

# **Level 2 Report Explanation: Newly Assigned to Grad Cohort Report**

The purpose of this report explanation is to assist EMIS Coordinators in reviewing the  
Newly Assigned to Grad Cohort Report.



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## REVISION HISTORY

The revisions to this document are listed in the table below.

Date	Description
2/6/20	Initial version posted.

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# NEWLY ASSIGNED TO GRAD COHORT REPORT

## FUNCTION AND PURPOSE

All traditional districts, community schools, and STEM districts that graduate students receive the Newly Assigned to Grad Cohort Report. This Level 2 report can be found in the Data Collector.

The Newly Assigned to Grad Cohort Report is an informational report designed to assist districts in providing a detailed look at which of their students have been assigned to a cohort during the current data reporting year. This report will be available in the Midyear and End of Year Student (S) Collections and the Graduation (G) Collection. This report was designed to provide a clear picture and give scope to the district's students that have been newly assigned to a grad cohort during the current reporting school year. This report may be useful to district administrators as well as the district EMIS coordinators.

## PROCESS DESCRIPTION

The information in the Newly Assigned to Grad Cohort Report is pulled from the Grad Cohort Status reports (GRAD-xxx, excluding the GRAD-999 report) listed in the same Level 2 reports area.

The rows for students on the report are pulled from the various current Grad Cohort Status Level 2 reports for students that have a value in the ADD COHORT BY GRAD EVENT CODE column on the Grad Cohort Status Level 2 reports.

The criteria that placed the students on the Grad Cohort Status Level 2 reports should fall into one of the following categories:

1. Students who appear in the denominator for the district in their graduation cohort (GR0000);
2. Students who count at the state level as a result of a business rule or decision (GR9998);
3. Students who have exited the cohort (GR9999);
4. Students who have been reported in the current year, but are not accountable at your district (GR9997); or
5. Students for whom your district was accountable last fiscal year, but for whom your district is not accountable this year.

## REPORT

### *Layout and Fields*

An example of the report can be seen below.

This is a Level 2 report in the Data Collector. The fields listed below are shown once a student has been inserted into the report. Given the number of fields appearing on this report, a complete picture is not provided in this report explanation. All common fields are listed out below, with explanations or definitions provided as warranted.

RPT DEST IRN	ERR SEV CODE	SSID	EMISID	LAST NAME	FIRST NAME	MID-DLE NAME	LEVEL 2 REC TYPE	REC TYPE DESCR	RESULT CODE
012345	I	HW1234567	12345	Granger	Lily	June	GRAD-002	Newly Assigned to a Grad Cohort	GR0000

***RPT DEST IRN (Report Destination IRN).*** The IRN of the district receiving the report.

**ERR SEV CODE (Error Severity Code).** Every row on the Grad Cohort Reports is assigned a Severity Code. The codes found on this report and their descriptions are as follows.

*Table 1. Severity Codes*

ERR SEV CODE	Description
I	Informational

**SSID (Statewide Student Identifier).** The state assigned unique identifier for a student.

**EMISID (EMIS Student ID Number).** This is the district-determined number used by districts for student tracking. For more information on EMISIDs, see *EMIS Manual Section 2.2: Student Demographic (GI) Record*.

**LAST NAME.** The last name of the student as reported through the most recent Student “S” Collection.

**FIRST NAME.** The first name of the student as reported through the most recent Student “S” Collection.

**MIDDLE NAME.** The middle name of the student as reported through the most recent Student “S” Collection.

**LEVEL 2 REC TYPE CODE (Level 2 Record Type Code).** Every row on the report is assigned a Level 2 Record Type Code and this code will be the same for all rows in the report. The Level 2 Record Type Code for this report is: GRAD-002.

**REC TYPE DESCR (Record Type Code Description).** The record Type Description for this report is: Newly Assigned to a Grad Cohort.

**RESULT CODE.** A code that indicates why the row was generated.

**RESULT DESCR (Result Code Description).** Following are the result codes and result code descriptions for the Grad Cohort Reports.

- GR0000 Students in the denominator of a district (Process Description 1)
- GR9998 Students that count at the state level (Process Description 2)
- GR9999 Students that have exited the cohort (Process Description 3)
- GR9997 Students that are not accountable for the district (Process Description 4, 5)

**ACNTBL LEA IRN (Accountability LEA IRN).** Indicates the district to which a student has been assigned for accountability purposes.

**SRC LEA IRN (Source LEA IRN).** The district IRN that provided the data that was used to determine the accountability LEA IRN.

**ACNTBL ORG IRN (Accountability Organization IRN).** The Attending Building IRN to which the student has been assigned for accountability purposes.

**SRC ATNDNG ORG IRN (Source Attending Organization IRN).** The Building IRN the student was attending at the time the accountability IRN was set.

**COHORT YEAR.** The initial year the student is/was expected to graduate in. After the initial year the student is assigned a cohort, the assignment will not change.

**DENOM FLAG (Denominator Flag).** A student placed in the denominator for the district is indicated with a Y, otherwise an N will be assigned. A value of Y indicates that the student is in the graduation rate for your district. The N value indicates that a student is not in your graduation rate.

**NUMER FLAG (Numerator Flag).** A student placed in the numerator for a district is indicated with a Y otherwise an N will be assigned. A value of Y indicates that the student is in the graduation rate numerator for your district. The N value indicates that a student is not in your graduation rate numerator.

**REPORTED YEAR.** The last year the student was enrolled in your district.

**STATE EQUIV GRADE LEVEL CODE.** The most recent student grade level reported by your district.

**SUMTV RACE ETHNIC CODE.** The most recent Race/Ethnicity Element reported by your district.

**DISAB CNDTN FLAG (Disability Condition Flag).** The Disability Condition Flag is determined by looking at the current and past data reported in the FD record. A value of Y indicates that the criteria has been met at some point in time leading up to this reporting period.

**ADD COHORT BY GRAD EVENT CODE.** This will indicate how a student was placed into their cohort.

- GRDIN: The student was placed in their cohort based on the state equivalent grade level reported.
- FYB9G: The student was placed in their cohort based on the fiscal year began 9<sup>th</sup> grade element.

**SSID CHANGE OR DEACTIVATE FLAG.** This flag indicates whether an SSID was involved in a change or deactivation in the past.

**OVERID FLAG (Override Flag).** This flag indicates whether an override was applied. This information is also available in ODDEX (History > Grad Cohort).