Level 2 Report Explanation:

Kindergarten Survey Report

The purpose of this report explanation is to assist districts in reviewing the Kindergarten Survey Report. (Posted November 28, 2023.)

Department of Education & Workforce

EMiS
Education Management Information System

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Ohio Department of Education & Workforce

Revision History

The revisions to this document are listed in the table below.

Date	Description
11/28/2023	Report explanation first posted.

Function and Purpose

The Kindergarten Survey Reports are designed to help districts track district-level information regarding kindergarten students in the current fiscal year. At this time, all traditional districts, community schools, and STEM schools receive Kindergarten Survey Reports, which are Level 2 reports and can be found in the Data Collector.

Within the reports, various result codes identify if the district-level data reported regarding kindergarten students is consistent with the Department's calculated headcount of enrolled kindergarten students in the current fiscal year. This data is to be used as part of the Kindergarten Survey as required by Ohio Revised Code Section 3321.01(G)(2).

If this report explanation—in concert with the EMIS Manual—does not answer your questions or help you to resolve your issues with the Kindergarten Survey Reports, then the normal path to getting help with EMIS reporting should be followed. The first point of contact should be the EMIS coordinator, followed by the Information Technology Center (ITC), then the EMIS Helpdesk, and finally Ohio Department of Education and Workforce (DEW) EMIS directly.

Process Description

Each row on the Kindergarten Survey Report represents a district's most recently reported Organization General Information (DN) Records (see EMIS Manual Section 5.3) in the Beginning of Year Student (S) Collection or the SOES Beginning of Year Student (S) Collection.

Each row is assigned an Error Severity code, which is determined based on the consistency of district attributes and kindergarten student enrollment data reported in the current fiscal year.

Reports

Layout and Fields

The Kindergarten Survey Reports are Level 2 Reports in the Data Collector. As with other Level 2 reports, it is possible to view the entire report or portions of the report by Severity Code.

Given the number of fields appearing on these reports, a complete picture is not provided in this report explanation. Only the first columns appear in the table below; however, all fields are listed below the table, with explanations or definitions provided as warranted.

RPT DEST IRN	LEVEL 2 REC TYPE CODE	REC_TYPE_ DESCR	RESULT _CODE	RESULT_CODE_DESCR	SEVERITY_ CODE	MAX_STDNT _TUIT_AMT	MAX_KDG_ FEE_AMOUNT
041234	ENRL-004	Kindergarten S	EN0030	Kindergarten data is cons	I	0	50
041235	ENRL-004	Kindergarten S	EN0031	Kindergarten data is inco	C	3150	104
041236	ENRL-004	Kindergarten S	EN0030	Kindergarten data is cons	I	2500	120

ENRL_75_PCT_TO_FULL_TIME_COUNT (ENROLLED 75 PERCENT TO FULL TIME COUNT). Headcount of kindergarten students enrolled in the current fiscal year whose enrolled hours are equal to or greater than full time.

ENRL_HALF_TIME_COUNT (ENROLLED HALF TIME COUNT). Headcount of Kindergarten students enrolled in the current fiscal year whose enrolled hours are half time.

ENRL_HALF_TIME_TO_75_PCT_COUNT (ENROLLED HALF TIME TO 75 PERCENT COUNT). Headcount of kindergarten students enrolled in the current fiscal year whose enrolled hours are between half time and 75% time.

ENRL_LT_HALF_TIME_COUNT (ENROLLED LESS THAN HALF TIME COUNT). Headcount of kindergarten students enrolled in the current fiscal year whose enrolled hours are less than half time.

FULL_TIME_ENRL_COUNT (FULL TIME ENROLLMENT COUNT). Headcount of kindergarten students enrolled in the current fiscal year whose enrolled hours are full time.

LEVEL_2_REC_TYPE_CODE. The name of the report, for example, ENRL-004.

LUNCH_FREE_COUNT. The district reported total number of kindergarten students enrolled in all-day kindergarten who are charged tuition and are eligible for free lunch.

LUNCH_REDUCD_COUNT (LUNCH REDUCED COUNT). The district reported total number of kindergarten students enrolled in all-day kindergarten who are charged tuition and are eligible for reduced price lunch.

MAX_KDG_FEE_AMT (MAXIMUM KINDERGARTEN FEE AMOUNT). The district reported maximum amount of fees charged per year to kindergarten students enrolled in all-day kindergarten.

MAX_STDNT_TUIT_AMT (MAXIMUM STUDENT TUITION AMOUNT). The district reported maximum amount of tuition charged per year to kindergarten students enrolled in all-day kindergarten.

RESULT_CODE (RESULT CODE). Code indicating if the data reported by the district via the Organization General Information (DN) Record specific to kindergarten and kindergarten student enrollment are consistent.

RESULT_CODE_DESC (RESULT CODE DESCRIPTION). Result code description.

Report Name	Result Code	Description
ENRL-004	EN0030	Kindergarten survey data is consistent
	EN0031	Kindergarten survey data is inconsistent

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REPT_DEST_IRN (REPORT DESTINATION IRN). District IRN that is receiving the Level 2 Report.

SEVERITY CODE. Every row on the Kindergarten Survey Report will be assigned a Severity Code.

Severity	Description
C	Critical
I	Informational
W	Warning

Districts included

Districts that have reported attributes relevant to kindergarten in the Organization General Information (DN) Record or that have reported a student as enrolled in kindergarten in the current fiscal year receive this report.

District-level attributes included

The following attributes as set forth in EMIS Manual Section 5.3 Organization General Information (DN) Record regarding kindergarten.

- **STUKGLFREE:** the total number of kindergarten students enrolled in all-day kindergarten who are charged tuition and are eligible for free lunch.
- **STUKGLRCED:** the total number of kindergarten students enrolled in all-day kindergarten who are charged tuition and are eligible for reduced price lunch.
- **STUKGNFEES:** the maximum amount of fees charged per year to kindergarten students enrolled in all-day kindergarten.
- **STUKGTUITN:** the maximum amount of tuition charged per year to kindergarten students enrolled in all-day kindergarten.

Students included in the kindergarten headcount

To be included in the kindergarten headcount, a student must be reporting in the Beginning of Year Student (S) Collection or the SOES Beginning of Year Student (S) Collection. The following criteria are used to include students in the kindergarten headcount.

1. Generate FTE for the course, after any adjustments, and
2. Be reported with STATE_EQUIV_GRADE_LEVEL_CODE = 'KG'.

Calculating enrolled hours

In calculating the total enrolled hours, all enrolled hours between the FS/FD start date and the FS/FD end date are included. The FS/FD start date uses the later of the Effective Start Date (FS060), the Admission Date (FS070), and the calendar's First Day of School (DL080). The FS/FD end date uses the earlier of the Effective End Date (FS090) and the calendar's Last Day of School (DL090).

Enrolled hours categories

- **Kindergarten Full Time:** enrolled hours are equal to or greater than 888.00.
- **Kindergarten 75% to Full Time:** enrolled hours are between 666.00 and 887.99.
- **Kindergarten Half Time to 75%:** enrolled hours are between 460.00 and 665.99.
- **Kindergarten Half Time:** enrolled hours are between 429.00 and 459.99.
- **Kindergarten Less Than Half Time:** enrolled hours are 428.99 or less.

Result code determination

Result codes are set by comparing the relevant attributes as well as the calculated enrolled kindergarten student headcount for consistency.

Result Code EN0031 is generated in each of the following situations.
- MAX_STDNT_TUIT_AMT has no reported value and either LUNCH_REDUCD_COUNT or LUNCH_FREE_COUNT is greater than 0.
- MAX_STDNT_TUIT_AMT has no reported value and FULL_TIME_ENRL_COUNT is not equal to 0.
- LUNCH_REDUCD_COUNT or LUNCH_FREE_COUNT is not equal to 0 and FULL_TIME_ENRL_COUNT is equal to 0.
- The sum of LUNCH_REDUCD_COUNT and LUNCH_FREE_COUNT is greater than FULL_TIME_ENRL_COUNT.
- ENRL_LT_HALF_TIME_COUNT divided by the sum of FULL_TIME_ENRL_COUNT, ENRL_75_PCT_TO_FULL_TIME_COUNT, ENRL_HALF_TIME_TO_75_PCT_COUNT, ENRL_HALF_TIME_COUNT, and ENRL_LT_HALF_TIME_COUNT is greater than or equal to 25%.