
**SUBMISSION STATUS
REPORT EXPLANATION
(EMIS_SUBMIT_STATUS_ALL_CCYYMMDD_CCYY?.DAT)**

Education Management Information System (EMIS)



**Prepared by
Office of Information Policy and Management**

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Revision History

The revisions to this document listed in the table below.

Revision Date	Owner/Source	Description of Change
July 31, 2007		Created from report sample, program code; valid for FY07 October(K) reporting period
November 6, 2007	ODE/IPM	Added GS and CC files to list
January 22, 2007	ODE/IPM	Revised to include the February (C) reporting period
May 10, 2007		Revised to include the Yearend (N) reporting period
August 23, 2007	ODE/IPM	Revised to include the October (K) reporting period
May 14, 2008	ODE/IPM	Revised table of Agg/Rdet and CH 5 source names

Report Overview

General Description and Significance

This program allows districts to determine what required files have been accepted by ODE. This report contains the submission status information of all community and public school districts.

Report Distribution

The production cycle is weekly, starting from the first through the last week of the reporting period. The reports are saved to a designated save area. ITC's are responsible for the distribution of files to their member districts.

Constraints

Timing

- The program to create this report can run anytime after the process that generates the dependent files.
- Report title includes reporting period and fiscal year identifiers.
- With the exception of files from OEDS system, all creation dates of all files must fall between the reporting period start and end date.

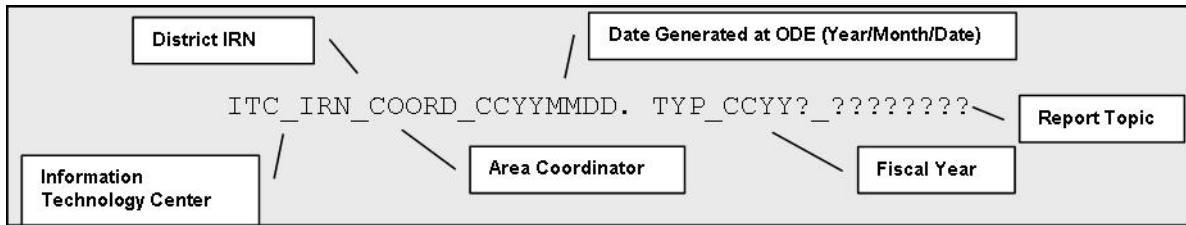
Tips for Reading This Document

- EMIS data elements are written in SMALL CAPITAL LETTERS.
- Report field names are written in **BOLD SMALL CAPITAL LETTERS**.
- Options (values) for each data element are indicated in *ITALICIZED CAPITAL LETTERS* and are enclosed in quotation marks.
- Record names are displayed in *italicized bold letters*.
- File names are displayed in **CAPITALIZED BOLD LETTERS**.
- CCYYP denotes the century, year, and processing period.

Report Name and Timing

The file name is:

EMIS_SUBMIT_STATUS_ALL_CCYYMMDD_CCYY?.DAT This report is produced during every reporting period the? value will change for each.



ODE Processing

Process Description

The information on this report comes from data files that are created during the week-end processing cycle. They contain information about the files submitted to ODE and the dates on which they were submitted.

Data Source

Submitted Data Used in Report

Element Name	Record Field #	File Name	Special Notes
SORT TYPE		<i>All submitted files</i>	
SUB TYPE		<i>All aggregated files</i>	
CREATION DATE		<i>Audit Process date.RMS</i>	
DISTRICT TYPE		<i>OEDS system</i>	
DISTRICT IRN		<i>OEDS system</i>	

Derived Data Used in Report

Element Name	Record Field #	File Name
FILE STATUS VALUE		<i>SAS Program, EMIS_AUDIT_RMS</i>

Table 1 depicts the type of member districts that are in scope for this report.

Table 1 District Type Assignments

Name	OEDS District Type	District IRN
CITY	1	
EXEMPTED VILLAGE	2	
LOCAL/COUNTY	3	
EDUCATIONAL SERVICE PROVIDER	3	
JOINT VOCATIONAL	4	
COMMUNITY SCHOOL	G	
CONVERSION COMMUNITY SCHOOL	H	
OHIO SCHOOL FOR THE DEAF	0	071530
OHIO STATE SCHOOL FOR THE BLIND	0	071548
BUCKEYE UNITED SCHOOL DISTRICT FORMELY DEPARTMENT OF YOUTH SERVICES	0	060988

Report Selection Criteria

The **SUBMISSION STATUS** file is read and its IRN is used to assemble corresponding **AUDIT PROCESS** records belong to the same district. There are no filters used.

Logic

The report first determines the number of ITC's and their member districts. Reports are needed for all ITC's and their member districts. See Table 1 for the type of member districts that are in scope for this report.

The first column of the report is an alphabetical list of required records needed for the reporting period. See sample report for a complete list of record types.

The second column of the report contains a value (Y,N) indicating whether or not the district has successfully submitted a record type to ODE, or an (*) value indicating that the district has not submitted any of the required record types. The value, *, can only be used if all of the required types have not been submitted by the district.

The districts needed for the report can be determined by using the OEDS system and the criteria in Table 1. District IRN is applicable to only the last 3 entities in the table.

<i>Status Codes</i>	<i>Meaning</i>
Y	Data submitted
N	Data may not be required
*	Submitted no data for the reporting period

This chart provides an explanation of the Chapter 5 record Name /Types that are required to create AGG/RDET file shown on the report.

The table below acts as a tool for use with the FY08 ODE EMIS Manual and enables the user to more easily identify how records submitted by the user are formatted when they arrive at ODE. The first column contains the aggregation file name. The second column provides the aggregation file type. The third column indicates the period that the reporting entity is required to report the corresponding record. The fourth column is the chapter 5 name from the EMIS manual.

AGG/RDET File Name	AGG/REDT Type	Period	Chapter 5 Name and Type required to create AGG/RDET
Achievement Detail	TC/DE	N	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK) STUDENT ACHIEVEMENT TEST RECORD (GA)
Building General Information Fall/October	DF	K	BUILDING GENERAL INFORMATION – FALL/OCTOBER (DF)
Building General Information -Yearend	DB	N	BUILDING GENERAL INFORMATION –YEAREND (DB)

AGG/RDET File Name	AGG/ REDT Type	Period	Chapter 5 Name and Type required to create AGG/RDET
Contractor Only Staff	CC	K,N	Contractor Only Staff Record (CC)
Contractor Staff Job	CJ	K,N	CONTRACTOR STAFF EMPLOYMENT RECORD (CJ)
CTA Student	CT/TE	N	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK) COURSE MASTER RECORD (CN) STUDENT COURSE RECORD (GN) STUDENT PROGRAM RECORD (GQ) CTE STUDENT ASSESSMENT RECORD(GY) OHIO-NINTH-GRADE PROFICIENCY TEST RECORD (GT)
CTE Correlated Class (CV)	CV	K	CAREER-TECHNICAL EDUCATION CORRELATED CLASS RECORD (CV)

AGG/RDET File Name	AGG/ REDT Type	Period	Chapter 5 Name and Type required to create AGG/RDET
Disadvantage Counts (AC\VE)	AC\VE	N	COURSE MASTER RECORD (CN) STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK) STUDENT COURSE RECORD (GN) STUDENT PROGRAM RECORD (GQ) COURSES WITH DXX, PXX, OR VXX
District general Information	DR	N	DISTRICT GENERAL INFORMATION – YEAREND RECORD (DR)
District General Information Fall/October	DQ	K	DISTRICT GENERAL INFORMATION – FALL/OCTOBER (DQ)
District Testing Record	DT	N	DISTRICT TESTING – YEAREND RECORD(DT)

AGG/RDET File Name	AGG/ REDT Type	Period	Chapter 5 Name and Type required to create AGG/RDET
English Language Acquisition Record	GF	N	OHIO TEST OF ENGLISH LANGUAGE ACQUISITION RECORD(GF)
Gifted Student	GG	N	STUDENT GIFTED RECORD (GG)
Industry Assessment Record	GU	N	STUDENT CTE INDUSTRY ASSESSMENT RECORD (GU)
Kindergarten Readiness Assessment	GO	K	STUDENT KINDERGARTEN READINESS ASSESSMENT - LITERACY RECORD (GO)

AGG/RDET File Name	AGG/ REDT Type	Period	Chapter 5 Name and Type required to create AGG/RDET
Master Course	AM/CC	K,N	COURSE MASTER RECORD (CN) STAFF DEMOGRAPHIC RECORD (CI)
Native Language	YA/LP	N	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK) STUDENT GIFTED EDUCATION RECORD(GG)
OGT Detail Counts	TA/DE	K	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK) OHIO GRADUATION TEST (OGT) RECORD (GX)
OGT Graduation Test Detail	TA/DE	N	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK) OHIO GRADUATION TEST (OGT) RECORD (GX)
Preschool ASQ-SE Assessment	GS	K,N	STUDENT PRESCHOOL ASQ/SE ASSESSMENT RECORD (GS)

AGG/RDET File Name	AGG/ REDT Type	Period	Chapter 5 Name and Type required to create AGG/RDET
Preschool Assessment	GB	K,N	STUDENT PRESCHOOL ASSESSMENT RECORD
Proficiency Detail	TP/DE	N	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK) STUDENT ACHIEVEMENT TEST RECORD (GA) STUDENT GIFTED EDUCATION RECORD(GG) OHIO-NINTH-GRADE PROFICIENCY TEST RECORD (GT)
Proficiency Only Diploma Record	TP/PD	N	GRADUATION-ONLY TEST RECORD (GP) STUDENT DEMOGRAPHIC RECORD (GI)
Proficiency Only Record	TP/PO	N	GRADUATION-ONLY TEST RECORD (GP)
Program Counts	PC	K,N	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT PROGRAM RECORD (GQ)

AGG/RDET File Name	AGG/ REDT Type	Period	Chapter 5 Name and Type required to create AGG/RDET
Return Withdrawal	YA/RW	N	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK) STUDENT GIFTED EDUCATION RECORD(GG)
Special Ed Exiting	YA/SE	N	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK)
SSID Change Record	SC	K,N	STUDENT DEMOGRAPHIC RECORD (GI)

AGG/RDET File Name	AGG/ REDT Type	Period	Chapter 5 Name and Type required to create AGG/RDET
Staff Course CTE	AC/VE	K	COURSE MASTER RECORD (CN) STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK) STUDENT COURSE RECORD (GN) STUDENT PROGRAM RECORD (GQ) COURSES WITH DXX, PXX, OR VXX
Staff Demographic	CI	K,N	STAFF DEMOGRAPHIC RECORD (CI)
Staff Employment (CK)	CK	N	STAFF EMPLOYMENT RECORD (CK)

AGG/RDET File Name	AGG/ REDT Type	Period	Chapter 5 Name and Type required to create AGG/RDET
Staff Job	CK	K	STAFF EMPLOYMENT RECORD (CK)
Student Counts	AC/GR	N	COURSE MASTER RECORD (CN) STAFF DEMOGRAPHIC RECORD (CI) STUDENT DEMOGRAPHIC RECORD (GI) STUDENT COURSE RECORD (GN) STUDENT PROGRAM RECORD (GQ)
Student Course Counts	AC/GR	K	COURSE MASTER RECORD (CN) STAFF DEMOGRAPHIC RECORD (CI) STUDENT DEMOGRAPHIC RECORD (GI) STUDENT COURSE RECORD (GN) STUDENT PROGRAM RECORD (GQ)
Student Discipline	SD	N	STUDENT DISCIPLINE (GD) STUDENT GIFTED EDUCATION RECORD(GG)

AGG/RDET File Name	AGG/ REDT Type	Period	Chapter 5 Name and Type required to create AGG/RDET
Student FTE	AS/SG	K	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK)
Student Preschool ASQ-SE Assessment	GS	K	STUDENT PRESCHOOL ASQ/SE ASSESSMENT RECORD (GS)
Student Preschool ECO Assessment	GM	K,N	STUDENT PRESCHOOL ECO ASSESSMENT RECORD (GM)
Student Special Education	GE	K,N	STUDENT SPECIAL EDUCATION RECORD (GE)
Summer Returning Withdrawal	SM/RW	K	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK)

AGG/RDET File Name	AGG/ REDT Type	Period	Chapter 5 Name and Type required to create AGG/RDET
Summer Withdrawal	SM/WD	K	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK)
VE Correlated (CV)	CV	N	CAREER-TECHNICAL EDUCATION CORRELATED CLASS RECORD (CV)
Withdrawal Record	YA/WD	N	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK) STUDENT GIFTED EDUCATION RECORD(GG)
Yearend Student Attendance Record	YA/AT	N	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK) STUDENT GIFTED EDUCATION RECORD(GG)

AGG/RDET File Name	AGG/ REDT Type	Period	Chapter 5 Name and Type required to create AGG/RDET
Yearend Completed Record	YC /CR	N	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK) STUDENT GIFTED EDUCATION RECORD(GG)
Yearend Students FTE	YA/SG	N	STUDENT DEMOGRAPHIC RECORD (GI) STUDENT ATTENDANCE RECORD (GK) STUDENT GIFTED EDUCATION RECORD(GG)

Report

The report is to consist of a header, footer and a detail line.

Header Information

The first area of the header describes information about the report generation. The upper left section names the program from which the report was generated and the data source. The middle information identifies the producer of the report and the report title. The upper right section states the date on which the report was generated, the page number and total pages, and the reporting period to which the report belongs.

The second area of the header pertains to the recipient of the report. It identifies the district for which the report was produced, its IRN and COUNTY, the ITC and AREA COORDINATOR of the district.

That is followed by column headers indicating the data described on each detail line.

The second area of the header pertains to the recipient of the report, usually the district and its ITC.

Report Grouping/Ordering/Control Breaks

Break on Dist_IRN. On new Dist/IRN start new report.

Report Summary

None

Report Sample:

Program: EMIS_SUBMISSION_STATUS_RPT_2008K
Source: EMIS 2005-2007

Ohio Department of Education
Office of Data Services
Education Management Information System
2007-2008 Submission Status Report

Date: 03/04/2007
Page: 1
Rpt Period: K

District: A Public School District in Ohio
IRN: 222222 County: InOhio

Information Technology Center: SWOCA
Area Coordinator: 08

RECORD SORT TYPE STATUS	STATUS	DATA SUBMITTED TO ODE AS OF
District General Information - Fall/October (DQ):	Y	3/3/2007
Building General Information - Fall/October (DF):	Y	3/3/2007
Student FTE (AS/SG):	Y	3/3/2007
SSID Change (SC)	N	00/00/0000
Summer Withdrawal (SM/WD)	N	00/00/0000
Summer Returning Withdrawal (SM/RW).	N	00/00/0000
Program Counts (PC):	Y	3/3/2007
Student Special Education (GE)	N	00/00/0000
OGT Detail Counts (TA/DE)	N	00/00/0000
Kindergarten Readiness Assessment (GO):	N	00/00/0000
Preschool Assessment (GB)	N	00/00/0000
Student Preschool ECO Assessment (GM)	N	00/00/0000
Student ASQ/SE Preschool Assessment (GS)	N	00/00/0000
Student Course Counts (AC/GR):	Y	3/3/2007
Staff Course CTE (AC/VE):	Y	3/3/2007
Master Course (AM/CC):	Y	3/3/2007
CTE Correlated Class (CV)	N	00/00/0000
Staff Demographic (CI):	Y	3/3/2007
Staff Job (CK):	Y	3/3/2007

Contractor Staff Job (CJ):	N	00/00/0000
Contractor Only Staff (CC)	N	00/00/0000

Legends: Y=Record Type processed, N=Record Type not processed, *=SUBMITTED NO OCTOBER DATA for any record type

Error Detection and Correction

If there are any discrepancies between what a district thought they submitted and what is being reported as received at ODE, district personnel should check the aggregation errors.

If there are fatal warnings that were not corrected, the file should never have been sent to ODE and would show up as missing.

The district can find additional information about data submissions in the file **.TXT_2008X_GEN_DATA_STAT**. It is a report that is also distributed each reporting period.

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