WHERE KIDS COUNT
REPORT EXPLANATION
(.CSV_20XXN_STU_WKC_ATEST)
(.CSV_20XXN_STU_WKC_ATEST_SUMM)
(.CSV_20XXN_STU_WKC_NTEST)
(.CSV_20XXN_STU_WKC_NTEST_SUMM)
(.CSV_20XXN_STU_WKC_OTEST)
(.CSV_20XXN_STU_WKC_OTEST_SUMM)

Education Management Information System (EMIS)

Ohio | Department of Education

Prepared by
Office of Information Policy and Management

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Revision History

The revisions to this document listed in the table below.

Revision Date	Owner/Source	Description of Change
5/15/2007	IP&M/McKeand	Revised report explanation to include A,N,O summary CSV files, revised report name illustrations, revised table of contents and index, and removed excess white space.
7/18/2007	IP&M McKeand	Deleted error in the Subject Indicator Calculation on page 12.
3/24/2008	IPM/McKeand	Revised for 2008
6/10/10	IPM/McKeand	Revised for 2010
4/29/11	IPM/Holbrook	Revised for 2011
5/16/2012	IMP/Mckeand	Revised for 2012
4/8/13	Mckeand	Revised for 2013. No language changes.

Report Overview

General Description and Significance

The Where Kids Count reports are a series of business rules that are implemented during the accountability calculations. As their names implies, these rules determine which school and/or district a student's test scores will count towards.

The Where Kids Count Report is generated through software modules that generate six .CSV files for each district, three containing WKC detail by test and three containing summary information by test. Each student record is initially assigned a WKC IRN, which is modified by subsequent adjustments. The first adjustment that matches the student's data is processed and any remaining adjustments are ignored.

Tips for Reading This Document

- EMIS data elements are written in SMALL CAPITAL LETTERS.
- Report field names are written in **BOLD SMALL CAPITAL LETTERS**.
- Options (values) for each data element are indicated in *ITALICIZED CAPITAL LETTERS* and are enclosed in quotation marks.
- Record names are displayed in ***italicized bold letters***.
- File names are displayed in **CAPITALIZED BOLD LETTERS**.
- CCYY? denotes the century and year and processing period.

Report Name and Timing

The file name for the report is **ITC_IRN_COORD_CCYYMMDD_CCYYN.CSV _ CCYYN _ STU_WKC_ATEST**; its components are described below. This report is produced during the Yearend (N) reporting period.

The file name for the report is **ITC_IRN_COORD_CCYYMMDD_CCYYN.CSV _ CCYYN_ STU _WKC_ATEST_SUMM**; its components are described below. This report is produced during the Yearend (N) reporting period.

The file name for the report is **ITC_IRN_COORD_CCYYMMDD_CCYYN.CSV_STU_ WKC_ NTEST**; its components are described below. This report is produced during the Yearend (N) reporting period.

The file name for the report is **ITC_IRN_COORD_CCYYMMDD_CCYYN.CSV _CCYYN_ STU _WKC_NTEST_SUMM**; its components are described below. This report is produced during the Yearend (N) reporting period

The file name for the report is **ITC_IRN_COORD_CCYYMMDD_CCYYN.CSV _CCYYN _ STU_WKC_OTEST**; its components are described below. This report is produced during the Yearend (N) reporting period.
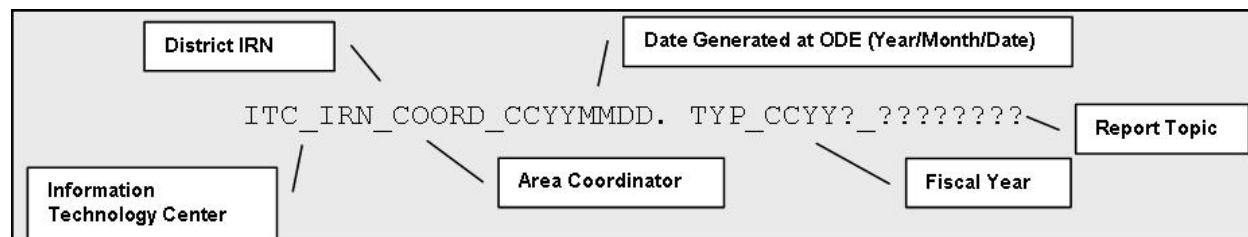
The file name for the report is **ITC_IRN_COORD_CCYYMMDD_CCYYN.CSV _CCYYN _ STU _ WKC_OTEST_SUMM**; its components are described below. This report is produced during the Yearend (N) reporting period.

ODE Processing

Process Description

This report is generated based on the EMIS data files submitted through the ITCs. The output is six CSV files for each district, three containing WKC detail by test and three containing summary information.

Logic

WKC Assignment:
When both the Majority of Attendance IRN and the Accountability IRN contain **building** IRNs with different values, the Accountability IRN value will be used to populate the WKC IRN. For all other conditions, Majority of Attendance IRN will be used to populate the WKC IRN.

WKC Adjustments:
1. If the student has a Limited English Proficiency (LEP) equal to "L", then the WKC IRN is assigned the State IRN ('******') and WKC TYPE is assigned the value '12'.
(Note: If the student is in a OAA or OGT tested grade level, the LEP status is as of the start of the OAA or OGT testing window.)

2. If the Equivalent Grade Level is "10" and the Foreign Exchange Student Graduation Plan is a value other than "*" and the ssid does not exist in the previous school year Yearend data, then the WKC IRN is assigned the State IRN ('******') and WKC TYPE is assigned the value '16'.

If the Equivalent Grade Level is "11" or "12" and the Foreign Exchange Student Graduation Plan is "N" and the ssid does not exist in the previous school year Yearend data, then the WKC IRN is assigned the State IRN ('******') and WKC TYPE is assigned the value '16'.

3. If the student is participating in an Autism Scholarship Program, then the WKC IRN is assigned the State IRN ('******') and WKC Type is assigned the value '11'.

4. If the WKC IRN assignment does **not** equal "******" and the student's attending home status is '1B' or their Attending/Home status is between '22' and '26' and student status (How Received) is 'B', the WKC IRN is assigned the Attending/Home District IRN and the WKC TYPE is assigned the value '10'.

5. If student's attending home status is '1P' or '1T' or their Attending/Home status is between '22' and '26' and the student status (How Received) is a 'P' or 'T', then the WKC IRN is assigned the State IRN and the WKC TYPE is assigned the value '05'.

6. If both the Majority of Attendance IRN and Accountability IRN contain the same building IRN, the WKC TYPE is assigned the value '01'.

7. If the Majority of Attendance IRN and Accountability IRN do not contain the same building IRN, WKC TYPE is assigned the value '02'.

8. If the WKC IRN assignment is a district, the WKC TYPE is assigned the value '03'.

9. If the WKC IRN assignment is the state, the WKC TYPE is assigned the value '04'.

10. If the 'subject' WKC IRN is a building IRN

and

The Type of Accommodation = Y4 - Yes, accelerated

and

The Majority of Attendance IRN and Accountability IRN are buildings, but the two IRNs are not the same

then

move the Spring Test Administration IRN to the subject WKC IRN and the WKC TYPE is assigned the value of '15'

See the EMIS manual for reporting instructions regarding the Accountability IRN and the Majority of Attendance IRN fields.

Data Source

The Detail WKC is sorted in ascending WKC IRN, Test Type, and State Student ID order. The Summary WKC text file will be sorted in ascending File IRN, Reporting Building IRN order to create the summary CSV.

Submitted Data Used in Report

Submitted data used in this report are obtained from the Student Standing, Student Attributes – Effective Date Record, Student Attributes – No Date Record, Student Demographic Record, Student Achievement Record, Ohio Graduation Test Record, and OEDS.

Derived Data Used in Report

Element Name	Record Field #	File Name	Field Value	Conversion factors
FILE IRN				Contains either a DISTRICT IRN or ATTENDING/HOME DISTRICT IRN Field used to control into which District's CSV
WKC- IRN				The official IRN of where the student data will count for the % proficient and attendance calculations.
WKC-TYPE				Indicates why the student data will count at the WKC IRN. ** Where Kids Count Type Codes are attached as an addendum.
WKC-NAME				Name of the building or district that corresponds to WKC IRN.
TEST TYPE				* No test record O OGT A Achievement
MESSAGE KEY				Denotes error condition for data as received by ODE

Element Name	Record Field #	File Name	Field Value	Conversion factors
MESSAGE TEXT				Explains message key
READ-STATE CAP				*State Caps calculated at ODE
MATH-STATE CAP				*State Caps calculated at ODE
WRITE-STATE CAP				*State Caps calculated at ODE
SCIENCE-STATE CAP				*State Caps calculated at ODE
SOCIAL STUDIES - STATE CAP				*State Caps calculated at ODE
READ-FEDERAL CAP				*Federal Caps calculated at ODE
MATH-FEDERAL CAP				*Federal Caps calculated at ODE
STUDENT −DATA- SUBMIT-DATE		*Audit File*		

*Note: State and Federal Caps

The 1.0% district alternate assessment cap is defined as: The number of students taking the alternate assessment reported with a score at or above the proficient level can not consist of greater than 1.0% of the number of students that took the test (both the standard and the Alternate Assessments).

There is one cap, set at the district level that is applied separately to 2 different populations:

Federal - for calculating AYP (Federal District Cap) Includes:
- 3 - 8th Grade Reading Achievement
- 3 - 8th Grade Math Achievement
- 10th Grade OGT in Reading and Math

State - for calculating the performance index & state indicators (District Alternate Assessment Cap) Includes:
- All tests in grades 3-8, 10 and 11.

NOTE: A student whose score counts as proficient when the cap is applied to one cohort of students (federal or state) might not count as proficient when the cap is applied to the other cohort of students.

Report Selection Criteria

Every student that is reported to ODE will be on one of the WKC Reports.

If a student has an OAA test reported the student will be included in the ATEST file. If a student has an OGT test reported the student will be included in the OTEST file. If a student does not

have either a OAA or OGT test record reported the student will be included in the NTEST file; regardless of the grade level of the student.

Report Sample, CSV File

CSV File Format, General Information

The combination of all three Comma Separated Value (CSV) format detail files contains a record for each student that a district submits during the reporting period. In basic terms, the CSV file will contain the data element values separated by a comma to denote the end of one data element value and the start of a new one. For example, if you were to take the district IRN, its name, and county and convert it into a CSV file it would look like this:

012345, My District, Franklin

When imported into Excel, this string of comma separated values would be split into corresponding columns:

District IRN	District Name	County Name
012345	My District	Franklin

TIP: When importing data from a CSV file containing a numerical value that starts with a zero, like an IRN, it is important to import that type of data element as text and not a number in Excel. If imported as a numerical value, the first zero will be removed.

Detail Information
The header records for the CSV file contains:

Data Element
FILE IRN
DISTRICT IRN
DISTRICT−NAME
BUILDING IRN
BUILDING NAME
STATE STUDENT ID (SSID)
MAJORITY OF ATTENDANCE IRN
ACCOUNTABILITY IRN
ATTENDING/HOME DISTRICT IRN
ATTENDING/HOME DISTRICT IRN INDICATOR
GRADE LEVEL
GENDER
RACIAL/ETHNIC GROU

Data Element
LIMITED ENGLISH PROFICIENCY
MIGRANT STATUS
FOREIGN EXCHG
DISADVANTAGEMENT
STUDENT BEING SERVED BY 504 PLAN
DISABILITY CONDITION
WKC IRN
WKC TYPE CODE
WKC BUILDING IRN
TEST TYPE
READING
READ-GRADE
READ-RAW SCORE
READ-SCALED SCORE
READ-LEVEL
WRITING
WRITING-GRADE
WRITING-RAW SCORE
WRITING-SCALED SCORE
WRITING-LEVEL
MATH
MATH-GRADE
MATH-RAW SCORE
MATH-SCALED SCORE
MATH-LEVEL
SCIENCE
SCIENCE-GRADE
SCIENCE-RAW SCORE
SCIENCE- SCALED SCORE
SCIENCE-LEVEL
SOCIAL STUDIES
SOCIAL STUDIES – GRADE
SOCIAL STUDIES – RAW SCORE
SOCIAL STUDIES – SCALED SCORE
SOCIAL STUDIES -LEVEL
READ-STATE CAP
MATH-STATE CAP
WRITE-STATE CAP
SCIENCE-STATE CAP
SOCIAL-STATE CAP
READ-FEDERAL CAP

Data Element
MATH–FEDERAL CAP
MESSAGE KEY
MESSAGE TEXT

Subject Indicator Calculation: Indicator equals:
*   (If student grade level is NOT = 3, 4, 5, 6, 7, 8, 10, or 11) or (If WKC IRN = "******")
*   If the Test is Writing or Social Studies and the grade level is between 3-8
N   If no test result record found for subject.
Y/N   Contents of test taken flag.

Please note that for students taking the Achievement Assessment, the highest score for the current school year will be reflected in the report from across all districts in which a student has attended. For students taking the Ohio Graduation test, the highest score reflected in the report has been gleaned from all years of test scores, across all school districts.

.CSV_2011N_STU_WKC_ATEST

FILE-IRN,DISTRICT-IRN,DISTRICT-NAME,REPORT-BLDG-IRN,REPORT-BLDG-NAME,SID,MOA-IRN,ACCT-IRN,AH-IRN,AH-IND,INDSTAT,STDNT-GRADE,GENDER,RACE,LEP,MIGRANT,FOREIGN-EXCHG,ECON-DISADV,504,DISABIL,WKC-IRN,WKC-TYPE,WKC-NAME,TEST-TYPE,READING,READ-WKC-IRN,READ-WKC-TYPE,READ-GRADE,READ-RAW,READ-SCALED,READ-LEVEL,WRITING,WRITE-WKC-IRN,WRITE-WKC-TYPE,WRITE-GRADE,WRITE-RAW,WRITE-SCALED,WRITE-LEVEL,MATH,MATH-WKC-IRN,MATH-WKC-TYPE,MATH-GRADE,MATH-RAW,MATH-SCALED,MATH-LEVEL,SCIENCE,SCIENCE-WKC-IRN,SCIENCE-WKC-TYPE,SCIENCE-GRADE,SCIENCE-RAW,SCIENCE-SCALED,SCIENCE-LEVEL,SOCIAL-STUDIES,SOCIAL-STUDIES-WKC-IRN,SOCIAL-STUDIES-WKC-TYPE,SOCIAL-STUDIES-GRADE,SOCIAL-STUDIES-RAW,SOCIAL-STUDIES-SCALED,SOCIAL-STUDIES-LEVEL,READ-STCAP,MATH-STCAP,WRITE-STCAP,SCIENCE-STCAP,CITIZEN-STCAP,READ-FEDCAP,MATH-FEDCAP,MESSAGE-KEY,MESSAGE-TEXT,STUDENT-DATA-SUBMIT-DATE

"776677","776677","Good Will Hunting Academy","776677Good Will Hunting Academy",
"LL1111111","******","******","4550193","1M","0","03","F","W","N","N","*","*","N","**","******","04","State
Total","A","*","******","04","03","***","442","A","*","","","","","","","","*","","","","","","","","*","","","","","","","","*","","","","","","","","N","","","","","N","","1","R
ow is valid","20070615"

. CSV_2011N _STU_WKC_ATEST_SUMM

FILE-IRN,DIST-IRN,RPTING-BLDG-IRN,RPTING-BLDG-NAME,SUBMIT-DATE,STUDENT-ATTEND-TYPE-01,STUDENT-ATTEND-TYPE-02,STUDENT-ATTEND-TYPE-03,STUDENT-ATTEND-TYPE-04,STUDENT-ATTEND-TYPE-05,STUDENT-ATTEND-TYPE-06,STUDENT-ATTEND-TYPE-07,STUDENT-ATTEND-TYPE-08,STUDENT-ATTEND-TYPE-09,STUDENT-ATTEND-TYPE-10,STUDENT-ATTEND-TYPE-11,STUDENT-ATTEND-TYPE-12,STUDENT-ATTEND-TYPE-15, STUDENT-ATTEND-TYPE-16,STUDENT-ATTEND-TOTAL,READ-WKC-TYPE-01,READ-WKC-TYPE-02,READ-WKC-TYPE-03,READ-WKC-TYPE-04,READ-WKC-TYPE-05,READ-WKC-TYPE-06,READ-WKC-TYPE-07,READ-WKC-TYPE-08,READ-WKC-TYPE-09,READ-WKC-TYPE-10,READ-WKC-TYPE-11,READ-WKC-TYPE-12,READ-WKC-TYPE-15, READ-WKC-TYPE-16,READ-WKC-TOTAL,WRITE-WKC-TYPE-01,WRITE-WKC-TYPE-02,WRITE-WKC-TYPE-03,WRITE-WKC-TYPE-04,WRITE-WKC-TYPE-05,WRITE-WKC-TYPE-06,WRITE-WKC-TYPE-07,WRITE-WKC-TYPE-08,WRITE-WKC-TYPE-09,WRITE-WKC-TYPE-10,WRITE-WKC-TYPE-11,WRITE-WKC-TYPE-12,WRITE-WKC-TYPE-15, WRITE-WKC-TYPE-16,WRITE-WKC-TOTAL,MATH-WKC-TYPE-01,MATH-WKC-TYPE-02,MATH-WKC-TYPE-03,MATH-WKC-TYPE-04,MATH-WKC-TYPE-05,MATH-WKC-TYPE-06,MATH-WKC-TYPE-07,MATH-WKC-TYPE-08,MATH-WKC-TYPE-09,MATH-WKC-TYPE-10,MATH-WKC-TYPE-11,MATH-WKC-TYPE-12,MATH-WKC-TYPE-15,MATH-WKC-TYPE-16,MATH-WKC-TOTAL,SCIENCE-WKC-TYPE-01,SCIENCE-WKC-TYPE-02,SCIENCE-WKC-TYPE-03,SCIENCE-WKC-TYPE-04,SCIENCE-WKC-TYPE-05,SCIENCE-WKC-TYPE-06,SCIENCE-WKC-TYPE-07,SCIENCE-WKC-TYPE-08,SCIENCE-WKC-TYPE-09,SCIENCE-WKC-TYPE-10,SCIENCE-WKC-TYPE-11,SCIENCE-WKC-TYPE-12,SCIENCE-WKC-TYPE-15,SCIENCE-WKC-TYPE-16,SCIENCE-WKC-TOTAL,SOC-STUD-WKC-TYPE-01,SOC-STUD-WKC-TYPE-02,SOC-STUD-WKC-TYPE-03,SOC-STUD-WKC-TYPE-04,SOC-STUD-WKC-TYPE-05,SOC-STUD-WKC-TYPE-06,SOC-STUD-WKC-TYPE-07,SOC-STUD-WKC-TYPE-08,SOC-STUD-WKC-TYPE-09,SOC-STUD-WKC-TYPE-10,SOC-STUD-WKC-TYPE-11,SOC-STUD-WKC-TYPE-12,SOC-STUD-WKC-TYPE-15, SOC-STUD-WKC-TYPE-16,SOC-STUD-WKC-TOTAL

"776677","776677", "776677"," Good Will Hunting Academy",
"20070615",0,0,0,1,0,0,0,0,0,0,0,0,0,0,1,0,0,0,1,0,0,0,0,0,0,0,0,0,0,0,1,0,0,0,0,0,0,0,0,0,0,0,0,0,0,1,0,0,0,0,0,0,0,0,0,0,0,0,0,0,1,0,0,0,0,0,0,0,0,0,0,0,0,0,0,1,0,0,0,0,0,0,0,0,0,0,0,0,0,0,1

Error Detection and Correction

If there are any discrepancies between the report data and the numbers that the district believes it submitted to ODE, district personnel should check their aggregation error messages, their data submission reports, and other student reports.

If there are questions about the numbers, districts should look particularly at any of the elements that are used as report criteria. Student records should be checked for the validity of the values in:

- HOW RECEIVED
- STUDENT PERCENT OF TIME
- SENT REASON
- SENT TO PERCENT OF TIME
- STATE EQUIVALENT GRADE LEVEL
- RACE
- GENDER
- DISABILITY CONDITION
- DISADVANTAGEMENT
- LEP
- HOMELESS
- MIGRANT
- 504 PLAN
- BUILDING IRN
- STUDENT ACHIEVEMENT TEST RECORD
- OHIO GRADUATION TEST RECORD

Addendum

WKC Type Code	Meaning	WKC Level
01	Student is enrolled in one building within a district for a full academic year.	Student counts at the building where the full academic year criterion is met, AND counts at the district, and state levels, for the % proficient, performance index, and attendance rate calculations.
02	Student is enrolled in one building within a district for a full academic year, AND The district has determined that the student should be included in another building within the reporting district for accountability purposes.	Student counts at the building level in the building indicated in the "Accountability IRN" by the educating entity, AND counts at the district, and state levels, for the % proficient, performance index, and attendance rate calculations.
03	Student is enrolled in the district, but not in one building within the district, for a full academic year.	Student counts at the district level and the state level for the % proficient, performance index, and attendance rate calculations.
04	Student is NOT enrolled in either a building or a district for a full academic year.	Student counts at the state level for the % proficient, performance index, and attendance rate calculations.
05	Student is placed into an institution either via a court-placement or a parent-placement.	Student counts at the state level for the % proficient, performance index, and attendance rate calculations.
10	Student participates in a special education cooperative program in another district; and is in the educating district for a full academic year.	Student counts in the resident/sending district for the % proficient, performance index, and attendance rate calculations. The student will count at the educating district for participation rate.
11	Student Participates in the Autism Scholarship	Student counts in the state level calculations, if student has attendance or takes a statewide test in a public district.
12	A recently arrived Limited English Proficient student who has been enrolled in U.S. schools no more than 180 school days AND Not previously exempted from taking the spring administration of either of the State's English language arts assessments (reading or writing).	State level calculations: % proficient and Performance Index, and Participation rate for reading

	Student exempt from % Proficient and Performance Index calculations and from participation calculations for reading.	
15	Student is accelerated in this subject and counts in a different building than the Majority of Attendance IRN.	Student counts at the building level in the building indicated in the "Spring Test Administration IRN" by the educating entity, AND counts at the district, and state levels, for the % proficient and performance index calculations for that subject.
16	A recently arrived Foreign Exchange student who has been enrolled in U.S. schools less than 180 school days AND does not plan to graduate in Ohio.	State level calculations: % proficient and Performance Index

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