

**GENERAL ISSUES  
REPORT EXPLANATION  
(.TXT\_CCYYX\_GEN\_ISSUES)  
(.TXT\_CCYYX\_GEN\_ISSUES\_DETAIL)**

**Education Management Information System (EMIS)**



**Prepared by  
Information Policy and Management**

Updated on January 22, 2018

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## Revision History

The revisions to this document are listed in the table below.

Revision Date	Owner/Source	Description of Change
1/22/2018	IPM/ODE	New Early Learning check; 417
8/28/2017	IPM/ODE	Added new ACT checks 406, 407 & 408
7/13/2017	IPM/ODE	Added new Attendance checks 038 & 039
6/19/2017	IPM/ODE	New Early Learning Checks added; 402, 403, 416.
6/9/2017	IPM/ODE	New Exceptional Children checks 380-384,386), and updated business owners for Early Learning and TGRG checks.
3/20/2017	IPM/ODE	Updated checks 178-183, 261, 264, 265, 268, 297, 300, 346, 349 and 368. 378 deleted. Added checks 261, 264, 265, 268, 346, and 349.
3/6/2017	IPM/ODE	Updated checks #142, #143 and all TGRG checks.
2/9/2017	IPM/ODE	Updated check #049 description and consolidated individual reporting period columns into one Collection Window (Clct Wndw) column.
1/27/2017	IPM/ODE	Restructured document for FY15 and beyond new collection windows, also updated current checks.
9/17/2014	IPM/ODE	Added checks 321-328 regarding TGRG Retention
7/14/2014	IPM/ODE	Added check #205
7/8/2014	IPM/ODE	Added checks 115-118 for Curriculum and Assessment
7/1/2014	IPM/ODE	Updated owner of checks 037 and 140.
6/26/2014	IPM/ODE	Updated check explanations for: 023-026, 281-284.
6/10/2014	IPM/ODE	Updated check 125 explanation.
5/5/2014	IPM/ODE	Updated TGRG Check descriptions, and added 299 & 300 on new 'EX' option.
1/13/2014	IPM/ODE	Added TGRG Required Not Assessed Check (298)
1/8/2014	IPM/ODE	Added Teacher Degree Check (128)
12/16/2013	IPM/ODE	Added Transportation Checks (303-309)
12/10/2013	IPM/ODE	Added County of Residence check (#320)
8/27/2013	IPM/ODE	Added additional Financial Checks for H (230-235) and additional Third Grade Reading Guarantee checks for N (291-297).
7/11/2013	IPM/ODE	Updated Title & Description of checks; 25, 26, 125, & 281-284
6/27/2013	IPM/ODE	Deleted check #274, which was duplicate of #107, updated #101
6/25/2013	IPM/ODE	Updates to Accountability checks, 023, 024, 281, & 282
6/12/2013	IPM/ODE	Added additional Staff & Longitudinal Grad Rate checks.
3/11/2013	IPM/ODE	Deleted CTE error codes that are not being run any longer.
1/16/2013	IPM/ODE	Updated error codes 105 & 107 to match gen missing
7/11/2012	IPM/ODE	Deleted error codes that are now in the level 2 checks
5/31/2012	IPM/ODE	Updated FY12 Yearend (N) errors.
3/13/2012	IPM/ODE	Revised for FY2012
7/15/2011	IPM/ODE	Updated error table with H error examples
9/16/2010	IPM/ODE	Completed table for all FY11K errors
5/27/2010	IPM/ODE	Revised Error Codes for FY10N
5/20/2010	IPM/ODE	Revised table for all FY11N & added new 11H errors
10/08/2008	IPM/ODE	Revised for FY09K
5/01/2008	IPM/ODE	Added Yearend
3/12/2008	IPM/ODE	Revised for FY2008C.
1/17/2008	IPM/ODE	Revised Error table.
11/27/2007	IPM/ODE	Revised for FY2008.

## Report Overview

### *General Description and Significance*

The General Issues Data report is essentially a directory of errors that are generated by a district during the current reporting week. It may contain information about staff, student, and/or

financial files and directs a district to the report (if applicable) that provides detail about the errors.

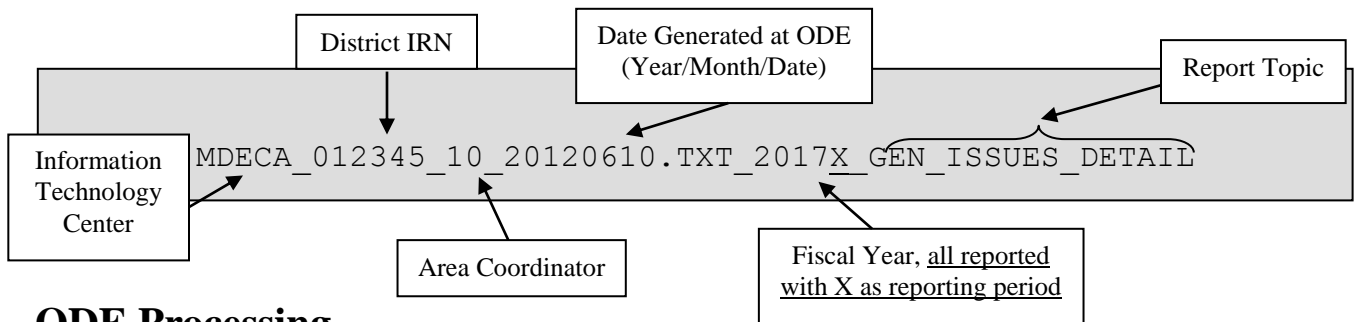
This report will only be generated for all city, exempted village and local school districts, community schools, STEM schools, Joint Vocational School Districts, and Educational Service Centers based on applicable data submitted via EMIS during the March D, Financial H, Staff/Course L, or Student S collection windows that have data that have exceeded the tolerance checks. ODE business offices as well as the EMIS team perform these tolerance checks.

### ***Tips for Reading This Document***

- EMIS data elements are written in **SMALL CAPITAL LETTERS**.
- Report field names are written in **BOLD SMALL CAPITAL LETTERS**.
- Options (values) for each data element are indicated in *ITALICIZED CAPITAL LETTERS* and are enclosed in quotation marks.
- Record names are displayed in *italicized bold letters*.
- File names are displayed in **CAPITALIZED BOLD LETTERS**.
- CCYY? Denotes the century and year and processing period.

### ***Report Name and Timing***

The file names for the reports are **.TXT\_CCYYX\_GEN\_ISSUES** and **.TXT\_CCYYX\_GEN\_ISSUES\_DETAIL**; the report components are described below.



## **ODE Processing**

### ***Process Description***

Offices within ODE run tolerance checks on the data to insure that the data look “reasonable”. These offices then provide EMIS with a list of IRNs that exceed the tolerance ranges. The reports are generated to combine the information from various offices within ODE. There may be two reports per district generated.

The **TXT\_CCYYX\_GEN\_ISSUES** report provides a summary of errors, and will be generated if a district exceeds the tolerance check for any ODE office that is involved in this process. If a district has not exceeded the tolerance checks, a report will not be generated for the district. A report will also be generated by ITC for ITC use.

The TXT\_CCYYX\_GEN\_ISSUES\_DETAIL report provides a more detailed output. Examples include: SSIDs, Staff IDs, Fund Codes, Cost Center Codes, etc. This report will be generated if a district exceeds the tolerance check for any ODE office that is involved in this process.

### ***Data Source***

The EMIS weekly process pulls data from the various sources into two distinct files for use by the program that produces the report. The report elements are derived from various sets of data that ODE uses to perform the checks needed to produce the reports. These data sets are either submitted by districts or derived by ODE.

**For example:** *Error Code 010 (Bad Data Ignored by ODE) pulls data submitted by districts like the DISTRICT IRN and BUILDING IRN. Data derived by ODE includes element names like ERROR REASON and RECORD NUMBER.*

Some of the measures are developed by various business offices at ODE, using criteria and data extraction developed by the data manager of that office. The data are drawn from the same data source as the EMIS weekly process.

## **Report Sample**

### ***Header Information***

The first area of the header describes information about the report generation. The upper left section names the program from which the report was generated and the data source. The middle information identifies the producer of the report and the report title. The upper right section states the date on which the report was generated, the page number and total pages, and the reporting period to which the report belongs.

The second area of the header pertains to the recipient of the report. It identifies the district for which the report was produced, its IRN and COUNTY, the ITC and AREA COORDINATOR of the district.

That is followed by column headers indicating the data described on each detail line.

### ***Report Grouping/Ordering/Control Breaks***

There is an ITC version of each file that has the data grouped by District IRN; it includes the same data as the separate district reports but lists each district within the ITC in IRN order.

The district reports are ordered by the error code.

### ***Report Detail***

The following are the fields and descriptions for each error:

<b>Field Name</b>	<b>Field Description</b>
<b>ERROR CODE</b>	Identifies that each line of the report for reference when reviewing the GEN_ISSUES reports and any other related documents. Shown as a three-digit code.
<b>BUILDING IRN</b>	Identifies the IRN of the building whose data generated an error condition; not required for every condition
<b>FISCAL YEAR AND REPORTING PERIOD</b>	Identifies both the Fiscal Year and Reporting Period used to determine which sets of data are in error.
<b>SHORT ERROR DESCRIPTION</b>	Identifies the context of the error.
<b>RELATED ODE REPORT</b>	Identifies the report name that relates to the errors being generated. Districts should consult the report for error resolution. Will show “n/a” if there is not currently an ODE related report.
<b>DATA AT ODE AS OF DATE</b>	Identifies the Friday date of the current processing week, the date by which districts were required to have submitted data for the process as CCYYMMDD
<b>COUNT /%</b>	Identifies the total number of errors/what percentages there are of errors, SSID, Staff ID, etc. This will vary by error.

### ***Collection Window Detail***

The Collection Windows are as follows:

<b>Collection Window Code</b>	<b>Collection Window Description</b>
<b>A</b>	ASSESSMENT
<b>D</b>	MARCH – CAREER TECH
<b>G</b>	GRADUATE
<b>H</b>	JUNE – FINANCIAL
<b>L</b>	STAFF/COURSE
<b>S</b>	STUDENT

For more information about the reporting periods and data submission requirements refer to the EMIS Manual posted on the ODE website, [www.education.ohio.gov](http://www.education.ohio.gov).

### ***Report Type***

The report types are as follows:

<b>Report Type Code</b>	<b>Report Type Description</b>	<b>Text Examples</b>
<b>S</b>	SUMMARY REPORT	COUNTS, PERCENTAGES, ETC.
<b>D</b>	DETAIL REPORT	IRNs, SSIDS, STAFF IDS, FUND CODES, COST CENTERS, OBJECT CODES, ETC.



## Error Detection and Correction

Check the information that is in question and verify the accuracy of the data reported; make corrections to the data if needed and resubmit the data to ODE. If a district or community school has questions about the information on the report they should use the contact information that is listed in the table below to e-mail or call the appropriate office that is associated with the information that is in question.

Below is a table for the districts to use as a tool to determine possible errors with corresponding checks for the error(s). This document includes the ERROR CODES, SHORT ERROR DESCRIPTION as it appears on the report itself, FULL DESCRIPTION, RELATED ODE REPORTS if one exists, BUSINESS OWNER, REPORT TYPE CODE, CHECK, and a column to indicate the REPORTING PERIOD in which the error is active: A for Assessment, D for March CTE Follow-up, G for Graduate, H for Financial, L for Staff and Course, S for Student.

Please note that in the Related ODE report column, SDC stands for Secure Data Center. The information in the column for SDC reports indicates the folders and reports that a district authorized staff member would select within the SDC to review data related to the GEN\_ISSUES error codes.

If the district has questions about a specific issue or cannot resolve the problem without further assistance, they should use the Contact Information below to facilitate ODE's ability to respond accurately and rapidly. **Districts should not submit questions to the Help Desk if the contact information in the table lists a particular ODE staff member. Please contact him or her directly.**

**If the check lists 'Your ITC' as the contact, and the ITC is not able to answer the question(s), submit a Help Desk ticket to be escalated to ODE.**

The reports are designed to assist districts in identifying possible data quality issues and are not meant to imply that ODE definitely considers the information presented as errors. Once the district determines that the information that is being received by ODE that they are reporting to EMIS is correct, no further action is required by the district.



## Error Codes and Descriptions

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Clctn Wndw</u>
011	Spec Ed Missing IEP for Fund	Count of students with a disability who will not meet the requirements for weighted funding based on the Special Education records submitted by the district.	CSV_CCYYK_STU_DIS AB_NOT_FUNDED or CSV_CCYYN_STU_IEP_FUTURE_FUND	ODE EMIS-Contact ITC	Your ITC	Review the report documentation for the STU_DISAB_NOT_FUNDED (K) or STU_IEP_FUTURE_FUND (N) reports.	S	S
015	Large Change in Enrollment (YE ADM)	Large Change in Enrollment (Yearend ADM): Flags districts\community schools with enrollment changes >=5% between current and previous year.	SDC-Analysis> Enrollment> Customize	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check ATTENDANCE DAYS, EXCUSED ABSENCE DAYS, and UNEXCUSED ABSENCE DAYS elements from the yearend EMIS Student Attendance record. Check the ACTUAL DAYS IN SESSION elements from the yearend EMIS Grade Schedule record.	S	S
016	Attendance Rate 0%	Attendance Rate 0%: Flags districts\community schools with 0% attendance rates reported.	SDC-Dashboard >Indicators & Ratings	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check ATTENDANCE DAYS, EXCUSED ABSENCE DAYS, and UNEXCUSED ABSENCE DAYS elements for the students reported in the EMIS Student Standing record.	S	S
017	Attendance Rate 100%	Attendance Rate 100%: Flags districts\community schools with 100% attendance rates reported.	SDC-Dashboard >Indicators & Ratings	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check ATTENDANCE DAYS, EXCUSED ABSENCE DAYS, and UNEXCUSED ABSENCE DAYS elements for the students reported in the EMIS Student Standing record.	S	S
018	Large Change in Attend Rate	Large Change in Attendance Rate: Flags districts\community schools with attendance rate changes >=5% between current and previous year.	SDC-Analysis >Attendance>Customize	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check ATTENDANCE DAYS, EXCUSED ABSENCE DAYS, and UNEXCUSED ABSENCE DAYS elements for the students reported in the EMIS Student Standing record.	S	S

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Clctn Wndw</u>
019	Excused vs. Unexcused Absences	Disparity Between Excused vs. Unexcused Absence Days: Flags districts\community schools with excused absence days <=50 and unexcused absence days > 50 or with unexcused absence days <=50 and excused absence days > 50.	SDC-Analysis> Attendance>Current	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check ATTENDANCE DAYS, EXCUSED ABSENCE DAYS, and UNEXCUSED ABSENCE DAYS elements for the students reported in the EMIS Student Standing record.	S	S
020	4 YR Longitudinal Graduation percentage rate = 0%	Flags districts\community schools with a 4 YR longitudinal graduation rate =0%	SDC-Analysis> Graduation> District 4-Year Longitudinal Graduation Rate – Current Data	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	See SDC → Reports for Analysis → Graduation → District 4-Year Longitudinal Graduation Rate – Current Data	S	G
021	4 YR Longitudinal Graduation percentage rate >=100%	Flags districts\community schools with a 4 YR longitudinal graduation rate >=100%	SDC-Analysis> Graduation> District 4-Year Longitudinal Graduation Rate – Current Data	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	See SDC → Reports for Analysis → Graduation → District 4-Year Longitudinal Graduation Rate – Current Data	S	G
022	4 YR Longitudinal Graduation percentage rate = ' - ', i.e., null	Flags districts\community schools with ' - ' 4 YR Longitudinal graduation rate	SDC-Analysis> Graduation> District 4-Year Longitudinal Graduation Rate – Current Data	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	See SDC → Reports for Analysis → Graduation → District 4-Year Longitudinal Graduation Rate – Current Data	S	G
023	Low AMO Participation Rate – Reading	Low AMO Participation Rate – Reading: Flags districts \community schools with reading participation rates <= 85% indicating a high percentage of test waivers based on data submitted for yearend processing.	SDC-Local Report Card>District Gap Closing	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check the Building IRN – SPRING test administration IRN and REASON TEST NOT TAKEN elements from the EMIS Achievement Test and/or Ohio Graduation Test records. <b>Code List:</b> All = All Students I = American Indian/Alaskan Native A = Asian or Pacific Islander B = Black, Non-Hispanic ED = Economically Disadv. H = Hispanic LEP = LEP M = Multiracial SWD = Students w/ Disabilities	S	S

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Cicln Wndw</u>
						W = White, Non-Hispanic		
024	Low AMO Participation Rate – Math	Low AMO Participation Rate – Math: Flags districts \community schools with math participation rates <= 85% indicating a high percentage of test waivers based on data submitted for yearend processing.	SDC-Local Report Card>District Gap Closing	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check the Building IRN – SPRING test administration IRN and REASON TEST NOT TAKEN elements from the EMIS Achievement Test and/or Ohio Graduation Test records. <b>Code List:</b> All = All Students I = American Indian/Alaskan Native A = Asian or Pacific Islander B = Black, Non-Hispanic ED = Economically Disadv. H = Hispanic LEP = LEP M = Multiracial SWD = Students w/ Disabilities W = White, Non-Hispanic	S	S
025	Percent Proficient Rate 0% - Reading	Proficiency Rate 0%- AMO Reading: Flags districts \community schools with reading proficiency rate of 0%	SDC-Local Report Card>District Gap Closing	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check the SCALED SCORE and RAW SCORE elements from the Student Achievement and/or Ohio Graduation Test records.	S	S
026	Percent Proficient Rate 0% - Math	Proficiency Rate 0%- AMO Math: Flags districts \community schools with math proficiency rate of 0%	SDC-Local Report Card>District Gap Closing	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check the SCALED SCORE and RAW SCORE elements from the Student Achievement and/or Ohio Graduation Test records.	S	S
027	Majority of Attendance – Roll-up to the State	Large Proportion of Students with MOA (Majority of Attendance) roll-up to the state: Flags districts/community schools for which 20% or more of students have a majority of attendance that roll-up to the state.	N/A	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check count of students reported with MOA (Majority of Attendance) IRN of '*****'.	S	S
028	Truancy w/d with 0 Unexcused Abs	Withdrawal Due to Truancy with Zero Unexcused Absence Days Reported: Flags districts \community schools	N/A	Accountability and Continuous	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check the WITHDRAWAL / DROPOUT / TRUANCY REASON element from the	D	S

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Clctn Wndw</u>
		reporting one or more students as withdrawn due to truancy with zero corresponding unexcused absence days reported.		Improvement		EMIS Student Standing record for students coded as truant ('71'). Make sure these students have UNEXCUSED ABSENSE DAYS reported in the same record.		
029	SOES Student with 0 EMIS Attendance	No Student Attendance Data Reported in EMIS for Students Reported as Enrolled in the SEOS: Flags community schools reporting one or more students in the SEOS as enrolled for at least one day of school for whom no attendance data is reported at yearend.	N/A	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check the SSIDs of students reported in the SEOS and make sure each student enrolled one or more days is reported in the EMIS Student Standing record.	D	S
030	SOES EMIS Mismatch	Student Reported During Test Administration in SEOS but not in EMIS Student Attendance Record and/or SEOS and EMIS Grade Levels do not Match: Flags one or more students in SEOS as enrolled during the spring test administration without attendance or different grade.	N/A	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check the Admission Date and Date of Withdrawal elements in the yearend EMIS Student Attrb-Efctv Date and the FROM DATE and TO DATE in the SEOS.	D	S
031	Alternant Assessment but no Disability	Alternately Assessed Student Reported without Disability Condition in EMIS Student Attendance File: Flags districts /community schools reporting one or more students taking an alternate assessment for whom no disability condition is reported at yearend	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Check DISABILITY CONDITION element in the yearend EMIS Student Attrb-Efctv Date record for students reported taking an alternate assessment in the Achievement Test or Ohio Graduation Test records.	D	S
033	Zero Discipline Reasons & Types	No discipline reasons and discipline types have been reported for any students. Since it is unusual for a building not to have any discipline occurrences for the entire year; districts are asked to verify that they are reporting this information correctly	SDC-Analysis> Discipline>Current	Safety Health & Nutrition	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Verify that the Student Discipline Record (GD) is reported for all students who received a disciplinary action (type) for any discipline incident (reason). If inaccuracies are found, please correct the data and re-submit to ODE.	S	S

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Clctn Wndw</u>
034	Zero Expulsions/OOS Suspensions	For the discipline records reported no expulsions or OOS suspensions have been reported. It is unusual not to have any expulsions or OOS suspensions for the entire year; districts are asked to verify that they are reporting this information correctly.	SDC-Analysis> Discipline>Current	Safety Health & Nutrition	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Verify that the Discipline Type reported on the Student Discipline Record (GD) is accurate. If inaccuracies are found, please correct the data and re-submit to ODE.	S	S
035	50% +/- Change in Discipline	The number of disciplinary actions (types) reported is 50% greater or less than the number reported in the previous year.	SDC-Analysis> Discipline>Current	Safety Health & Nutrition	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Verify that the Student Discipline Record (GD) is reported for all students who received a disciplinary action (type) for any discipline incident (reason). If inaccuracies are found, please correct the data and re-submit to ODE.	S	S
036	Out-of-School Suspensions	The number of out-of-school suspensions for the discipline records reported is greater than 40 per 100 students enrolled.	SDC-Analysis> Discipline> 100_Current	Safety Health & Nutrition	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Verify that the Student Discipline Record (GD) is reported for all students who received a disciplinary action (type) for any discipline incident (reason). If inaccuracies are found, please correct the data and re-submit to ODE.	S	S
037	Zero Academic Intervention	No academic intervention program codes have been reported for any students. Academic (student) intervention services should be provided to all students who are failing or are at risk of failing any one of Ohio's Achievement tests.	N/A	Safety Health & Nutrition	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Verify that the Program Code for Academic Intervention is reported for any student who receives these services. If inaccuracies are found, please correct the data and re-submit to ODE.	S	S
038	% of Students w/ 0 Attendance Hours	District Level: With 5% or more of students with 0 attendance hours or 0 total attendance (attendance + excused + unexcused)	SDC-Analysis>Attendance>Current	Accountability	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check the FS Records for the students to ensure that the attendance information is being reported accurately.	S	S
039	% of Students w/ 0 Attendance Hours	Building Level: With 5% or more of students with 0 attendance hours or 0 total attendance (attendance + excused + unexcused)	SDC-Analysis>Attendance>Current	Accountability	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check the FS Records for the students to ensure that the attendance information is being reported accurately.	S	S
040	10% +/- Headcount	Percent Change in enrollment from	TXT_CCYY?	ODE EMIS-	Your ITC	Verify that all students who	D	S

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Cicln Wndw</u>
	Change	prior October reporting period (only listed if change is 10% or greater)	_STU_ENROLLMENT	Contact ITC		should be reported have appropriate records submitted to ODE, review report documentation for criteria used to determine these numbers		
041	10% +/- FTE change	Percent change in ADM from prior October reporting period (only listed if change is 10% or greater)	TXT_CCYYX?_STU_ENROLLMENT	ODE EMIS-Contact ITC	Your ITC	Verify that all students who should be reported have appropriate records submitted to ODE, review report documentation for criteria used to determine these numbers	D	S
048	Average Teacher Salary	The Average Teacher Salary is an element on Ohio's Local Report Cards. District-level report shows districts who are reporting a +/- 10% change from the average salary reported the previous year.	N/A	Educator Licensure	Mary Rose, <a href="mailto:Mary.Rose@education.ohio.gov">Mary.Rose@education.ohio.gov</a>	Verify the correct Position FTEs are reported for all staff members. Verify correct reporting of Length of Work Day, Length of Workday, Pay Amount and Pay Type.	S	L
049	Average Teacher Experience	The Average Teaching Experience Years is an element on Ohio's Local Report Cards, and Teacher Inexperience is used in State and Local Equity Planning. District-level report shows the # of teachers reported with zero years of experience.	N/A	Educator Licensure	Mary Rose, <a href="mailto:Mary.Rose@education.ohio.gov">Mary.Rose@education.ohio.gov</a>	Please review the data element, Average Teaching Experience Years for each teacher (212, 230) you are reporting and ensure that your reporting reflects their experience. If accurate, then this is not an error.	S	L
053	Count of Courses with Staff Not HQT	District has staff who are not HQT	HQT Level 2 Report	ODE EMIS-Contact ITC	Your ITC	Verify that all teachers have proper HQT flags	S	L
055	Invalid Cert—Course	# of all certificated staff by building who teach courses who are invalidly certified.	CSV_CCYYX?_STF_INVL_CRT_CRSE	ODE EMIS-Contact ITC	Your ITC	Verify/validate the records submitted and correct the errors associated with such data.	S	L
076	Adjustments for SFPR	Indicates the adjustments made to the next year's formula ADM for determining state foundation monies	SFPR	ODE EMIS-Contact ITC	Your ITC	Work with the indicated district to correct data so that total student FTE is not greater than 1	D	L
077	Self as Feeder School IRN	Building is reported with its own IRN as the feeder school IRN	N/A	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check Feeder School IRN on Organization General Information Record (DN)	D	S

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Cicln Wndw</u>
078	Lower Grade Range in Feeder IRN	Building is reported with a feeder school that serves a lower grade span than the building itself	N/A	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check Feeder School IRN on Organization General Information Record (DN)	D	S
079	Missing Feeder IRN	Building is reported without a feeder school IRN	N/A	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check Feeder School IRN on Organization General Information Record (DN)	D	S
080	Large Grade Gap Btw Bldg IRN and Feeder IRN	Lowest grade served by building's feeder school is at least two years higher than highest grade level served by the building itself	N/A	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check Feeder School IRN on Organization General Information Record (DN)	D	S
081	Feeder IRN other than '*****'	Building is reported with a feeder school IRN instead of '*****'.	N/A	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check Feeder School IRN on Organization General Information Record (DN)	D	S
091	No unexcused absences	The sum of unexcused absences for all students in the district is equal to zero.	N/A	School Options and Finance	James Long, <a href="mailto:James.Long@education.ohio.gov">James.Long@education.ohio.gov</a>	Verify that there are no unexcused absences in your district's attendance totals.	S	S
093	CTE Follow-Up Missing	CTE Follow Up Missing. Your students in March file without Follow-up records (GV).	N/A	ODE EMIS-Contact ITC	Your ITC	Verify which students have no CTE Follow up	D	D
111	High Expulsions	The number of expulsions for the discipline records reported is greater than 3 per 100 students enrolled.	SDC-Analysis> Discipline>100_Current	Safety Health & Nutrition	Erica Weaston, <a href="mailto:Erica.Weaston@education.ohio.gov">Erica.Weaston@education.ohio.gov</a>	# of Expulsions per 100 students	S	S
123	Percent of HQT staff	The percentage of core courses that are HQT	N/A	Educator Licensure	Mary Rose, <a href="mailto:Mary.Rose@education.ohio.gov">Mary.Rose@education.ohio.gov</a>	Verify data on the certification reports.	S	S
124	HQT % above Proper Cert	Percent by which HQT courses exceeds Proper Certified courses	N/A	Educator Licensure	Mary Rose, <a href="mailto:Mary.Rose@education.ohio.gov">Mary.Rose@education.ohio.gov</a>	Verify data on the certification reports.	D	S
125	Teacher Attendance Rate	Building level report shows the teacher attendance rate if rate <= 92% or is 100%. Teacher attendance rates are reported on school and district report cards.	N/A	Educator Licensure	Mary Rose, <a href="mailto:Mary.Rose@education.ohio.gov">Mary.Rose@education.ohio.gov</a>	Verify that Absence Days Element, Absence Days/Long-term Illness Element, and Attendance Days Element have been reported correctly for all staff members, including teachers. See business rules in	S	S

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						EMIS manual for Staff Demographic (CI) Record.		
128	% of Teachers with Bachelor's Degree or higher	% by LEA of Teachers with a Bachelor's Degree or higher	SDC – Analysis > Teacher > Degree Profile	Educator Licensure	Mary Rose, <a href="mailto:Mary.Rose@education.ohio.gov">Mary.Rose@education.ohio.gov</a>	Lists the % by LEA of the teachers that are reported with a Bachelor's degree or higher.	S	S
130	<= 70% of students FTE= 1	70% or less of students in the district are a full FTE	N/A	School Options and Finance	James Long, <a href="mailto:James.Long@education.ohio.gov">James.Long@education.ohio.gov</a>	Verify that all students have a proper student % of time on the Student Standing record.	S	S
135	Large Change in Econ Disadv Enrollment	Large Change in Economically Disadvantaged Enrollment (Percentage): Flags districts or community schools with economically disadvantaged enrollment changes >= 25% points between current and previous year.	SDC-Analysis> Enrollment> Customize	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Check the DISADVANTAGEMENT element in the yearend EMIS Student Attributes – Effective Date Record.	D	S
140	Low CTE Concentrator Count	The number of students reported with a CTE Program of Concentration code is at least 20% fewer than the number reported in the previous year.	CCYYN_STU_CTEYE_PERFORM	Career-Technical Education	Melissa Maynard, <a href="mailto:Melissa.Maynard@education.ohio.gov">Melissa.Maynard@education.ohio.gov</a>	Verify that all students who should be reported with a CTE Program of Concentration are reported accurately.	D	S
142	CTE: Technical Assessments	District have reported less than 80% of the concentrators who left school with a technical assessment	N/A	Career-Technical Education	Melissa Maynard, <a href="mailto:Melissa.Maynard@education.ohio.gov">Melissa.Maynard@education.ohio.gov</a>	Check technical assessment reporting in student assessment record (FA)	S	D
143	CTE: Industry Credentials	0% of students with 12 or more points worth of industry credentials	N/A	Career-Technical Education	Melissa Maynard, <a href="mailto:Melissa.Maynard@education.ohio.gov">Melissa.Maynard@education.ohio.gov</a>	Check reporting of Industry Credentials in student assessment record (FA)	S	D
144	CTE: Missing Placement Data	District has less than 80% reported placement data for the concentrators who left school.	N/A	Career-Technical Education	Melissa Maynard, <a href="mailto:Melissa.Maynard@education.ohio.gov">Melissa.Maynard@education.ohio.gov</a>	Check GV Reporting	S	D
145	Missing Secondary Planning Code	Student is 16 and no Secondary Planning Code has been reported	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Examine Transition Plan sections of IEPs for all students who were 16 at any time this school year. If the plan meets federal requirements, make sure it is reported; if there is no plan that meets requirements, report	S	S



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						no plan in place.		
170	IETR > 60 days of Consent	IETR must be within 60 days of Parental consent	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Both IETR and CNST records must be submitted and Consent must occur within 60 days.	D	S
175	Non-compliance reason for late IETR	IETR must be within 60 days of Parental Consent. If not, district must indicate reason.	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Check dates on IETR, Parental Consent, Non-Compliance ID if more than 60 days.	D	S
176	No PSTC reported	No PSTC reported	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Check whether students were referred from Part C to Part B, if so, report the conference date.	D	S
177	PSTC reported, no CNST	If PSTC is reported, student participated in Part C and was found eligible for Part B. If not eligible, do not report PSTC.	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Make sure student actually received Part C. If so, identify status of consent. If not, add to district-level aggregated counts of students found not eligible.	D	S
178	No ETRs reported	No IETR, TETR or RETR reported	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Check special education records to identify dates and outcomes of ETRs completed this year.	D	S
179	PSTC, IETR and No IEP	IIEP must occur within 90 days of consent. If consent was reported prior to March 2, an IIEP is expected. If not reported, district must be prepared to provide upon OEC request reasons for delay.	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	If IEP was late, report date and consent. If it hasn't occurred, and 90 days from date of consent is AFTER JUNE 1, make sure to report IEP event in K reporting. If not reported, district must be prepared to provide upon OEC request reasons for delay.	D	S
180	No ETR after Consent	Cannot calculate whether IETR is within 60 days of Parental Consent, due to lack of IETR date	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	IETR record is due to be submitted for this student	D	S
181	PSTC reported, IEP > 3 <sup>rd</sup> Bday	Children enrolled in Part C and found eligible for services must have an IEP in place on or before their third birthdays.	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	If IEP was late, report date and consent. If it hasn't occurred, and 90 days from date of consent is AFTER JUNE 1,	D	S

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Clctn Wndw</u>
						make sure to report IEP event in K reporting. If not reported, district must be prepared to provide upon OEC request reasons for delay.		
182	No IEPs reported	No TIEP, RIEP, CIEP, IIEP, or FIEP reported.	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Check special education records to identify dates and outcomes of IEPs completed this year.	D	S
183	Test type mismatch	Test type on most recent IEP doesn't match type of state test administered	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Make sure test type is accurate on most recently reported IEP. If multiple amendments (which are not reported) to IEPs occurred, resulting in the mismatch, OEC or the Accountability may contact the district for documentation of the amendments.	D	S
185	IETR with no consent reported	Cannot calculate whether IETR is within 60 days of Parental Consent due to lack of consent outcome for initial	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Parental Consent record is due to be submitted for this student.	D	S
190	Withdraw date=Bldg 1st/2nd day	Student withdrawal date is on the first or second day of the building's start date	N/A	ODE EMIS-Contact ITC	Your ITC	Check the building first day of school and student withdraw date. Is this supposed to be a summer withdrawal?	S	S
210	Follow-up records missing	Student was included on the ODE March file but records have not yet been returned	N/A	ODE EMIS-Contact ITC	Your ITC	March file supplied to district	D	D
220	Fund code(s) on expenditure record not received	Missing fund code on expenditure record that is expected to be reported. Missing fund code(s) by organization type: <b>Traditional Districts:</b> 001, 006, 018, 200, 300, 432, 516, 532, 572, 584, 590 <b>JVSDs:</b> 001, 200, 432, 524, 590 <b>ESCs &amp; Community Schools:</b> 001	N/A	ODE EMIS-Contact ITC	Your ITC	Check the expenditure (QC) record for the specific group of fund codes by organization type that are missing. Example of Error Code is: MSNG 001	D	H

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221	Fund code(s) on receipt record not received	Missing fund code on receipt record that is expected to be reported. Missing fund code(s) by organization type: <b>Traditional Districts:</b> 001, 006, 018, 200, 300, 432, 516, 532, 572, 584, 590 <b>JVSDs:</b> 001, 200, 432, 524 <b>ESCs:</b> 001, 432, 499 <b>Community Schools:</b> 001	N/A	ODE EMIS-Contact ITC	Your ITC	Check the receipt (QC) record for the specific group of fund codes by organization type that are missing. Example of Error Code is: MSNG 001	D	H
222	Function source codes on expenditure record not received	Missing a 1xxx, 2xxx, 3xxx, 4xxx, and/or 7xxx function code that is expected to be reported. Missing function code(s) by organization type: <b>Traditional Districts:</b> 1xxx, 2xxx, 3xxx, 4xxx <b>JVSDs:</b> 1xxx, 2xxx, 3xxx, 4xxx, 7xxx <b>ESCs:</b> 1xxx, 2xxx, 7xxx	N/A	ODE EMIS-Contact ITC	Your ITC	Check the expenditure (QC) record for the specific group of function codes by organization type that are missing. Example of Error Code is: MSNG 1XX	D	H
223	At least one record with 1xx, 2xx, or 5xx object code not received	Missing a 1xx, 2xx, or 5xx object code when the same code was reported the prior year. Missing object code(s) by organization type: <b>Traditional Districts:</b> 1xx, 2xx, 5xx <b>JVSDs:</b> 1xx, 5xx <b>ESCs:</b> 1xxx, 5xx <b>Community Schools:</b> 5xx	N/A	ODE EMIS-Contact ITC	Your ITC	Check the expenditure (QC) record for the group of object codes by organization type that are missing. Example of Error Code is: MSNG 1XX	D	H
224	Missing OPU record	Missing an operational unit when Organization General Information (DN) record is reported.	N/A	ODE EMIS-Contact ITC	Your ITC	Check the QC record. At least one OPU record is expected for districts that submitted an Organization General Information (DN) record.	D	H
225	All OPU are being reported with the central office code	All OPU are being reported with the central office code of C, incorrectly.	N/A	ODE EMIS-Contact ITC	Your ITC	Check the QC record. Review the Operational Units (OPUs) and recode them as necessary.	D	H
227	Missing OPU on Receipt	Missing OPU codes on the Receipt Record. Blanks are permitted; other Receipt OPU must be in the OPU data set.	N/A	ODE EMIS-Contact ITC	Your ITC	Check the QC record. Review receipt record, report missing OPUs.	D	H
228	Missing OPU on Expenditure	Missing OPU codes on the Expenditure Record. Blanks are	N/A	ODE EMIS-Contact ITC	Your ITC	Check the QC record. Review the expenditure record, report	D	H

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		permitted; other Expenditure OPU must be in the OPU data set.				missing OPUs.		
229	Missing Cash Fund Codes	Reported fund code(s) last year with a balance, missing corresponding fund code(s) on this year's Cash Record.	N/A	ODE EMIS-Contact ITC	Your ITC	Submit Cash Record (QC) for those fund code(s) reported with cash balance on last year's Cash record.	D	H
230	CRI % lower than typical	The % of a school district's operating expenses coded as classroom instructional is lower than 50%, which is outside of the normal range.	N/A	School Options and Finance	James Long, <a href="mailto:James.Long@education.ohio.gov">James.Long@education.ohio.gov</a>	Verify that expenditure data is coded accurately, with proper fund, function, and object	S	H
231	CRI % higher than typical	The % of a school district's operating expenses coded as classroom instructional is higher than 85%, which is outside of the normal range.	N/A	School Options and Finance	James Long, <a href="mailto:James.Long@education.ohio.gov">James.Long@education.ohio.gov</a>	Verify that expenditure data is coded accurately, with proper fund, function, and object	S	H
232	EFM category = \$0	The school district is reporting \$0 in expenditures in one of the EFM categories: instructional, pupil support, staff support, building operations, administration	N/A	School Options and Finance	James Long, <a href="mailto:James.Long@education.ohio.gov">James.Long@education.ohio.gov</a>	Verify that expenditure data is coded accurately, with proper fund, function, and object	S	H
233	Operations and Maintenance = \$0	The school district is reporting \$0 in expenditures in the "operations and maintenance" category	N/A	School Options and Finance	James Long, <a href="mailto:James.Long@education.ohio.gov">James.Long@education.ohio.gov</a>	Verify that expenditure data is coded accurately, with proper fund, function, and object	S	H
234	Expenditures very high	The school district's operating expenditures per equivalent pupil exceed \$15,000, which is above the normal range	N/A	School Options and Finance	James Long, <a href="mailto:James.Long@education.ohio.gov">James.Long@education.ohio.gov</a>	Verify that expenditure data is coded accurately, with proper fund, function, and object. Verify that ADM includes all students.	S	H
235	Expenditures very low	The school district's operating expenditures per equivalent pupil are less than \$4,000, which is below the normal range	N/A	School Options and Finance	James Long, <a href="mailto:James.Long@education.ohio.gov">James.Long@education.ohio.gov</a>	Verify that expenditure data is coded accurately, with proper fund, function, and object. Verify that ADM is accurate.	S	H
245	Attendance vs. Hours in Session	Student total hours attendance, excused and unexcused absence does not equal building days in session for students in this grade.	N/A	ODE EMIS-Contact ITC	Your ITC	Check building hours in session, student standing days of attendance	D	S
261	6 YR Long Grad % rate = 0%	Description Flags dropout recovery community schools with a 6 YR longitudinal graduation rate = 0%	SDC – Analysis> Graduation> District 6-Year Longitudinal Graduation Rate - Customize and School 6-	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>		S	G

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			Year Longitudinal Graduation Rate - Customize		<a href="http://on.ohio.gov">on.ohio.gov</a>			
264	10% or greater change in 6yr graduation rate	Large Change in 6-year longitudinal graduation rate: Flags dropout recovery community schools with 6-year longitudinal graduation rate changes >= 5% between current and previous year	SDC – Analysis> Graduation> District 6-Year Longitudinal Graduation Rate - Customize and School 6-Year Longitudinal Graduation Rate - Customize	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>		S	G
265	7 YR Long Grad % rate = 0%	Flags dropout recovery community schools with a 7 YR longitudinal graduation rate = 0%	SDC – Analysis> Graduation> District 7-Year Longitudinal Graduation Rate - Customize and School 7-Year Longitudinal Graduation Rate - Customize	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>		S	G
268	10% or greater change in 7yr graduation rate	Large Change in 7-year longitudinal graduation rate: Flags dropout recovery community schools with 7-year longitudinal graduation rate changes >= 5% between current and previous year	SDC – Analysis> Graduation> District 7-Year Longitudinal Graduation Rate - Customize and School 7-Year Longitudinal Graduation Rate – Customize	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>		S	G
275	Large Change in 4-year Longitudinal Graduation Rate	Large Change in 4-yr longitudinal graduation rate: Flags districts and community schools with 4-yr longitudinal graduation rate changes >=5% between current and previous yr	SDC – Analysis> Graduation> District 4-Year Longitudinal Graduation Rate – Customize	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	See SDC → Reports for Analysis → Graduation → District 4-Year Longitudinal Graduation Rate – Customize	S	G
276	5 YR Longitudinal Graduation percentage rate = 0%	Flags districts/community schools/buildings with a 5 YR longitudinal graduation rate =0%	SDC – Analysis> Graduation> District 5-Year Longitudinal Graduation Rate – Customize	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	See SDC → Reports for Analysis → Graduation → District 5-Year Longitudinal Graduation Rate – Customize	S	G
277	5 YR Longitudinal Graduation	Flags districts/community schools/buildings with a 5 YR	SDC – Analysis> Graduation> District 5-	Accountability and	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	See SDC → Reports for Analysis → Graduation →	S	G

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	percentage rate >=100%	longitudinal graduation rate >=100%	Year Longitudinal Graduation Rate – Customize	Continuous Improvement	<a href="http://n.ohio.gov">n.ohio.gov</a>	District 5-Year Longitudinal Graduation Rate – Customize		
278	5 YR Longitudinal Graduation percentage rate = ' - ' , i.e., null	Flags districts/community schools/buildings with ' - ' 5 YR Longitudinal graduation rate	SDC – Analysis> Graduation> District 5-Year Longitudinal Graduation Rate – Customize	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	See SDC → Reports for Analysis → Graduation → District 5-Year Longitudinal Graduation Rate – Customize	S	G
279	Large Change in 5-year Longitudinal Graduation Rate	Large Change in 5-year longitudinal graduation rate: Flags districts/community schools/buildings with 5-year longitudinal graduation rate changes >= 5% between current and previous year	SDC – Analysis> Graduation> District 5-Year Longitudinal Graduation Rate – Customize	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	See SDC → Reports for Analysis → Graduation → District 5-Year Longitudinal Graduation Rate – Customize	S	G
281	Percent Prof Rate less than 84.9% - Reading	Proficiency Rate: Flags a subgroup at districts\community schools\buildings with reading proficiency rates less than 84.9%	SDC-Local Report Card>District Gap Closing	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Informational error flagging subgroup(s) within a district's or community school's buildings subgroup with reading proficiency rates below 83.4% <b>Code List:</b> All = All Students I = American Indian/Alaskan Native A = Asian or Pacific Islander B = Black, Non-Hispanic ED = Economically Disadv. H = Hispanic LEP = LEP M = Multiracial SWD = Students w/ Disabilities W = White, Non-Hispanic	S	G
282	Percent Prof Rate less than 80.5% - Math	Proficiency Rate: Flags a subgroup at districts\community schools\buildings with math proficiency rates less than 80.5%	SDC-Local Report Card>District Gap Closing	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Informational error flagging subgroup(s) within a district's or community school's buildings with math proficiency rates below 78.5% <b>Code List:</b> Check code list from 281 check.	S	G
283	Large Change in	Large Change in percent proficient –	SDC-Local Report	Accountability	Adam Schiming,	Informational error showing that	S	G

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Cicln Wndw</u>
	Percent Prof Rate – Reading	reading: Flags a subgroup at districts/community schools/buildings with percent proficient >= 5% between current and previous year	Card>District Gap Closing	and Continuous Improvement	<a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	there is a difference in Reading of ± 5% between the current and previous year.		
284	Large Change in Percent Prof Rate – Math	Large Change in percent proficient – Math: Flags a subgroup at districts/community schools/buildings with percent proficient >= 5% between current and previous year	SDC-Local Report Card>District Gap Closing	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Informational error showing that there is a difference in Math of ± 5% between the current and previous year.	S	G
291	<b>Third Grade Reading Guarantee:</b> Student Math Diagnostic Expected to be reported with 'AO' or 'NO'	Student is expected to have Math Diagnostic results reported with an 'AO' (Assessed, on-track) or 'NO' (Assessed, not on-track), unless the student meets one of the following exceptions: student is in a grade level other than 1-2; student is enrolled in the district for less than 30 days; student is enrolled in a chartered non-public school on a scholarship (Ed Choice, Cleveland Tutoring and Scholarship Program, Jon Peterson, Autism).	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Informational error regarding student being reported with a FN360 '***' or 'RN' when an option of 'NO' or 'AO' is expected.  Verify that the data is reported correctly.	D	S
292	<b>Third Grade Reading Guarantee:</b> Student Reading Diagnostic Expected to be reported with 'AO' or 'NO'	Student is expected to have Reading Diagnostic results reported with an 'AO' (Assessed, on-track) or 'NO' (Assessed, not on-track) unless the student meets one of the following exceptions: student is in a grade level other than K-3; student is enrolled in the district for less than 30 days; student is enrolled in a chartered non-public school on a scholarship (Ed Choice, Cleveland Tutoring and Scholarship Program, Jon Peterson, and Autism).	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Informational error regarding student being reported with a FN370 option of '***' when an option of 'NO' or 'AO' is expected.  Verify that the data is reported correctly.	D	S
293	<b>Third Grade Reading Guarantee:</b> Student Writing	Student is expected to have Writing Diagnostic results reported with an 'AO' (Assessed, on-track) or 'NO' (Assessed, not on-track) unless the	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Informational error regarding student being reported with a FN380 option of '***' when an option of 'NO' or 'AO' is	D	S

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Clctn Wndw</u>
	Diagnostic Expected to be reported with 'AO' or 'NO'	student meets one of the following exceptions: student is in a grade level other than 1-3; student is enrolled in the district for less than 30 days; student is enrolled in a chartered non-public school on a scholarship (Ed Choice, Cleveland Tutoring and Scholarship Program, Jon Peterson, and Autism).				expected.  Verify that the data is reported correctly.		
294	<b><u>Third Grade Reading Guarantee:</u></b> Summary Count of 291 Codes	Summary Count of 291 codes, which are students expected to have an 'AO' or 'NO' in Math.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Summary informational error count of 291 codes. Data will be displayed as an aggregate count in the Error Code field.	S	S
295	<b><u>Third Grade Reading Guarantee:</u></b> Summary Count of 292 Codes	Summary Count of 292 codes, which are students expected to have an 'AO' or 'NO' in Reading.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Summary informational error count of 292 codes. Data will be displayed as an aggregate count in the Error Code field.	S	S
296	<b><u>Third Grade Reading Guarantee:</u></b> Summary Count of 293 Codes	Summary Count of 293 codes, which are students expected to have an 'AO' or 'NO' in Writing.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Summary informational error count of 293 codes. Data will be displayed as an aggregate count in the Error Code field.	S	S
297	<b><u>Third Grade Reading Guarantee:</u></b> Student not on-track should have one or more Student Program Codes reported.	K-3 student with FN370 reported as 'NO' (Assessed, not on-track) should have at least one Program Code from the 151500, 152500-152699 series.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Student reported with a Reading Diagnostic Result (FN370) = 'NO' (Assessed, not on-track). This student should also have at least one Student Program Code from the 151500, 152500-152699 reported. Please refer to the EMIS Manual, Section 2.9 Student Program Record for the reporting instructions.	D	S
298	<b><u>Third Grade Reading Guarantee:</u></b> Student reported with Required, Not	K-3 student with FN370 reported as 'RN' (Required, Not Assessed, please double check the FN370 to verify that 'RN' is accurate.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Double check the 'RN' value reported to ensure that it is accurate.	D	S



<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Cicln Wndw</u>
299	<b>Third Grade Reading Guarantee:</b> Student without a disability reported Exempt from Diagnostic Assessment (EX) in Reading.	K-3 student with FN370 reported as 'EX' (Exempt from Diagnostic Assessment) does not have a disability reported. Double check FN370 to verify 'EX' is accurate.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Student reported with a Reading Diagnostic Result (FN370) = 'EX' (Exempt from Diagnostic Assessment) should also have a disability reported.  Verify the data is reported correctly.  NOTE: Only students meeting the TGRG exemption in OAC 3313.608(B)(1) are reported with 'EX'. The 'EX' option is not valid for students exempt from retention only.	D	S
300	<b>Third Grade Reading Guarantee:</b> Percent of students reported with 'EX' (Exempt from Diagnostic Assessment) for Reading.	Shows +/-5% change comparison from prior year of all K-3 students reported with 'EX' (Exempt from Diagnostic Assessment) for Reading Diagnostic Result (FN370).	N/A	ODE EMIS-Contact ITC	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Verify that all students reported with 'EX' meet requirements in OAC 3313.608(B)(1).	S	S
302	Missing Data: Riders	DN record for students transported (TRANSPCNT) is either missing or reported with a value of zero.	N/A	ODE EMIS-Contact ITC	Your ITC	Please verify that a DN record is reported and that the number of students transported matches the number reported on the district's T-1 report for regular riders living one mile or more from school.	S	S
303	Excluded Non-public/Community School Riders	Value for students transported (TRANSPCNT) on the DN record matches the value of public students transported from the district's T-1 report.	N/A	ODE EMIS-Contact ITC	Your ITC	Please verify that the value reported for students transported on the DN record includes Nonpublic and Community School students transported and that the number matches the	S	S

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Cicln Wndw</u>
						number reported on the district's T-1 report for regular riders living one mile or more from the school they attend.		
304	Riders Likely Multiplied by 180	Value for students transported (TRANSPCNT) on the DN record appears to be inflated by a factor of approximately 180.	N/A	ODE EMIS-Contact ITC	Your ITC	Please verify that the number of students transported is not multiplied by 180 when reporting the DN record. Only the daily mileage needs to be multiplied by 180.	S	S
305	Riders do not Match T1	The value for students transported (TRANSPCNT) on the DN record does not match the value reported on the district's T-1 report.	N/A	ODE EMIS-Contact ITC	Your ITC	Please verify that the value reported for students transported on the DN record matches the number reported on the district's T-1 report for regular riders living one mile or more from school.	S	S
306	Missing Data: Miles	DN record for number of miles transported (TRANSPMIL) is either missing or reported with a value of zero.	N/A	ODE EMIS-Contact ITC	Your ITC	Please verify that a DN record is reported and that the number of miles transported matches the "Regular Miles Total, 1 mile or more" number reported on the district's T-1 report multiplied by 180.	S	S
307	Excluded Non-pub/Community School Miles	The value for miles transported (TRANSPMIL) on the DN record matches the value of "Public Miles, 1 mile or more" from the district's T-1 report multiplied by 180.	N/A	ODE EMIS-Contact ITC	Your ITC	Please verify that the value reported for miles transported on the DN record includes Nonpublic and Community School miles and that the number matches the "Regular Miles Total, 1 mile or more" value reported on the district's T-1 report multiplied by 180.	S	S
308	Miles Likely Not Multiplied by 180	The value for miles transported (TRANSPMIL) on the DN record appears to be the daily mileage rather than the daily mileage x 180.	N/A	ODE EMIS-Contact ITC	Your ITC	Please verify that the value reported for miles transported on the DN record matches the "Regular Miles Total, 1 mile or more" value reported on the district's T-1 report multiplied by 180.	S	S

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Cicln Wndw</u>
309	Miles/180 do not Match T1	The value for miles transported (TRANSPMIL) on the DN record does not match the "Regular Miles Total, 1 mile or more" value reported on the district's T-1 report multiplied by 180	N/A	ODE EMIS-Contact ITC	Your ITC	Please verify that the value reported for miles transported on the DN record matches the "Regular Miles Total, 1 mile or more" value reported on the district's T-1 report multiplied by 180.	S	S
320	County of Residence Reported with '***'	Check the Student Standing Record (FS), element County of Residence (FS370). Student is being reported with '***' instead of a valid 01-88 County Code, which could impact Casino funding.	N/A	ODE EMIS-Contact ITC	Your ITC	Verify that the FS370 is being reported accurately.	D	S
321	<b>Third Grade Reading Guarantee:</b> Student not Withdrawn in Prior School Year is not Reported with a Valid FN070 Option.	Student not withdrawn from district in prior school year must have a valid Retained Status (FN070) option reported.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Report a valid Retained Status option for any student not withdrawn in the prior school year.	D	S
322	<b>Third Grade Reading Guarantee:</b> Summary Count of 321 Codes; No Valid FN070 Option Reported.	Number of students not reported with a valid Retained Status (FN070) Option.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Summary count of 321 error codes; Students without valid Retained Status reported. Data is displayed as an aggregate count in the Error Code field.	S	S
323	<b>Third Grade Reading Guarantee:</b> Student, without Disability is Reported with FN070 Options "E" or "G"	Student reported with Retained Status (FN070) options "E" or "G" must have a disability.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Retained Status (FN070) options "E" and "G" must have a disability reported.	D	S
324	<b>Third Grade Reading Guarantee:</b>	Student not achieving 3 <sup>rd</sup> grade reading cut score AND not withdrawn before the end of 3 <sup>rd</sup> grade school year	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Student not achieving 3 <sup>rd</sup> grade Reading OAA cut score AND not withdrawn before end of 3 <sup>rd</sup>	D	S

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Cicln Wndw</u>
	Student not Reported with FN070 Options "A – L".	is expected to be reported with Retained Status (FN070) options "A – L".				grade school year is expected to be reported with Retained Status (FN070) options "A – L".		
325	<b>Third Grade Reading Guarantee:</b> Summary Count of 324 Code; students not reported with FN070 options "A – L"	Summary count of 324 codes; students not reported with expected Retained Status (FN070) Options "A – L".	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Summary information error count of 324 codes; Students expected to be reported with FN070 Options "A – L". Data is displayed as an aggregate count in the Error Code field.	S	S
326	<b>Third Grade Reading Guarantee:</b> Student Reported with FN070 Option "H" by Prior District, Reported with Option "**".	Student reported by prior district (A) with Retained Status (FN070) Option "H" is expected to be reported by current district (B) with valid options "A", "B", or "J – L".	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Informational error. Students subject to TGRG retention not reported as expected by current district (B). Verify student has met the TGRG reading requirement following withdrawal from prior district (A) or report the appropriate FN070 option.	D	S
327	<b>Third Grade Reading Guarantee:</b> Non-LEP Student Reported with FN070 Option "D"	Student reported with Retained Status (FN070) Option "D" must be reported with LEP Status (FD170) other than "N"	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Retained Status (FN070) options "D" must also have LEP Status (FD170) reported with options "L", "M", "S" or "Y".	D	S
328	<b>Third Grade Reading Guarantee:</b> Student Reported with FN070 Option "F" was not previously retained.	Student reported with Retained Status (FN070) Option "F" is expected to have been previously retained in KG or grades 1-3.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Warning: Students reported with Retained Status (FN070) Option "F" are expected to have been previously retained in any K-3 grade.  Verify student was reported correctly. Students reported with option "F" are expected to	D	S

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Clctn Wndw</u>
						have previous K-3 retention reported and 2 years of prior intensive reading remediation received.		
330	SSID w/ ACT Not Reported	SSID with ACT data not reported	N/A	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Please verify that the correct SSID's are missing ACT data	D	A
331	% Bldgs w/ ACT Participation	The percentage of the graduate cohort completing all required ACT tests	N/A	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Please verify that the correct percentage of ACT participation is being reported for the building	S	A
332	SSID w/ SAT Not Reported	SSID with SAT data not reported	N/A	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Please verify that the correct SSID's are missing SAT data	D	A
333	% Bldgs w/ SAT Participation	The percentage of the graduate cohort completing all required SAT test	N/A	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Please verify that the correct percentage of SAT participation is being reported for the building	S	A
338	SSID with AP course, no test	Flag of SSID with AP course but no test	N/A	Accountability & Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Please verify that the correct percentage of AP participation is being reported for the building	D	A
339	Dual enroll credit < 3	Flag of SSID with dual enrollment credit earned less than three. These included zero credit submissions.	N/A	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Please verify that the correct percentage of AP participation is being reported for the building	S	G
340	Dual enroll credit btwn 3 & 30	Flag of SSID with dual enrollment credit earned between 3 and 30 hours.	N/A	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Please verify that the correct percentage of students earning Dual Enrollment credits is being reported for the building	D	G
341	Dual enroll credit > 30	Flag of SSID with dual enrollment credit earned greater than 30.	N/A	Accountability and Continuous Improvement	Adam Schiming, <a href="mailto:Adam.Schiming@education.ohio.gov">Adam.Schiming@education.ohio.gov</a>	Please verify that the correct SSID's did not earn Industrial Credentials	S	G
346	8 YR Long Grad % rate = 0%	Flags dropout recovery community schools with a 8 YR longitudinal graduation rate = 0%	SDC – Analysis> Graduation> District 7-Year Longitudinal Graduation Rate -	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens,		S	G

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Cicln Wndw</u>
			Customize and School 7-Year Longitudinal Graduation Rate - Customize		<a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>			
349	10% or greater change in 8yr graduation rate	Large Change in 7-year longitudinal graduation rate: Flags dropout recovery community schools with 8-year longitudinal graduation rate changes >= 5% between current and previous year	SDC – Analysis> Graduation> District 7-Year Longitudinal Graduation Rate - Customize and School 7-Year Longitudinal Graduation Rate - Customize	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>		S	G
350	Large Change: Super Cog Gifted	Greater than 10% change in the number of Super Cognitive gifted students identified from one year to the next is above 10%	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Please verify that the correct percentage of change exists from year to year.	S	S
351	Large Change: Math Gifted	Greater than 10% change in the number of Math gifted students identified from one year to the next is above 10%	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Please verify that the correct percentage of change exists from year to year.	S	S
352	Large Change: Science Gifted	Greater than 10% change in the number of Science gifted students identified from one year to the next is above 10%	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Please verify that the correct percentage of change exists from year to year.	S	S
353	Large Change: Reading Gifted	Greater than 10% change in the number of Reading gifted students identified from one year to the next is above 10%	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Please verify that the correct percentage of change exists from year to year.	S	S
354	Large Change: Soc Studies Gifted	Greater than 10% change in the number of Social Studies gifted students identified from one year to the next is above 10%	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Please verify that the correct percentage of change exists from year to year.	S	S
355	Large Change: Super Cog Gifted	Greater than 10% change in the number of Creative Thinking gifted students identified from one year to the next is above 10%	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Please verify that the correct percentage of change exists from year to year.	S	S
356	Large Change: Creative Think Gifted	Greater than 10% change in the number of Visual or Performing Arts gifted students identified from one year	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Please verify that the correct percentage of change exists from year to year.	S	S

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Cicln Wndw</u>
		to the next is above 10%						
357	% Gifted Served	Greater than 10% change in the number of Served gifted students identified from one year to the next is above 10%	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Please verify that the correct percentage of change exists from year to year.	S	S
358	Low AMO Part Rate-Reading	DORP- Low AMO Participation Rate – Reading: Flags districts\community schools with reading participation rates <= 85% indicating a high percentage of test waivers based on data submitted for yearend processing.	SDC: Local Report Card > Dropout Recovery Program Report	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>		S	A
359	Low AMO Part Rate – Math	DORP- Low AMO Participation Rate – Math: Flags districts\community schools with math participation rates <= 85% indicating a high percentage of test waivers based on data submitted for yearend processing.	SDC: Local Report Card > Dropout Recovery Program Report	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>		S	A
360	No Expenditure data	As of the date this check is run there was no expenditure data in EMIS for this LEA.	N/A	School Finance	James Long, <a href="mailto:James.Long@education.ohio.gov">James.Long@education.ohio.gov</a>	Verify expenditure data is currently submitted.	S	H
361	Prof Rate 0%- AMO Reading	DORP- Proficiency Rate 0%- AMO Reading: Flags districts\community schools with reading proficiency rate of 0%	SDC: Local Report Card > Dropout Recovery Program Report	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>		S	A
362	Prof Rate 0%- AMO Math	DORP- Proficiency Rate 0%- AMO Math: Flags districts\community schools with math proficiency rate of 0%	SDC: Local Report Card > Dropout Recovery Program Report	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>		S	A
363	Large Change in Prof % - Reading	DORP- Large Change in percent proficient - reading: Flags a subgroup at districts/community schools/buildings with percent proficient >= 15% between current and previous year	SDC: Local Report Card > Dropout Recovery Program Report	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>		S	A

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364	Large Change in Prof % - Math	DORP- Large Change in percent proficient - math: Flags a subgroup at districts/community schools/buildings with percent proficient >= 15% between current and previous year	SDC: Local Report Card > Dropout Recovery Program Report	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>		S	A
365	Assessment Pass Rate = 0%	Flags dropout recovery community schools with an assessment passage rate of 0%	SDC --> Local Report Card --> Dropout Recovery Program Report	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>		S	A
366	Assessment Pass Rate = 100%	Flags dropout recovery community schools with an assessment passage rate of 100% or greater	SDC --> Local Report Card --> Dropout Recovery Program Report	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>		S	A
367	Assessment Pass Rate = '--'	Flags dropout recovery community schools without an assessment passage rate	SDC --> Local Report Card --> Dropout Recovery Program Report	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>		S	A
368	Large Change Assessment Pass Rate	Flags dropout recovery community schools with assessment passage rate changes >= +/- 15% between current and previous year	SDC --> Local Report Card --> Dropout Recovery Program Report	Accountability and Continuous Improvement	Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a> or Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a>		S	A
369	DORP Age Requirement	DORP- Dropout Recovery School student enrollment ages 16-21 is less than 50% of the total school enrollment. Student Population doesn't meet age requirements.	N/A	Community Schools	Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a> or Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a>		S	S
370	No AP courses Reported	No AP courses were reported.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Verify that course date is being submitted correctly.	S	L



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371	No IB courses Reported	No IB courses were reported.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Verify that course date is being submitted correctly.	S	L
372	No Fine Arts courses Reported	No Fine Arts courses were reported.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Verify that course date is being submitted correctly.	S	L
373	No Algebra 1 or Integrated Math 1 Reported	No Algebra 1 or Integrated Math 1 courses were reported.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Verify that course date is being submitted correctly.	S	L
374	No Geometry or Integrated Math 2 Reported	No Geometry or Integrated Math 2 courses were reported.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Verify that course date is being submitted correctly.	S	L
375	No ELA 1 or ELA 2 courses Reported	No ELA 1 or 2 courses were reported.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Verify that course date is being submitted correctly.	S	L
376	No American History Courses Reported	No American History courses were reported.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Verify that course date is being submitted correctly.	S	L
377	No American Government Courses Rptd	No American Government courses were reported.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Verify that course date is being submitted correctly.	S	L
380	Students with Disabilities: Discipline > 10 days	Informational: SWD removed for discipline reasons > 10 days. Will be used for calculations of disproportionality.	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Please verify that data is being reported accurately.	D	S
381	Students with Disabilities: Discipline ≤ 10 days	Informational: SWD removed for discipline reasons ≤ 10 days. Will be used for calculations of disproportionality.	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Please verify that data is being reported accurately.	D	S
382	Students with Disabilities:	Informational: Grade 23 and secondary plan mismatch. Students w/Grade 23 should have TPCE outcome code for secondary planning element.	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Please verify that data is being reported accurately.	D	S
383	Students with Disabilities:	Informational: Test type required changed from standard to alternate. Will be used to monitor district practices.	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Please verify that data is being reported accurately.	D	S

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384	Students with Disabilities: No ETR Reported	Informational: IEP exists, no valid ETR reported by district. ETR must be less than 3 years prior to IEP date. Will be used to monitor district practices.	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Please verify that data is being reported accurately.	D	S
385	Invalid MAP Score	Count of student NWEA MAP results that fall outside of the valid score range.	N/A	Accountability and Continuous Improvement	Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a> or Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a>	Verify assessment scores in the Student Assessment record.	S	A
386	Students with Disabilities: No Referral Reported	Informational: Parental consent but no referral. Code CNGI but no RFRL. Will be used to monitor district practices.	N/A	Exceptional Children	Anne Skaggs, <a href="mailto:Anne.Skaggs@education.ohio.gov">Anne.Skaggs@education.ohio.gov</a>	Please verify that data is being reported accurately.	D	S
390	Invalid Grade for MAP	Count of student NWEA MAP results where the student grade level at the time of the test is not 9-12.	N/A	Accountability and Continuous Improvement	Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a> or Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a>	Verify student grade levels in the Student Assessment record.	S	A
391	Invalid Score Not Reported for MAP	NWEA MAP student assessment records reported with no Test Score and an invalid Score Reason Code.	N/A	Accountability and Continuous Improvement	Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a> or Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a>	Student test score and score reason code	S	A
392	Next Gen Outside Range	The score reported for the 3-8 Next Gen Assessment is outside the valid range.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Check the assessment reported for the student to verify that the score reported is accurate.	D	A
393	EOC Outside Range	The score reported for the End of Course Assessment is outside the valid range.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Check the assessment reported for the student to verify that the score reported is accurate.	D	A
394	OELPA Outside Range	The score reported for the Ohio English Language Proficiency Assessment (OELPA) is outside the valid range.	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Check the assessment reported for the student to verify that the score reported is accurate.	D	A
395	KRA Test Score out of range	A record was submitted for a student with an invalid KRA Test Score. The valid range is 202-298. If there is no Test Score, then *** should be used	N/A	Early Learning and School Readiness	Veronica Oblak, <a href="mailto:Veronica.Oblak@education.ohio.gov">Veronica.Oblak@education.ohio.gov</a>	Check the Test Score field. Any test Scores that are not 202-298 or *** are considered invalid and need corrected.	D	A

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Clctn Wndw</u>
		with a Score Not Reported Reason.						
396	KRA High % Score Reason Codes	5% or more students reported with a 'Score Not Reported Reason' (Test Score is ***).	N/A	Early Learning and School Readiness	Veronica Oblak, <a href="mailto:Veronica.Oblak@education.ohio.gov">Veronica.Oblak@education.ohio.gov</a>	Check the Test Score and Score Not Reported reason to ensure that it is accurate that there is no available valid test scores to report for these students.	S	A
397	Score Not Reported Reason Invalid for KRA	A record was submitted for a student with a Test Score of '****' and the Score Not Reported Reason Code of '*'. This is not a valid combination.	N/A	Early Learning and School Readiness	Veronica Oblak, <a href="mailto:Veronica.Oblak@education.ohio.gov">Veronica.Oblak@education.ohio.gov</a>	Check the Test Score Field and Score Not Reported. Combination of the test Score of *** and Score Not Reported Reason of * is not valid. The Score Not Reported Reason of * should only be used when there is a valid Test Score.	D	A
398	Score Not Reported Reason invalid for ECO	A record was submitted for a student with a Test Score of '****' and the Score Not Reported Reason Code of '*'. This is not a valid combination.	N/A	Early Learning and School Readiness	Veronica Oblak, <a href="mailto:Veronica.Oblak@education.ohio.gov">Veronica.Oblak@education.ohio.gov</a>	Check the Test Score Field and Score Not Reported. Combination of the test Score of *** and Score Not Reported Reason of * is not valid. The Score Not Reported Reason of * should only be used when there is a valid Test Score.	D	A
399	COS Test Score out of Range	A record was submitted for a student with an invalid COS Test Score for the given Subject Code.	N/A	Early Learning and School Readiness	Veronica Oblak, <a href="mailto:Veronica.Oblak@education.ohio.gov">Veronica.Oblak@education.ohio.gov</a>	Check the Test score field and the Subject Code. If E, K or T, should be a 3 digit number that is between 001-007. If EPRG, KPRG or TPRG, the test score should be F, N or Y.	D	A
400	Score Not Reported Reason Invalid for ELA	A record was submitted for a student with a Test Score of '****' and the Score Not Reported Reason Code of '*'. This is not a valid combination.	N/A	Early Learning and School Readiness	Veronica Oblak, <a href="mailto:Veronica.Oblak@education.ohio.gov">Veronica.Oblak@education.ohio.gov</a>	Check the Test Score Field and Score Not Reported. Combination of the test Score of *** and Score Not Reported Reason of * is not valid. The Score Not Reported Reason of * should only be used when there is a valid Test Score.	D	A
401	ELA Test Score out of range	A record was submitted for a student with an invalid ELA Test Score.	N/A	Early Learning and	Veronica Oblak, <a href="mailto:Veronica.Oblak@education.ohio.gov">Veronica.Oblak@education.ohio.gov</a>	Check the Test Score Field. The only test scores that should be	D	A

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				School Readiness	<a href="http://n.ohio.gov">n.ohio.gov</a>	submitted are 1, 2, 3, 4, 5, A, B, C, or D. If there is no Test Score, then *** should be used with a Score Not Reported Reason.		
402	KRA Not Matching	Record does not match score from the vendor file. Please check the score reported and verify the data is accurate.	N/A	Early Learning and School Readiness	Veronica Oblak, <a href="mailto:Veronica.Oblak@education.ohio.gov">Veronica.Oblak@education.ohio.gov</a>		D	A
403	ELA No Spring Scores Reported	No records were submitted for any student for the Spring.	N/A	Early Learning and School Readiness	Veronica Oblak, <a href="mailto:Veronica.Oblak@education.ohio.gov">Veronica.Oblak@education.ohio.gov</a>	No records submitted for any student for the Spring (February thru May) window, however there were 10 or more records submitted with Test Taken Dates that are in the 'fall' time period (August thru November).	D	A
404	COS Missing Subjects	A record was submitted for a student without the required assessment subject codes for the Child Outcome Summary (COS).	N/A	Early Learning and School Readiness	Veronica Oblak, <a href="mailto:Veronica.Oblak@education.ohio.gov">Veronica.Oblak@education.ohio.gov</a>	Each student a COS record is submitted for should have all assessment Subjects. If you do not have a test score to report for any of those subjects, a *** with an appropriate score not reported reason should be submitted.	D	A
405	KRA Missing Subjects	A record was submitted for a student without the required 5 assessment subject codes for the KRA.	N/A	Early Learning and School Readiness	Veronica Oblak, <a href="mailto:Veronica.Oblak@education.ohio.gov">Veronica.Oblak@education.ohio.gov</a>	Each student a KRA record is submitted for should have 5 assessment Subjects. If no test score to report for any of those subjects, a *** with an appropriate score not reported reason should be submitted.		A
406	ACT Score Out of Range	1 or more section of the ACT is out of range, 1 to 36	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Verify the ACT scores reported are accurate.	D	A
407	ACT – Missing 1 or more sections	All ACT sections not reported in EMIS	N/A	Curriculum and Instruction	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Verify the ACT scores reported are accurate.	D	A
408	ACT – Score does not match vendor	ACT section score does not match vendor file OR test taken date is	N/A	Curriculum and	Brad Hauser, <a href="mailto:Bradley.Hauser@education.ohio.gov">Bradley.Hauser@education.ohio.gov</a>	Verify the ACT scores reported are accurate.	D	A

<u>Error</u>	<u>Error Description</u>	<u>Description</u>	<u>Related ODE Report</u>	<u>Business Owner</u>	<u>Contact Information</u>	<u>Check</u>	<u>Rpt Type Code</u>	<u>Cicln Wndw</u>
	file	incorrect		Instruction	<a href="http://n.ohio.gov">n.ohio.gov</a>			
410	NWEA MAP: Invalid Date	NWEA MAP student assessment records reported with test dates outside of the assessment administration dates.	N/A	Community Schools	Kelsey Stephens, <a href="mailto:Kelsey.Stephens@education.ohio.gov">Kelsey.Stephens@education.ohio.gov</a> or Karlyn Geis, <a href="mailto:karlyn.geis@education.ohio.gov">karlyn.geis@education.ohio.gov</a>	Check test dates, ensure they are within valid test date range.	S	A
416	COS Old Test Taken Date	Test Taken Date for COS is unexpected (prior to the current school year)	N/A	Early Learning and School Readiness	Veronica Oblak, <a href="mailto:Veronica.Oblak@education.ohio.gov">Veronica.Oblak@education.ohio.gov</a>	Check the Test Taken Date field. A record with a 'test taken date' prior to the current school year was submitted. Verify that the test taken date fields are correct.	D	A
417	KRA Reported in a Prior Year	If previously retained, report *** for score with applicable score not reported. If not retained, report SNR = 'Q'.	N/A	Early Learning and School Readiness	Veronica Oblak, <a href="mailto:Veronica.Oblak@education.ohio.gov">Veronica.Oblak@education.ohio.gov</a>	If the student is a retained kindergartner, change the KRA test score for the current year to *** with the applicable score not reported reason.	D	A

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