2. *Severity Codes*

Severity	Description	Criteria
C	Critical	PERC CHANGE < -19.99 or > 19.99
W	Warning	PERC CHANGE Between -19.99 and -7.51 or Between 7.51 and 19.99
I	Informational	PERC CHANGE Between -7.5 and 7.5

STATE EQUIV GRADE LEVEL CODE (State Equivalent Grade Level Code). The State Equivalent Grade Level as reported in the Student Attributes – Effective Date (FD) Record (see Section 2.5 of the EMIS Manual).

MAJORTY OF ATTND IRN (Majority of Attendance IRN). The MOA IRN as reported in the Student Attributes – No Date (FN) Record (see Section 2.6 of the EMIS Manual) for the current year. Note that there may be rows reported at the state level, represented by ****** in this field, as well as rows at the district level, represented by the District IRN in this field.

ORG NAME (Organization Name). Represents the name of the entity from OEDS-R. For rows with the MOA IRN reported as the district's IRN, the name will appear as **DISTRICT_LEVEL**. Likewise for the MOA IRN reported as '******', the name will appear as **STATE_LEVEL**.

PY STUDENT COUNTS (Prior Year Student Counts). Represents the count of students during the Prior End of Year Student Collection at the MOA IRN and Grade Level.

PY OVRL STUDENT COUNTS (Prior Year Overall Student Counts). Represents the total count of students during the Prior End of Year Student Collection at the Grade Level for all buildings within the district.

PY PERCENT OF TOTAL (Prior Year Percent of Total). Represents the PY STUDENT COUNTS divided by the PY OVRL STUDENT COUNTS to obtain the percent of students at the MOA IRN and grade level during the Prior End of Year Student Collection.

CY STU-DENT COUNTS	CY OVRL STUDENT COUNTS	CY PER-CENT OF TOTAL	PERC CHANGE
19	147	12.92	12.92

CY STUDENT COUNTS (Current Year Student Counts). Represents the count of students during the current Student Collection at the MOA IRN and Grade Level.

CY OVRL STUDENT COUNTS (Current Year Overall Student Counts). Represents the total count of students during the current Student Collection at the Grade Level for all buildings within the district.

CY PERCENT OF TOTAL (Current Percent of Total). Represents the CY STUDENT COUNTS divided by the PY OVRL CTUDENT COUNTS to obtain the percent of students at the MOA IRN and grade level during the current Student Collection.

PERC CHANGE (Percent Change). Represents the CY PERCENT OF TOTAL minus the PY PERCENT OF TOTAL to get the absolute change across the two years. Refer to the Severity Code for the criteria for amount of change across time breakdowns.