

**Level 2 Report Explanation:**  
**College Credit Plus Not Funded at**  
**Responsible Local Education Agency**

The purpose of this report explanation is to assist EMIS Coordinators in reviewing the  
CCP Not Funded at Responsible LEA Report.



Revised: March 27, 2020

## REVISION HISTORY

The revisions to this document are listed in the table below.

<b>Date</b>	<b>Description</b>
3/27/2020	Report Explanation first posted.

# TABLE OF CONTENTS

REVISION HISTORY .....	2
<b>TABLE OF CONTENTS .....</b>	<b>3</b>
FUNCTION AND PURPOSE .....	4
PROCESS DESCRIPTION .....	4
REPORTS.....	4
<i>Layout and Fields</i> .....	4
<b><i>FY</i></b> .....	5
<b><i>RPT DEST IRN</i></b> .....	5
<b><i>LEVEL 2 REC TYPE CODE</i></b> .....	5
<b><i>SSID</i></b> .....	5
<b><i>CAMPUS CODE</i></b> .....	5
<b><i>COURSE ID</i></b> .....	5
<b><i>SECTION ID</i></b> .....	5
<b><i>ENRL YEAR (Enrollment Year)</i></b> .....	5
<b><i>TERM CODE</i></b> .....	5
<b><i>HIGHER ED IRN</i></b> .....	5
COURSE ROSTER DAT.....	5
<b><i>LEA REPORTED BY COLLEGE</i></b> . IRN of the entity in which the student is enrolled according to the college. ....	5
<b><i>DLVR METHOD CODE (Delivery Method Code)</i></b> .....	5
<b><i>CREDIT HOUR CODE</i></b> .....	5
RESULT CODE DESCR (Result Code Description).....	6
<b><i>ERR SEV CODE (Error Severity Code)</i></b> .....	6
<b><i>REVIEW CODE</i></b> : .....	6

## FUNCTION AND PURPOSE

The CCP (College Credit Plus) Not Funded at Responsible LEA (Local Education Agency) Report is a Level 2 report that can be found in the Data Collector. This report displays data for CCP courses where the district that is responsible for payment of the CCP course has not generated state funding due to the student not being reported as enrolled on or close to the roster date.

The report can be found in the Data Collector with the following name:

- *(CCPL-002) Not Funded at Responsible LEA Report*

District recipients of this report should use the information to determine if student data is either missing or has been misreported. If the district concludes that the student was not enrolled in the district and therefore the district should not be held responsible for payment, then a flag or escalation should be placed on the course in ODDEX. Districts should be aware that some summer (SM) term CCP courses have very early roster dates. Because SM term courses are included in the following fiscal year, it is very possible for students who are newly enrolled in the district to not yet have been enrolled on the course roster date. In these situations, the district is still responsible for payment of the SM term course. The student would appear on this report for informational purposes only.

If this report explanation—in concert with the EMIS Manual—does not answer your questions or help you to resolve your issues with the CCP Not Funded at Responsible LEA Report, then the normal path for getting help with EMIS reporting should be followed. The first point of contact should be the EMIS coordinator, followed by the Information Technology Center (ITC), then the EMIS Helpdesk, and finally ODE EMIS directly.

## PROCESS DESCRIPTION

A row is created for each CCP course for a given fiscal year when the student taking the course is not found in the responsible district's Student Standing (FS) Record on or close to the CCP course roster date as described in the following table.

SM	No FS record found with an effective start date that is within 110 days on or after the course roster date
AU	No FS record found with an effective start date that is within 10 days on or after the course roster date or an effective end date that is within 10 days on or before the course roster date
WI	No FS record found on the course roster date
SP	No FS record found on the course roster date

## REPORTS

### *Layout and Fields*

As with other Level 2 reports, it is possible to view the entire report or portions of the report by Severity Code.

Given the number of fields appearing on this report, a complete picture is not provided in this report explanation. Only the first columns appear in the table below; however, all fields are listed out below the table, with explanations or definitions provided as warranted.

**Layout for Report CCPL-002**

<b>FY</b>	<b>RPT DEST IRN</b>	<b>LEVEL 2 REC TYPE CODE</b>	<b>SSID</b>	<b>CAMPUS CODE</b>	<b>COURSE ID</b>	<b>SECTION ID</b>	<b>ENRL YEAR</b>
2016	000236	CCPL-002	OI1200603	SNCL	ART 1110	108	2015
2016	000236	CCPL-002	OI1200603	SNCL	CIS 1111	202	2015

**FY (Fiscal Year).** The fiscal year during which the course in question took place.

**RPT DEST IRN.** The IRN of the entity receiving the report.

**LEVEL 2 REC TYPE CODE.** The name of the report, CCPL-002.

**SSID.** The student's SSID.

**CAMPUS CODE.** The campus code of the higher education institution.

- OC = On college campus or campus owned or leased space that is not a secondary school
- OL = Online
- CI = Not on college campus (including leased space) taught by college (post-secondary) instructor
- HI = Not on college campus (including leased space) taught by qualified instructor who may also be a high school instructor

**COURSE ID.** Unique identifier that distinguishes this course from all others at the institution (should resemble those used on transcripts or in course catalogs).

**SECTION ID.** Identifier assigned by the institution that, in a given term, distinguishes among one or more sections, classes, or offerings of the same course.

**ENRL YEAR (Enrollment Year).** The calendar year during which the course occurred.

**TERM CODE.** The term during which the course occurred.

**HIGHER ED IRN.** The IRN of the higher education institution.

**COURSE ROSTER DAT.** For all students with a CCP Delivery Type of OC, the roster date is the fifteenth calendar day of the term. For all students with an off campus delivery type (OL, CI, HI), the roster date is fifteen days after the college credit plus course starts.

**LEA REPORTED BY COLLEGE.** IRN of the entity in which the student is enrolled according to the college.

**DLVR METHOD CODE (Delivery Method Code).** Code that indicates the method of delivery for the course.

**CREDIT HOUR CODE.** Code indicating whether the course is on a semester or quarter basis.

**CREDIT HOUR COUNT:** Credit count reported by the college.

**RESP CREDIT COUNT:** Credit count for which the district is responsible.

**RESULT CODE:** This Result Code is used internally and is not useful to districts.

**RESULT CODE DESCR (Result Code Description).** There is only one result code on this report: CC0006--Student not enrolled as of course roster date.

**ERR SEV CODE (Error Severity Code).** Code indicating the severity of the error. All rows in this report are classified as critical.

**REVIEW CODE:** Indicates any review(s) placed on the course by the district.

**DATE PULLED:** Date on which the data was pulled.