ODE EMIS MANUAL

Section 2.9:
Student Program (GQ) Record

Ohio | Department of Education

EMiS
Education Management Information System

Version 8.1
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REVISION HISTORY

The revision history sections of the EMIS Manual provide a means for readers to easily navigate to the places where updates have occurred. Significant changes and updates are indicated through red text for additions and strikethroughs for deletions. Minor changes—such as typos, formatting, and grammar corrections or updates—are not marked.

Version	Date	Effective Date (FY & Data Set)	Change #	Description
8.1	6/26/18	FY18	62069	Added program code 510001. Added Graduate (G) Collection to Required Collection Requests table.
8.1	6/26/18	FY18	60226	Added new graduation pathways codes.
8.1	6/26/18	FY18	52377	Added Seal of Biliteracy codes.
8.1	6/26/18	FY18	20928	Added Coordinated Early Intervening Services.
8.1	6/26/18	FY18	17515	Added program codes 205090, 206090, 205067. 205095. Deleted several gifted program codes. Modified descriptions for gifted program codes.
8.0	4/24/18	FY18	NA	Posted for FY18.
7.0	6/16/17	FY17	50774	Added clarifying language around RIMP reporting.
6.0	6/13/16	FY16S	35175	Updated PSEO to CCP.
6.0	6/13/16	FY16		Adding Coming Changes section.
5.0	10/22/15	FY15		Updated withdrawal reason element options to match the updates made in FS.
5.0	10/22/15	FY15		Removed Program Codes for Seniors to Sophomores, Closing the Achievement Gap, and the Metro School.
4.1	5/23/14	FY14N	1086	Clarified reporting instructions for RIMP intervention codes.
4.0	10/8/13	FY14K	1010	Removed references to unit funding.
3.0	5/29/13	2013N	922	Deleted language from program code 211011.
3.0	6/7/13	2013N	941	Added program codes 151500, 152500-152699 to Program Code Schedule Table, deleted "Academic" from Academic Intervention Programs title in Program Codes Section, and added new table for program codes 151500, 152500-152699 and descriptions.
2.0	3/7/13	Student Record Exchange (X)	921	Added Student Record Exchange to the Required Reporting Periods section and SRE reporting period to File Layout.
2.0	3/7/13	Student Record Exchange (X)	921	Added reporting instructions in the last paragraph under the Guidelines for Assigning Academic Intervention Codes.

COMING CHANGES

The coming changes sections of the EMIS Manual provide a means to share with the field currently known information about upcoming changes. The final details of these changes have not all been deter-

~~mined at this time, however, those currently known are included here. Once all relevant details of the change(s) are known, the main text of the EMIS Manual section will be updated and the change(s) will be removed from this list.~~

~~At this time, there are no additional FY17 EMIS changes known to impact the Student Program (GQ) Record~~

The EMIS Manual is a living document, and each fiscal year's version is updated throughout the school year. For information regarding specific known changes that may impact the elements in this section, see the appropriate FY Change Information document on the EMIS Manual webpage.

TABLE OF CONTENTS

2.9 STUDENT PROGRAM (GQ) RECORD

Required Collection Requests

The Student Program (GQ) Record and the relevant elements are to be reported as follows.

Record Field Number	Data Element	S Trad			S CS/STEM		Graduate (G)	Student Record Exchange (X)
		Initial	Mid	Final	Initial	Final		
GQ060	Program Code	√	√	√	√	√	√	√
GQ070	Employee ID	√	√	√	√	√		
GQ090	Program Provider IRN	√	√	√	√	√		
GQ100	Program Enrollment Start Date CCYYMMDD	√	√	√	√	√		
GQ110	Program Enrollment End Date CCYYMMDD	√	√	√	√	√		

General Guidelines

A Student Program (GQ) Record is to be reported for all programs/services the student is participating in and/or receiving. The number of programs in which a student can participate is unlimited. Student program codes are reported during the designated collection requests by the appropriate entities. If the student is in the program and then withdraws from the district during the year, the program code for the student is still reported.

ESCs Not Required to Submit Student Data. With the exception of preschool student data, Educational Service Centers are not required to report student data. Therefore, ESCs are not required to report a Student Program (GQ) Record for school-age students receiving and/or participating in programs/services from an ESC employee(s). This includes those ESC services for which a school district contracts. It is the sending/resident district's responsibility to report the appropriate Student Program (GQ) Records for those students receiving services from an ESC employee.

Summer School Program Codes. Only the resident district reports the required summer data. If a student attends summer school programs in another district or entity, the resident district should request the information from the provider and report the summer program data for that student.

Only the Academic Intervention and Title I summer program codes are reported for summer program activity.

Major Program Code Groupings

Education Option Program Codes. Experiences or activities that may be provided in accordance with board policy to supplement the regular school program are considered Educational Options. These options may be used as additional curricular tools to expand, enrich, and improve students' experiences and perspectives. If the educational option is a course that will provide credit toward graduation, use one of the course types instead of a program code.

Early College High School Program Codes. These program codes are to be used for students who are participating in Ohio Department of Education (ODE) approved Early College High School Programs. The program code should be reported by the district that will issue the student diploma.

205xxx Codes for Gifted Intervention Services not provided by Gifted Intervention Specialists. The 205XXX program codes include settings in which ~~supplemental~~ gifted programs and services are provided to gifted students by staff other than the Gifted Intervention Specialist (GIS). Gifted services/programs provided within these settings must be differentiated according to each student's needs and contained in the student's Written Education Plan (WEP). These services are reported on the Student Program (GQ) Record. The 205XXX program codes do not need to be linked to a staff member, therefore an employee ID is *not* required to be reported. Courses taught by a GIS who is considered the teacher of record are to be reported with the appropriate gifted option in the Course Type Element and the appropriate subject code in the Subject Code Element on the Course Master (CN) Record.

Gifted Education Services Provided by Gifted Intervention Specialists. Settings in which ~~supplemental~~ gifted programs and services are provided to gifted students by the GIS. The GIS is not considered the "teacher of record" and does not assign grades. Gifted Services/ programs provided within these settings must be differentiated according to each student's needs and contained in the student's WEP. These services are required to be linked to the GIS and should be reported on the Student Program (GQ) Record with the employee ID of the GIS. Courses taught by GIS's who are considered the teacher of record should continue to be reported with the appropriate gifted options in the Course Type Element and the appropriate gifted subject codes in the Subject Code Element on the Staff Course Master Record.

Itinerant Services. The "220100" program code is used for preschool special education state funding. This code is reported for any preschool student who receives preschool itinerant services. In the case of preschool special education itinerant services, the entity that is providing the itinerant education is responsible for reporting the itinerant services program code on the Student Program (GQ) Record. In addition, the Employee ID Element is required to be reported with the ID of the staff member providing the itinerant services to that child. Preschool special education funding is dependent upon the Employee ID Element being completed for itinerant services. Courses are to be reported for preschool students who are receiving preschool center-based services.

Title 1. Title 1 program codes are to be reported by the sending/resident district for students where Title 1 services/programs are applicable.

A nonpublic student who receives services funded by Title I should be reported by the district with student status "6" and with the appropriate Title I program codes. These program codes must be reported by both Title I Targeted Assistance and School-wide Programs.

At least one Title I Subject Area program code must be reported for all Title I served students attending Title I Targeted Assistance Schools (TAS). Title I Supporting Area program codes can only be reported for students who have also been coded with a Title I Subject Area program code. Title I program codes are not required for those students who attend a Title I School-wide Program, since eligibility criteria is not required to be applied to individual students. However, Title I funded buildings with schoolwide programs are required to report Student Program (GQ) Records for students where the following apply:

- Students court-placed in institutions for neglected and delinquent youth ("234001" or "234002")
- Students served in Title I Supplemental Kindergarten ("233200")
- Nonpublic Students served with Title I funds

Title I funds can only be used to supplement intervention services mandated by state law or assumed as a local responsibility. Only students in a Title I funded building (Targeted Assistance or Schoolwide) in School Improvement status who are from low-income families are eligible for Supplemental Educational Services. These services are defined as additional academic instructional services offered by ODE-approved providers beyond the traditional school day.

If there are insufficient resources to serve all of the students who qualify, the priority is the lowest achieving students from low-income families. Students may be reported with both an academic intervention program code (formerly student intervention code) and a Title I program code. However, academic intervention services (formerly called student intervention) are not the same as the services provided by Title I. Academic intervention is required by law (Senate Bill 1) and therefore must be funded by non-Title I funds. Title I funds can only be used for services that are supplemental to, or in addition to, these intervention services.

Title I – Summer School Subject Areas. Title I funds can only be used to supplement intervention requirements mandated by state law, such as HB 3. Title I Supporting Area codes (232xxx) can only be reported for those students who have also been reported with a Title I Summer School Subject Area code (231xxx).

Title I – Supporting Areas. Report areas in which Title I funded support services were provided either by Title I funded personnel or through Title I funded services. Please note that Title I Supporting Area codes "232XXX" can only be reported for those students who also have also been reported with a Title I Summer School Subject Area Code "231XXX".

Limited English Proficiency. These programs include elementary and secondary school programs, including activities at the preschool level, to meet the educational needs of children of limited English proficiency. The programs provide structured English language instruction, with respect to the years of study to which the program is applicable, and instruction in the student's native language to the extent necessary to allow a student to achieve competence in English. The instruction must incorporate the cultural heritage of these students and of other children in American society. The instruction must, to the extent necessary, be in all courses or subjects of study that will allow a student to meet grade promotion and graduation standards.

Note. One of the following four program codes (235012, 235013, 235014, or 235015) must be marked for every Limited English Proficient (LEP) student.

Immigrant Education Program. Supplementary educational services for immigrant children enrolled in elementary and secondary public and nonprofit private schools. "Immigrant children" refers to children who were not born in the United States and who have been attending schools in one or more states for less than three complete academic years.

Work Experience and Career Exploration Program (WECEP). The WECEP program code "305007" is required to be reported for a student if the answer to all of the following questions is "Yes". If the answer to any of the following questions is "No", do not report the WECEP program code.

- Is/was the student enrolled in a Career-Based Intervention program (subject code = 252525)?
- Is/was the student working?
- Is/was the student paid for working?
- Is/was the student 14 or 15 years of age?

The program provides for a course of study and actual job experience for students ages 14 and 15. School classes include academic courses stipulated by state requirements for graduation as well as instruction in job-related employability skill development with individualized or remedial instruction where needed.

Career-Technical Academic Intracurricular Programs. A combination of subject matter and experiences, usually not provided in a regular class, designed for pupils who wish to pursue satisfying individual/group interest in various career areas.

Extracurricular/Intracurricular Programs. Report for Grade Levels 7-12. Student activities under the guidance or supervision of qualified adults that are designed to provide opportunities for pupils to participate in such experiences on an individual basis, in small groups, or in large groups at school events, public events, or a combination of these for purposes such as motivation, enjoyment, and skill improvement. In practice, participation usually is not required and credit usually is not given. When participation is required, or credit given, the activity generally is considered to be a curricular course. Also included here are civic and social-oriented activities organized primarily to provide for pupil participation in experiences that relate to citizen involvement and school service.

Academic Extracurricular Programs. A combination of subject matter and experiences, usually not provided in the regular class, designed for pupils who wish to pursue satisfying individual/group interests and study in specific aspects of the subject matter provided in a regular class. Frequently emphasized are opportunities for pupils that will enrich their regular classroom experiences and personal lives.

School-Related Services. Included here are civic and social-oriented school-related activities organized primarily to provide for pupil participation in experiences that relate to governmental bodies, citizen involvement, and school service.

Athletics and Related Programs. Athletics and sports are activities offered to students on a voluntary basis that provide opportunities for developing physical and mental fitness in competitive situations. Students are offered opportunities to improve their knowledge, attitudes, and judgments useful to enjoyment, citizenship, health, and safety. These activities are usually planned for enriching the regular classes and lives of the students.

Interscholastic Athletics. School-sponsored activities, under the guidance and supervision of the local school district staff, that provide opportunities for students to pursue various aspects of physical education. Athletics normally involve competition between schools.

Previous Dropout. The previous dropout program codes (500001 and 500002) can only be used if the student meets the following criteria:

- The student dropped out and returned to the district after the designated time period to be considered a "returning withdrawal" AND
- The student drops out again.

These dropout program codes cannot be used for a student upon his/her return. The appropriate dropout program code can only be reported when the district reports the student with at least a second withdrawal date and withdrawal code of 71-75 and this is at least the second time that the student has dropped out.

Use of the dropout program codes is valid only when a student returns after the defined time period for a "returning withdrawal" and drops out again. For students who drop out and return within the defined time period for a "returning withdrawal", previous dropout program codes cannot be used when the student drops out again.

Academic Intervention Programs. For purposes of EMIS reporting, the Ohio Department of Education has defined academic intervention services (formerly called student intervention services) as supplemental instructional services that are based on reliable educational research and systematically offered to all students who are struggling with grade-level academic content. Supplemental instruction includes, but is not limited to, services such as tutoring, extended day instruction, additional classroom teachers/aides, summer school, etc. It does not refer to the additional help that is regularly provided on an ad hoc basis in the normal course of teaching. Clarification for Academic Intervention Program Codes is provided below in the Guidelines for Assigning Academic Intervention Codes.

Guidelines for Assigning Academic Intervention Codes.

A. First, for a student to be coded as receiving "Academic Intervention" both of the following conditions must be met:
   1. The student receiving the intervention is at risk of not scoring at least proficient on one or more of Ohio's Achievement Tests (or the Ohio Graduation Test), or has already scored at less than proficient on one or more of these tests.
   OR
   The student in an underachieving accelerated learner.
   2. The interventions received by the student are designed to reduce the non-academic or academic barriers to that student's academic achievement. (For example, reducing non-academic barriers might include strategies that target a specific student's problems with discipline, truancy, or mobility.)
B. If both of the above are true, then two of the following three conditions also need to be true:
   1. The intervention is in addition to the regular classroom activities conducted during the course of the school day or school year. (Summer school activities would meet this condition if at least one of the two conditions below is also true.)
   2. The intervention extends beyond the school's normal course offerings and is unlikely to occur in the course of routine teaching and learning pedagogy (including those learning activities called for in IEPs).

3. The student does not receive grades or credit accrual for the learning activities taking place within the intervention.

Reading Improvement and Monitoring Plan Intervention Programs. Reading Improvement and Monitoring Plans (RIMPs) are required for K-3 students identified by the reading diagnostic assessment as not reading at grade level. Districts and community schools are required to report reading improvement interventions/programs provided during the school year in EMIS during the Traditional Districts Midyear and Final Student (S) Collections and the Community/STEM Schools Final Student (S) Collection. Report one or more interventions for any K-3 student identified as not on track for reading. Only those students on a RIMP implemented within 60 days of the diagnostic results can be reported with the RIMP Intervention Program codes. Students with improvement plans implemented more than 60 days after diagnostic result availability must be reported with other Academic Intervention codes.

Summer interventions associated with a Reading Improvement and Monitoring Plan are reported during the Traditional Districts Midyear and Final Student (S) Collections and the Community/STEM Schools Final Student (S) Collection the following school year.

The following table gives general guidance regarding the collection requests in which Student Program (GQ) Records are to be reported to ODE. Any valid program codes for the current school year may be reported in this record, with the exception of Reading Improvement and Monitoring Plan Intervention Program Codes, which may only be reported for students participating in a Reading Improvement and Monitoring Plan.

Table 1. Program Code Schedule

Student Program Code(s) Categories	Program Series	S Traditional			S CS/STEM		Graduate (G)
		Initial	Mid	Final	Initial	Final	
Educational Options	115XXX		√	√		√	
Early College High School	120010		√	√		√	
Chartered Non-public or Private School	160110		√	√		√	
Gifted Education Programs	205XXX 206XXX		√	√		√	
Alternative Placement for Students with Disability Conditions	211001		√	√		√	
Preschool Itinerant Services	220100	√	√	√	√	√	
Academic Intervention – Summer	151490		√	√		√	
Academic Intervention – Regular School Year	152330		√	√		√	
Reading Improvement and Monitoring Plan Intervention – Summer	151500		√	√		√	
Reading Improvement and Monitoring Plan Intervention – Regular School Year	152500-152699		√	√		√	
Coordinated Early Intervening Services	221005			√		√	
Title 1 Subject Areas	231001-231010		√	√		√	
Title I Subject Areas – Summer School	231101-231110		√	√		√	

Student Program Code(s) Categories	Program Series	S Traditional			S CS/STEM		Graduate (G)
		Initial	Mid	Final	Initial	Final	
Title I Supporting Areas	232001-232007		√	√		√	
Title I Supporting Areas – Summer School	2321XX		√	√		√	
Title I Services	233XXX		√	√		√	
Title I Students Attending Neglected or Delinquent School	2340XX		√	√		√	
Title I Students Attending Neglected or Delinquent – Summer School	2341XX		√	√		√	
Limited English Proficiency (ESL)	235XXX		√	√		√	
Emergency Immigrant Education Program	240XXX		√	√		√	
Career Technical Programs **Note.** 305003 Career Assessment is not reported in the Initial Student (S) Collection.	305XXX	√	√	√	√	√	
CTE Single Parent Subgroup	305010		√	√		√	
Academic/Extracurricular programs and services	405XXX		√	√		√	
Academic Intracurricular Descriptions	410XXX		√	√		√	
School-Related Service	415XXX		√	√		√	
Athletics and Related Programs/Interscholastic Athletics	420XXX		√	√		√	
Previous dropout codes	50000X		√	√		√	
Ohio Means Jobs Readiness Seal	510001						√
Graduation Pathways	520001, 520002						√
Seal of Biliteracy	60XXX						√

Student Program Data Elements

The following portion of this section discusses each of the data elements within the Student Program (GQ) Record. The elements are organized alphabetically.

☼ *Employee ID Element*

Record Field Number	GQ070
Definition	Unique code assigned to the staff member.

Valid Options

A valid nine-character code.

Reporting Instructions. If the resident/educating district is contracting with an ESC or another EMIS reporting entity for a staff member to provide this program, then the educating/resident district is required to report the Credential ID or the state assigned Z ID of the staff member (employed by ESC/EMIS reporting entity) providing the program. The Employee ID Element for non-contracted staff will be the local number assigned to the employee by the district and reported on the Staff Demographic (CI) Record.

What to Report. This element is required to be reported with the following program codes:

- 305003 Career Assessment program code
- 206XXX Gifted program codes
- 220100 Preschool Itinerant Services program code

If not reporting one of the above program codes, do not report the Employee ID Element.

☼ *Program Code Element*

Record Field Number	GQ060
Definition	The program in which a student participates and/or receives services.

Valid Options

Six-digit code   As defined at the end of this section

Reporting Instructions. Report the appropriate program code for all programs and services in which a student participates. Valid program code options can be found at the end of this document.

If the programs listed do not exactly match the service being provided, select the one which best describes the program.

Community Schools. Community schools, not the resident school district, are responsible for reporting the appropriate program records for students who are enrolled in a community school; this includes both start-up and conversion community schools.

JVSDs. The district employing the staff member who operates the program must report Student Program (GQ) Records for students participating in Career-Technical Programs.

DYS and Ohio State Schools for the Blind and Deaf. These entities are responsible for reporting the appropriate program records for students who are enrolled and receiving such services/programs.

☼ *Program Enrollment End Date Element*

Record Field Number	GQ110
Definition	Last day a student is enrolled in a program where dates are required.

Valid Options

00000000	Reporting student's enrollment date not required or, if required, the program enrollment is still ongoing (default)
CCYYMMDD	Year, Month, Day (value must be within current fiscal year: July 1 - June 30)

Reporting Instructions. Only required for program enrollments where timeframe of enrollment is critical to a funding determination or other state or Federal reporting or processing requirement. The only program where a program enrollment end date must be reported is the preschool itinerant 220100 program code.

If available in a district's data system, enrollment dates may be reported for all students in a program, but any reported dates must be valid dates (i.e., reporting 20110132 would cause a Student Program (GQ) Record to fatal) and must be within the current fiscal year (20110701 to 20120630 for FY12).

☼ *Program Enrollment Start Date Element*

Record Field Number	GQ100
Definition	First day a student is enrolled in a program where dates are required.

Valid Options

00000000	Reporting student's enrollment date not required (default)
CCYYMMDD	Year, Month, Day

Reporting Instructions. Only required for program enrollments where timeframe of enrollment is critical to a funding determination or other state or Federal reporting or processing requirement. The only program where a program enrollment start date must be reported is the preschool itinerant 220100 program code.

If available in a district's data system, enrollment dates may be reported for all students in a program, but any reported dates must be valid dates (i.e., reporting 20110132 would cause a Student Program (GQ) Record to fatal).

Dates from a prior fiscal year may be reported, but districts are not required to research and enter dates for programs that began in prior years. If a program enrollment must now be reported but the program began in a prior year, a default date of July 1 of the current fiscal year may be used. Start dates for a future fiscal year should not be reported, as programs should not be reported prior to the school year they begin.

☼ *Program Provider IRN Element*

Record Field Number	GQ090
Definition	The district IRN of the entity in contract with the reporting school district.

Valid Options

Six-digit code	Valid IRN of program provider
******	Not Applicable

Reporting Instructions. In most circumstances, the sending/resident district is responsible for reporting Student Program (GQ) Record(s), with the appropriate program data, for all programs/services the student is participating in and/or receiving. Preschool is an exception to this rule.

The Program Provider IRN Element is required to be reported if the school district has an agreement with an ESC or another EMIS entity to provide the service.

The Program Provider IRN Element will be used to connect the Contractor Staff Record reported by the contractor.

For additional reporting instructions with regards to reporting contracted staff, please see Staff Records, Section 3.5 Contractor Staff Employment (CJ) Record and Section 3.6 Contract Only Staff (CC) Record and general guidelines for reporting staff members in Section 3.1 Staff Records Overview.

If the school district is not contracting with any EMIS reporting entity for the programs and/or services in which the student is participating, then this field should be filled with "******".

*Reporting Career-Technical Programs***.** The district employing the staff member that operates the program must report Student Program (GQ) Records for students participating in Career-Technical Programs.

PROGRAM CODES

Educational Options

Program Code	Description
115002	**Educational Travel** An educational activity involving travel in accordance with board policy under the direction of a person approved by the board and parent.
115004	**Mentor Program** An educational activity including advanced or in-depth work by an individual pupil in accordance with board policy under the direction of a non-certificated individual. Mentors shall be individuals selected in accordance with board criteria and subject to parental approval.
115005	**Tutorial Program** An educational activity involving work by an individual pupil under the direction of a certificated teacher in accordance with board policy.

Early College High School

Program Code	Description
120010	**Early College High School** The student is enrolled in an ODE approved Early College High School.

Placement in a Chartered Nonpublic or Private School

Program Code	Description
160110	Student placement by the district in a chartered nonpublic or private school.

Gifted Education Services NOT Provided by a Gifted Intervention Specialist

Program Code	Description
~~205040~~	~~**Guidance Services**~~ ~~Services received from a guidance counselor and/or guidance program specifically designed to meet the social and emotional needs of gifted students, including making academic and career choices.~~
~~205047~~	~~**Regular Classroom Services**~~ ~~Services are provided by the regular classroom teacher and gifted students are not specifically grouped in the class (in contrast to Cluster Grouping below). All regular classrooms do not meet the criteria for gifted services. Service must meet requirements in Ohio Administrative Code 3301-51-15(D)(3)(b)(i).~~
205050	**Regular Classroom with Grade Acceleration** A gifted student is moved to a higher grade level than would normally be expected for the current year, such as a double promotion (e.g., move from third to fifth grade over the summer) at the end of the prior year or a mid-year promotion (e.g., start year in second grade, move to third grade during the year, and on to fourth grade after the summer) during the current year.

Program Code	Description
205052	**Regular Classroom with Subject Acceleration** A gifted student is placed in a classroom with other students who are at a higher grade level (e.g., a third grade student going to a fourth grade room for math) than would normally be expected. Report this code for a student in the year one or more courses in the specific subject sequence are skipped. This code can be reported for the same student in multiple years if the student skips courses in different subjects or has multiple skips in the same subject.
205055	**Regular Classroom with Early Entrance to Kindergarten or First Grade** Students are admitted to kindergarten or first grade before they have reached the district's usual cut-off age and date for kindergarten or first grade (e.g., a student with an October birthday would be eligible for early entrance even if the district's cut-off date was September 30).
205062	**Regular Classroom with Cluster Grouping** Several gifted students are deliberately placed in one class and services are provided by the regular classroom teacher, who is receiving professional development per Ohio Administrative Code §3301-51-15. All regular classrooms do not meet the criteria for gifted services. Service must meet requirements in Ohio Administrative Code 3301-51-15(D)(3)(b)(i).
205065	**Advanced Placement (AP) Course(s)** College-level courses with corresponding examinations in multiple subject areas (e.g., mathematics, art, history). Credit for college may be obtained if a student takes in an AP examination sponsored by the College Entrance Examination Board and given in the spring of each school year. Not all AP courses meet the criteria for gifted services.
205067	**International Baccalaureate Course** Services through an International Baccalaureate course. Not all IB courses meet the criteria for gifted services.
205070	**College Credit Plus Course(s)** Students may enroll in college-level courses and receive college credit and credit toward graduation from high school at the same time. Note that all CCP courses do not meet the criteria for gifted services.
205075	**Honors Class(es)** Specific subject area classes which are differentiated from a regular (same) subject area class in terms of breadth, depth, and complexity. Note that all honors classes courses do not meet the criteria for gifted services.
205080	**Educational Option(s)** Defined in OAC 3301-35-01 and 06, Educational Options provide experiences for individual students who need services not available in the regular school setting. They may include independent study, mentoring, and distance learning (see OAC for complete list).
205085	**Other Service** Given that the above codes represent nearly all of the possible options for services allowed under OAC, use of this code should be rare, and is likely to generate a request for additional information from the district to document the nature of the "other service."
205090	**Innovative Services** Use this code only if your district has an ODE-approved Innovative Service model. Innovative Services require an application to ODE for review and possible approval per Ohio Administrative Code §3301-51-15.
205095	**Services Through a Trained Arts Instructor** Services through a trained arts instructor. Not all courses from a trained arts instructor meet the criteria for gifted services.

Gifted Education Services Provided by a Gifted Intervention Specialist

Program Code	Description
~~206040~~	~~**Guidance Services with GIS directly involved with student**~~ ~~Services received from a guidance counselor and/or a guidance program specifically designed to meet the social and emotional needs of gifted children, including making academic and career choices. GIS is involved in service delivery.~~
206045	**Regular Classroom with GIS directly involved with student** Services are provided through collaboration and team teaching by the regular classroom teacher and a GIS, and gifted students are not specifically grouped in the class (in contrast to Cluster Grouping below).
~~206050~~	~~**Regular Classroom with Grade Acceleration and GIS directly involved with student**~~ ~~A gifted student is moved to a higher grade level than would normally be expected for the current year, such as a double promotion (e.g., move from third to fifth grade over the summer) at the end of the prior year or a mid-year promotion (e.g., start year in second grade, move to third during the year, and on to forth after the summer) during the current year. The GIS is providing supplementary services to the student and/or team teaching with the regular classroom teacher.~~
~~206052~~	~~**Regular Classroom with Subject Acceleration and GIS is directly involved with student**~~ ~~A gifted student is placed in a classroom with other students who are at a higher grade level (e.g., a third grade student going to a fourth grade room for math) than would normally be expected. The GIS is providing supplementary services to the student in the accelerated subject area. Report this code for a student in the year one or more courses in the specific subject sequence are skipped. This code can be reported for the same student in multiple years if the student skips courses in different subjects or has multiple skips in the same subject.~~
~~206055~~	~~**Regular classroom with Early Entrance to Kindergarten and GIS is directly involved with student**~~ ~~Students are admitted to kindergarten before they have reached the district's usual cutoff age and date for kindergarten (e.g., a student with an October birthday would be eligible for early entrance even if the district's cut off date was September 30). The GIS is providing supplementary services to the student and/or team teaching with the regular classroom teacher.~~
206060	**Regular Classroom with Cluster Grouping and GIS works directly with students in the cluster** Several gifted students are deliberately placed in one class with a teacher who <u>is receiving professional development per Ohio Administrative Code §3301-51-15</u> ~~has received professional development in differentiating curriculum and instruction~~ and agreed to provide differentiated curriculum and instruction for these clustered students within the regular classroom. A gifted intervention specialist <u>co-teaches with the regular classroom teacher and</u> is actively involved in helping the regular classroom teacher differentiate and deliver content to gifted students. <u>The GIS is not the teacher of record.</u>~~If all students in the course are identified as gifted and a GIS teaches the course, do not use this program code. Instead report the class with the GX Student Population.~~

Program Code	Description
~~206065~~	~~**Advanced Placement (AP) Course(s) with a GIS directly involved with student**~~ ~~College level courses with corresponding examinations in multiple subject areas (e.g., mathematics, art, history). Credit for college may be obtained if a student takes in an AP examination sponsored by the College Entrance Examination Board and given in the spring of each school year. Note that not all AP courses meet the criteria for gifted services. The GIS is providing supplementary services to the student and/or team teaching with the teacher of the AP class. If all students in the course are identified as gifted and a GIS teaches the course, do not use this program code. Instead report the class with the GX Student Population.~~
206070	**Resource/Pull-Out Room for Gifted Students led by GIS** Students are regularly assigned (but less than 100% of time) to a resource room for gifted students instead of their regular classroom. The instruction is differentiated and delivered by a GIS who is not the teacher of record.
~~206075~~	~~**Honors Class(es) with a GIS directly involved with student**~~ ~~Specific subject area classes that are differentiated from a regular (same) subject area class in terms of breadth, depth, and complexity. The GIS is providing supplementary services to the student and/or team teaching with the teacher of the honors class. If all students in the course are identified as gifted and a GIS teaches the course, do not use this program code. Instead report the class with the GX Student Population code.~~
206080	**Educational Option(s) with a GIS directly involved with student** Defined in OAC 3301-35-01 and 06, educational options provide experiences for individual students who need services not available in the regular school setting. They may include independent study, mentoring, and distance learning. The GIS is overseeing the student's work for the educational option.
206085	**Other Service directly involving GIS** Given that the above codes represent nearly all of the possible options for services allowed under the OAC, use of this code should be rare and is likely to generate a request for additional information from the district to document the nature of the "other service" provided by the GIS.
206090	**Innovative Services** Use this code only if your district has an ODE-approved Innovative Service model. Innovative Services require an application to ODE for review and possible approval per Ohio Administrative Code §3301-51-15.

SPECIAL EDUCATION SERVICES

Alternative Placement

Program Code	Description
211001	**Alternative Placement** Alternative Placement for Special Education Students who are Expelled: An educational setting where a special education student may be temporarily placed for up to 45 days and for the same amount of time as children and youth without disabilities would be subject to discipline. This setting, where the student will continue to receive instruction, is different from the student's current placement setting.

ITINERANT SERVICES

Itinerant Services

Program Code	Description
220100	**Student Receiving Preschool Special Education Itinerant Services** Preschool student with disabilities receives special education itinerant services from a pre-school special education teacher.

COORDINATED EARLY INTERVENING SERVICES

Coordinated Early Intervening Services

Program Code	Description
221005	**Participation in Coordinated Early Intervening Services** Student has participated during this school year in Coordinated Early Intervening Services (CEIS) that were funded as a result of mandatory or voluntary redirection of federal special education funding.

TITLE I

Title I Subject Areas

Program Code	Description
231001	**Title I Reading** A course in which Title I funded supplemental instruction in reading was provided for Title I served students.
231002	**Title I Writing** A course in which Title I funded supplemental instruction in writing was provided for Title I served students.
231003	**Title I Language Arts** A course in which Title I funded supplemental instruction in language arts was provided for Title I served students.
231004	**Title I English** A course in which Title I funded supplemental instruction in English was provided for Title I served students.
231005	**Title I Mathematics** A course in which Title I funded supplemental instruction in mathematics was provided for Title I served students.
231006	**Title I Science** A course in which Title I funded supplemental instruction in science was provided for Title I served students.
231007	**Title I Civics/Government** A course in which Title I funded supplemental instruction in civics/government was provided for Title I served students.
231008	**Title I History** A course in which Title I funded supplemental instruction in history was provided for Title I served students.

Program Code	Description
231009	**Title I Geography** A course in which Title I funded supplemental instruction in geography was provided for Title I served students.
231010	**Title I Other** A course not in the sequence of 231001 through 231009 in which Title I funded supplemental instruction was provided for Title I served students.

Title I Summer School Subject Areas

Program Code	Description
231101	**Title I Reading (Summer School)**
231102	**Title I Writing (Summer School)**
231103	**Title I Language Arts (Summer School)**
231104	**Title I English (Summer School)**
231105	**Title I Mathematics (Summer School)**
231106	**Title I Science (Summer School)**
231107	**Title I Civics/Government (Summer School)**
231108	**Title I History (Summer School)**
231109	**Title I Geography (Summer School)**
231110	**Title I Other (Summer School)**

Title I Supporting Areas

Program Code	Description
232001	**Guidance/Counseling/Social Work** Title I funded guidance/counseling/social work service provided for Title I served children and/or guidance/counseling/social work service provided by Title I funded personnel for Title I served children.
232002	**Health/Dental** Title I funded health/dental service provided for Title I served children and/or health/dental work service provided by Title I funded personnel for Title I served children.
232003	**Nutrition** Title I funded nutrition service provided for Title I served children and/or nutrition service provided by Title I funded personnel for Title I served children.
232004	**Transportation** Title I funded transportation service provided for Title I served children and/or transportation service provided by Title I funded personnel for Title I served children.
232005	**Preparation for Jobs** Title I funded preparation for jobs service provided for Title I served children and/or preparation for jobs service provided by Title I funded personnel for Title I served children.
232006	**Earned General Educational Development (GED)** Title I funded high school equivalency/GED service provided for Title I served children and/or high school equivalency/GED service provided by Title I funded personnel for Title I served children.
232007	**Other** Title I service(s) not in the sequence of the 232001 – 232006 program codes which was (were) provided for Title I served students.

	The following codes are for summer school services
232101	**Guidance/Counseling/Social Work (Summer School)**
232102	**Health/Dental (Summer School)**
232103	**Nutrition (Summer School)**
232104	**Transportation (Summer School)**
232105	**Preparation for Jobs (Summer School)**
232106	**Earned GED (Summer School)**
232107	**Other Title I Services not in the sequence "232101-232106" (Summer School)**

Title I Services

Program Code	Description
233200	**Title I Supplemental Kindergarten Program** Refers to kindergarten instruction funded by Title I that is provided to supplement the regular kindergarten program offered by the district.

Title I Students Attending Neglected or Delinquent Institutions

Program Code	Description
234001	Court placement in a local/county-operated institution for neglected youth.
234002	Court placement in a local/county-operated institution for delinquent youth.
234101	Court placement in a local/county-operated institution for neglected youth (Summer School).
234102	Court placement in a local/county-operated institution for delinquent youth (Summer School).

LIMITED ENGLISH PROFICIENCY

Limited English Proficiency Program Codes

Program Code	Description
235012	**English-only Supplemental Instructional Program** A program designed to meet special language needs of LEP students, in which none of the instruction during the day incorporates the student's native language. Examples of instructional delivery options provided in this program are English as a Second Language (ESL) classes, pull-out tutoring sessions, sheltered content-based classes (such as a mathematics class adapted to the English proficiency level of LEP students), and support provided by an ESL specialist in a mainstream classroom setting (inclusion).
235013	**Bilingual Supplemental Instructional Program** A program designed to meet the special language needs of LEP students, in which some of the instruction is provided through the native language of the students. Examples of instructional options provided in this program are bilingual education classes taught by a teacher with a bilingual education endorsement or validation (such as a mathematics class taught in both English and Spanish), or explanations of content provided in the native language of the students by a bilingual instructional assistant. Students in this program also may participate in English-only instructional sessions (such as an ESL class) during part of the day.

Program Code	Description
235014	**No Supplemental LEP Instructional Program Due to Parental Refusal** The LEP student does not participate in any supplemental program designed to meet his or her special language needs. School districts are required to take affirmative steps to meet the special language needs of LEP students by providing appropriate supplemental instructional programs. Consequently, this code is to be used only for those LEP students whose parents or caregivers refuse (in writing) to have their child participate in the district's specially-designed program for LEP students.
235015	**No Supplemental LEP Instruction Provided by District** District may be in violation of Title VI and Elementary and Secondary Education Act (ESEA).

Immigrant Education Program

Program Code	Description
240001	The student is an immigrant and participates in the program.
240002	The student is an immigrant and does not participate in the program.

CAREER-TECHNICAL PROGRAMS

Career–Technical Program Codes

Program Code	Description
305003	**Career Assessment** A comprehensive process whereby a career assessment specialist systematically uses psychological testing, situation assessment, job tryouts, and work samples derived from general work tasks to determine an individual's potential to succeed in a career-technical program. In addition, an integral part of the process includes review of the individual's well-being as derived from assessed factors and performances from existing medical, psychological, social, educational, and economic conditions.
305007	**Work Experience and Career Exploration Program (WECEP)** The U.S. Department of Labor (USDOL) state approved program provides an opportunity for students 14 and 15 years of age to participate in a paid work experience program during school hours. The program provides for a course of study and actual job experience. School classes include academic courses stipulated by state requirements for graduation as well as instruction in job-related and employability skill development with individualized or remedial instruction where needed. The WECEP designation applies only to students ages 14 and 15 in paid work experience within Career Based Intervention programs (subject code 252525). Additional information can be found at the office of career technical website

Program Code	Description
305008	**Jobs for Ohio's Graduates (JOG)** JOG is a program operated by state approved local JOG agencies which serves students identified as at-risk of not graduating and/or of not making a successful transition from school to work. The program emphasizes career exploration, career development, job attainment, job survival, leadership and self-development, personal skills and basic skills through JOG's 37 core competencies. Additionally, Individual Career Plan development, study skills and academic intervention are included in the program. To participate in this program, the individuals served must be enrolled in an approved JOG program.
305010	**CTE Single Parent Subgroup** Student participates in a Career Technical program and should be included in the Federal Single Parent subgroup due to being a single parent, including single pregnant students.

Career-Technical Academic Intracurricular Program Codes

Program Code	Description
410001	**Business Professionals of America (BPA)** A co-curricular career-technical student organization which serves as an integral part of the business education program and is designed to develop and enhance leadership, citizenship, academic, and technological skills and competency in business and office occupations.
410002	**DECA (formerly Distributive Education Clubs of America)** A co-curricular career-technical student organization which serves as an integral component of marketing education, providing educational and leadership development activities to be integrated into the classroom marketing instructional program. It is DECA's mission to enhance the education of students with an interest in marketing, management, and entrepreneurship.
410003	**FFA (formerly Future Farmers of America)** A co-curricular career-technical student organization which serves as an integral component of agricultural education programs. This program helps students sharpen their leadership, citizenship, and cooperation skills through participation in various local, state, and national activities.
410004	**Family, Career, and Community Leaders of America (FCCLA)** A co-curricular career-technical student organization which serves as an integral component of family and consumer science education, hospitality, tourism, and early childhood education programs. The organization helps youth assume active roles in society through personal growth, family life, career preparation and community involvement through participation in various local, state, and national activities.
410005	**Technology Student Association (TSA) (formerly American Industrial Arts Student Association)** Promotes leadership and citizenship development, knowledge, and understanding of our technological society and the making of informed and meaningful occupational choices through participation in a variety of local, state, and national organizational co-educational extracurricular and/or co-curricular learning activities. Local Level I and Level II TSA Chapter membership is open to all currently and previously enrolled students of technology education courses. Level I Chapters serve students in grades 7-9, while Level II serves students in grades 10-12.

Program Code	Description
410006	**SKILLSUSA-VICA** A co-curricular career-technical student organization which serves as an integral component of industrial and engineering systems and health sciences career programs. Emphasis on leadership, dignity of work, good workmanship, citizenship, teamwork, and respect and concern for others is integrated into the classroom activities.
410007	**Future Educators of America (FEA)** FEA is an organization for middle and high school students that provides opportunities to explore teaching as a career option. FEA helps students gain a realistic understanding of the nature of education and the role of the teacher and offers schools and communities a chance to shape their own future by shaping the future of the education profession. FEA provides the following for students: • Helps develop leadership qualities • Offers service learning opportunities • Sponsors competitive events and state and national conventions • Can be a catalyst for financial aid
410008	**Health Occupations Students of America (HOSA)** A national career-technical student organization for students enrolled in health occupations programs. A goal of HOSA is to promote career opportunities in the health care industry through leadership development programs and student recognition activities.

EXTRACURRICULAR/INTRACURRICULAR PROGRAMS

Academic Extracurricular Programs Codes

Program Code	Description
405001	**National Honor Society** Student activity program with the purpose of recognizing pupils for achievements in academic excellence.
405002	**Debate Team/Speech Club** Provide activities for those students who are interested in different forms of public address which could include competitions.
405003	**Drama Club/Thespians** Provide activities for those students who are interested in participating in theatrical productions including musical theatre. Through Thespian organizations, students may have opportunities to compete in theatre activities and receive recognition.
405004	**Foreign Language Clubs** A combination of subject matter and experiences, usually not provided in a regular class, designed for pupils who wish to pursue satisfying individual/group interest and study in specific aspects of various languages.
405005	**Yearbook Staff** Provides opportunities for students who are interested in various aspects of yearbook publication, including copywriting and editing, photography, layout, etc.
405006	**School Newspaper Staff** Provides opportunities for students who are interested in journalism and newspaper publication, including reporting, copywriting and editing, photography, layout, etc.

Program Code	Description
405007	**Music Activities** (Not associated with a course for which credit is earned) Subject matter and/or activities not included in the graded course of study and designed for pupils who wish to pursue various aspects of music.
405008	**Computer Clubs**
405009	**Science Club** Noncompulsory opportunities for science study for which no science credit is earned. Example opportunities include but are not limited to activities and strategies that emphasize access to scientists and other career role models in science, mathematics, engineering, and technology; and/or access to authentic field studies, problem-based learning, non-formal, and/or special programs.
405010	**Future Career Clubs**
405012	**National Vocational Technical Honor Society** A student activity program in which membership consists of career-technical students who have demonstrated scholastic achievement, skill development, leadership, honesty, responsibility, and good character. Student invitation to membership is extended only by National Vocational Technical Honor Society (NVTHS) chartered schools.
405013	**Visual Arts Club** Subject matter and/or activities not associated with course for which credit is earned and designed for pupils who wish to pursue satisfying individual/group interests growing out of various aspects of the visual arts.
405014	**Dance Club** Subject matter and/or activities not associated with course for which credit is earned and designed for pupils who wish to pursue satisfying individual/group interests growing out of various aspects of dance.
405015	**Mathematics Club** Subject matter and experiences not associated with course for which credit is earned and designed for pupils who wish to pursue satisfying individual/group interest and study in specific aspects of mathematics.
405011	**Other Academic Extracurricular Activities**

School Related Service Program Codes

Program Code	Description
415002	**Drug Prevention Programs** (e.g., Youth to Youth, SADD) Programs designed to solve problems in the area of alcohol and drug abuse prevention with applicability to other behavioral problems such as truancy, vandalism, and disruptive behavior.
415003	**Other School-Related Service** Civic and social-oriented activities organized primarily to provide for pupil participation in experiences that relate to governmental bodies, citizen involvement, and school service that are not listed in the previous category.
415004	**Student Council**

Athletics and Related Program Codes

Program Code	Description
420001	Pep Clubs
420015	Other - Athletics and Related Programs (not Interscholastic Athletics)

Interscholastic Athletic Program Codes

Program Code	Description
420002	Football
420003	Basketball
420004	Baseball
420005	Track and Field
420006	Wrestling
420007	Softball
420008	Golf
420009	Tennis
420010	Soccer
420011	Swimming and Diving
420012	Volleyball
420013	Other Interscholastic Athletics
420014	Intramural Athletics
420020	Cheerleading
490000	Other – participation in extracurricular programs and activities not identified in one of the above categories

PREVIOUS DROPOUT

Table 2. When to use a previous dropout program code

Within Same district	
Grade and Time Student Drops Out	9th grade, March FY13
Dropout is Reported	FY13 Student (S) Collections
Student Returns	April FY14
Return is Reported	FY14 Student (S) Collections
In Calculation As	9th grade dropout - not a returning withdrawal (net=1)
Student Drops Out Again	10th grade, December FY15
Dropout is Reported	FY15 Student (S) Collections: report withdrawal date, withdrawal reason code, and use previous dropout program code **500001**
In Calculation As	9th grade dropout and 10th grade dropout with previous dropout program code (excluded from calculation) (net=1)

Table 3. When *not* to use the previous dropout program codes

Grade and Time Student Drops Out	9th grade March FY13
Dropout is Reported	FY13 Student (S) Collections
Student Returns	Beginning of next school year
Return is Reported	FY14 Student (S) Collections
In Calculation As	9th grade dropout and 10th grade summer returning

	withdrawal (net=0)
Student Drops Out Again	10th grade March FY14
Dropout is Reported	FY14 Student (S) Collections: report withdrawal date and withdrawal reason code *Do not report a previous dropout program code*
In Calculation As	9th grade dropout, 10th grade summer returning withdrawal and 10th grade dropout (net=1)

Table 4. Dropout Codes

Program Code	Description
500001	Previously reported as a dropout in the reporting district's graduation rate.
500002	Previously reported as a dropout in another Ohio school district.

GRADUATION-RELATED SEALS

Ohio Means Jobs Code

Program Code	Description
510001	**Ohio Means Jobs Program Code** Student has earned the Ohio Means Jobs readiness seal.

Seal of Biliteracy Codes

Program Code	Description
608014	Akan
608001	Albanian
601050	American Sign Language (ASL)
608002	Amharic
600101	Arabic
608015	Aremenian
608016	Bambara
608017	Bengali
608018	Bosnian
608019	Bulgarian
608020	Burmese
608003	Cambodian
608004	Cantonese
608021	Central Khmer
600102	Chinese
608022	Croatian
608023	Danish
608024	Dinka
608025	Ewe
608026	Filipino
600230	French
608027	Fulah
600235	German

Program Code	Description
600103	Greek
608028	Gujarati
600104	Hebrew
608029	Hindi
608005	Hmong
608030	Hungarian
608031	Igbo
608032	Indonesian
600245	Italian
600250	Japanese
608033	Karen
608034	Kinyarwanda
608006	Korean
608035	Krio
608036	Kurdish
608007	Laotian
600107	Latin
608037	Louisiana Creole French
608038	Macedonian
608039	Malayalam
608040	Mandingo
608041	Marathi
608042	Mongolian
608008	Navajo
608043	Oromo
609999	Other language without a specific code
608044	Panjabi
608045	Persian
600255	Polish
608046	Portuguese
608047	Pushto
608048	Romanian
600218	Russian
608049	Serbian
608050	Sinhala
608009	Somali
600265	Spanish
608051	Swahili
608052	Swedish
608010	Tagalog
608053	Tamil
608054	Telugu
608055	Thai
608056	Tigrinya
608011	Trigriyan
608057	Turkish
608058	Twi

Program Code	Description
608012	**Ukrainian**
608059	**Urdu**
608060	**Uzbek**
608013	**Vietnamese**
608061	**Wolof**
608062	**Yoruba**

GRADUATION PATHWAYS

Graduation Pathway Program Codes

Program Code	Description
520001	Student expected to graduate in the Class of 2018 has completed additional graduation option 1 (non-CTE focus).
520002	Student expected to graduate in the Class of 2018 has completed additional graduation option 2 (CTE focus).

INTERVENTION PROGRAMS

Academic Intervention Program Codes

Program Code	Description
151490	Student received intervention services during the summer.
152330	Student received intervention services during the regular school year.

Reading Improvement and Monitoring Plan Intervention Program Codes
RIMP codes are only reported for students participating in a Reading Improvement and Monitoring Plan implemented within 60 days of reading diagnostic result availability

Program Code	Description
151500	**Summer Reading Programs** Any structured summer program that tracks and monitors the progress of the student and is targeted toward the student's reading difficulty. The program provider may be the school or a third party such as a library, community organization, or other provider, but must meet the above criteria.
152500	**Extended Learning Time (Each Week)** This approach is the lengthening of time for academic learning, including, but not limited to, adding instructional time for: core academic instruction, additional course instruction; additional class time; lengthening the school day or school year.
152505	**Guided Reading (Small Group Instruction)** Small group work where the teacher supports each reader's development of effective strategies for processing new texts at increasing levels of difficulty. The teacher carefully groups children according to need, selects a book to introduce, and works with individual students as each reads the book in its entirety. Discussion, focused teaching, and optional word work complete the lesson.
152510	**Increase Reading Time**

Program Code	Description
	A substantial increase in the intensity and duration of instruction, designed to accelerate reading development and proficiency. Intervention is generally provided in small group or one-on-one settings and delivered at a pace that is responsive to students' specific instructional needs.
152515	**Interactive Writing** A large or small group context where the teacher and children compose messages and stories to write using a "shared pen" technique that involves children in the writing. During interactive writing, students learn concepts about print (such as spacing), letter-sound relationships, how words work, and the writing process.
152520	**Leveled Literacy Intervention** The Fountas & Pinnell Leveled Literacy Intervention System (LLI) is a small-group, supplementary literacy intervention designed to help teachers provide powerful, daily, small-group instruction for the lowest achieving students at their grade level. Through systematically designed lessons and original, engaging leveled books, LLI supports learning in both reading and writing, helps students expand their knowledge of language and words and how they work. The goal of LLI is to bring students to grade level achievement in reading.
152525	**Literacy Collaborative** A comprehensive school reform project designed to improve the reading, writing, and language skills of elementary students. The cornerstone of this project is dynamic, long-term professional development led by a trained, school-based literacy coach.
152530	**One-on-One Tutoring or Mentoring** Provides individualized instruction focused on skill-specific deficits and remediation or enrichment in academic skills. It also provides individual academic assistance.
152535	**Orton-Gillingham** A multi-sensory, structured, explicit, systematic, sequential, cumulative, diagnostic and prescriptive instructional approach for reading and writing; which targets: phonemic awareness, sound-letter correspondence (phonics), spelling, handwriting, fluency, morphology, vocabulary and comprehension. Teaching steps are: synthetic and analytic presentation, opportunity for practice and teaching to mastery of a structured scope and sequence.
152540	**Peer- Assisted Learning Strategies** The intentional pairing of higher and lower achieving students in which students exchange the roles of player and coach, resulting in gaining knowledge from each other through practice and reinforcement.
152545	**Phonemic Awareness and Phonemic Decoding** Phonemic awareness is the ability to hear, identify, and manipulate individual sounds (phonemes) in spoken words. This understanding improves students' word reading and comprehension and helps them learn to spell. To decode words, learners must recognize the letters in the word, associate each letter with its sound, hold these sounds in sequence in memory, blend these sounds together to determine the word and retrieve the memory of the words. Together, phonemic awareness and phonemic decoding are key foundational skills for beginning readers.
152550	**Proactive Intervention** Explicit instruction in synthetic phonics with a focus on fluency.
152555	**Reading 180** A reading intervention program designed to increase students' reading levels, comprehension, fluency, and spelling. Students use repeated auditory, visual, and kinesthetic actions to watch anchor videos that generate prior knowledge, read passages into the microphone,

Program Code	Description
	listen to the pronunciation of words, and practice spelling. Students use an rBook during the guided reading station and choose from a variety of high-interest, age and grade appropriate books and audiobooks during the independent and modeled reading station.
152560	**Reading Recovery** A short-term, one-to-one, intervention for first grade students who struggle to learn to read and write. Children have daily 30-minute lessons with a trained Reading Recovery teacher for 12-20 weeks with the goal of accelerating learning to reach the class average.
152565	**Responsive Intervention** Explicit instruction in synthetic phonics with a focus on analogy phonics.
152570	**Shared Reading** During shared reading, the teacher and children read an enlarged text together as the teacher explicitly demonstrates reading strategies such as word-by-word matching, word solving, and fluency.
152575	**Sight Word Instruction** Intervention designed to increase students' ability to recognize and read individual words with fluency and automaticity. Instruction to improve sight word reading may focus on improving students' decoding strategies, knowledge of word parts and patterns, the use of analogies, and writing.
152580	**Success for All** A program that supports an entire school from the planning stage through implementation of a comprehensive approach to reading.
152585	**Supplemental Instruction in Decoding Skills** Early, explicit and systematic instruction in phonics can help strengthen students' decoding skills. Strategies include: using manipulatives to help teach letter-sound relationships, providing differentiated instruction and helping students understand the purpose of phonics by engaging them in reading and writing activities that requires them to apply the information taught.
152590	**System 44** A data driven software program designed to increase students' sight word recognition, phonics, and decoding skills. The software is broken into stages of consonants, vowels, sight words, word parts, and syllables. Students use repeated auditory, visual, and kinesthetic actions to sound out and listen to blends, digraphs, and multi-syllabic words. Includes supplemental student/teacher materials, paperbacks, audio and e-books for differentiated small group instruction and independent learning.
152595	**Other Explicit Instruction of Comprehension Interventions** A comprehension intervention is selected based on student's area of need and is taught through modeling, guided practice, group practice, and independent application. Growth is monitored to determine impact whereby strategy is continued or abandoned.
152600	**Other Explicit Instruction of Fluency Interventions** A fluency intervention is selected based on student's area of need and is taught through modeling, guided practice, group practice, and independent application. Growth is monitored to determine impact whereby strategy is continued or abandoned.
152605	**Other Explicit Instruction of Vocabulary Interventions** A vocabulary intervention is selected based on student's area of need and is taught through modeling, guided practice, group practice, and independent application. Growth is monitored to determine impact whereby strategy is continued or abandoned.
152610	**Other Language Experience Approach** LEA uses the student's own language and prior experiences to create connected text. The

Program Code	Description
	student dictates words/story/text to the teacher who records it exactly as stated, reads it back to student, and student reads it to others.
152699	**Other Intervention** An intervention included in a student's Reading Improvement and Monitoring Plan that is not described by any other intervention in the 152500 – 152610 or 151500 program codes.

Defining a Unique Record

Each EMIS record has specific fields that must be unique on each row of data reported to ODE. For the Student Program (GQ) Record, each combination of values in the following fields must be unique.

Required Fields	Number
EMIS Student ID	GQ050
Program Code	GQ060

2.9 STUDENT PROGRAM (GQ) RECORD FILE LAYOUT

Number	Position	Name	PIC/Size
	1-8	Filler	PIC 9(8)
GQ010	9-10	Sort Type	PIC X(2)
		Always "GQ"	
	11	Filler	PIC X
GQ020	12-15	Fiscal Year, e.g., 2010 (CCYY)	PIC X(4)
GQ030	16	Data Sets	PIC X
		S – Student	
		X – Student Record Exchange	
GQ040	17-22	Building IRN	PIC X(6)
GQ050	23-31	EMIS Student ID Number	PIC X(9)
GQ060	32-37	Program Code	PIC X(6)
GQ070	38-46	Employee ID	PIC X(9)
	47-52	Filler	PIC X(6)
GQ090	53-58	Program Provider IRN	PIC X(6)
GQ100	59-66	Program Enrollment Start Date CCYYMMDD	PIC 9(8)
GQ110	67-74	Program Enrollment End Date CCYYMMDD	PIC 9(8)