

# EMIS Advisory Council: Special Education Workgroup



October 2023

# Agenda

- Roll Call
- Review and approve April 2023 meeting minutes
- Review & Feedback on EMIS Manual GE Section 2.13
- Transfers/NIEP scenarios discussion
- Transitions discussion
- Other Special Situations discussion
- Training discussion
- Round Robin
- Next Steps and Adjournment



# Approval of April 2023 Meeting Minutes

- Please review the [draft April meeting minutes](#) (also attached to today's meeting invite).
- *Is there a motion to approve the meeting minutes and a second?*

# Review of EMIS Manual Section 2.13

- In response to our last discussion, Department staff started reviewing the Special Education (GE) Record in the EMIS Manual to determine whether:
  - Events are valid,
  - Definitions are clear,
  - Reporting instructions and guidance are understandable.
- Identified areas where further feedback would be useful

# General Feedback on EMIS Manual Section

General questions:

- What do you find most challenging to about this section?
- What is confusing and not clear?
- What is not clear and therefore being left up to interpretation?
- What additional information could the Department provide?
- What needs changed?

# Transfers/NIEP Scenarios Discussion

- What is most confusing and/or challenging about reporting these scenarios, specifically?
- What is not clear and therefore being left up to interpretation?
- What should we change in the EMIS Manual to make it easier and more understandable to report?
- What additional information could the Department provide?
  - FAQ, report, other resource?

# Transitions Discussion

- Identified following transitions during our last discussion:
  - Early intervention to preschool (part c to b)
  - Preschool to Kindergarten
  - Transition beginning at age 14
- What is the most confusing and/or challenging about reporting these scenarios?
- What should we change in the EMIS Manual to make it easier and more understandable to report?
- What additional information could the Department provide?
  - FAQ, report, other resource

# Other Special Situations Discussion

- Identified some other special situations during our last discussion:
  - Juvenile detention facility
  - Court placed
  - Community/charter schools
  - Expulsion
- What is the most confusing and/or challenging about reporting these scenarios?
- What should we change in the EMIS Manual to make it easier and more understandable to report?
- What additional information could the Department provide?



# Training Discussion

- What topics are most frequently misunderstood? By which roles?
- How can we tailor future trainings to address issues discussed today?
- Would a focused EMIS special education training session be helpful?

# Round Robin

- Are there other new and emerging issues to bring to the group today?
- How is the collection of special education related services this year going?
- Other discussion?

# Next Steps

- Erica or Taylor will be in touch early next calendar year
- *Is there a motion to adjourn the meeting and a second?*



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