EMIS ADVISORY COUNCIL

Statewide Longitudinal Data Systems (SLDS) Grant Workgroup Agenda

Location	Virtual meeting via Microsoft Teams

Date	Tuesday, June 8, 2021; 1:00pm-3:00pm

Facilitators	**David Ehle****	**Marianne Mottley****		

Attendees	**Alex Ahlers**	Stephanie Heidenreich	Bethany Lopez	**Bill Wagner**
	Crystal Aker	Lee Herman	Karen Meister	Alice Weygandt
	Jeremy Beardmore	**Kirsten Hill****	Helen Mills	**Teresa Williams**
	Jim Collins	Brian Jettinghoff	Amber Myers**	**Graham Wood**
	Greg Cosimi	Heather Keating	**Kim Rhoads****	
	Scott Davie	Kylea Kimmerly	Ben Richards**	
	Sue Hall	Dara LaForest	Ryan Shively	
	Jamie Hamilton	**Carrie Long**	**Amy Szymanski**	

** Indicates the workgroup member is also on the EMIS Advisory Council.

Agenda Items	Facilitator	Approx. Start Time
Welcome/Roll Call/Agenda Review	David Ehle	1:00
Approval of December 2020 Meeting Minutes	David Ehle	1:10
Project Timeline Review	David Ehle	1:15
Focus Groups Discussion	David Ehle	1:30
Student Claiming and Progress Towards Grad Updates	David Ehle	2:00
"A Really Helpful Report Would Be…"	David Ehle	2:20
Round Robin Thoughts and Questions	David Ehle	2:40
Adjournment	David Ehle	3:00

Ohio **Department** of Education

Meeting Minutes

Welcome/Roll Call

- The meeting came to order at 1:06pm.
- All members were present except for Jim Collins, Greg Cosimi, Scott Davie, Stephanie Heidenreich, Lee Herman, Brian Jettinghoff, Heather Keating, Kylea Kimmerly, Dara LaForest, Bethany Lopez, Karen Meister, Helen Mills, Amber Myers, Ben Richards, Ryan Shively, and Alice Weygandt.

Approval of December 2020 Meeting Minutes
- Crystal Aker moved to approve the minutes from the December 10th meeting. Jamie Hamilton provided the second. The minutes were approved without objection.

Project Timeline Review
- David explained that the claiming module will be available at the start of the next year. This is the module where a district claims a student as being enrolled with them.
- Districts also will be able to use progress towards graduation reports next fall.
- The Early Warning System will go live later in the year.
- The release timeline is as follows:
    - June 2021– Claiming module released
    - August 2021– Progress Towards Graduation released
    - November 2021 – Early Warning System released
    - March 2022 – Progress Towards Graduation System Enhanced
    - February 2023 - Support and enhance

- As modules are released, the Department will have training and online documentation. We will seek feedback for enhancements for later releases.

Focus Groups Discussion
- There will be many groups across the next six months. The key feature is to focus on what needs to be discussed. The Department is asking for input on these two questions for several upcoming focus groups.
    - How is the scope defined for the group so that the right people volunteer?
    - How are the questions constructed to make sure we get the input we need?

Student Claiming and Progress Towards Grad Updates
- David spent time showing the workgroup the student claiming module. The screenshots in the presentation show we are focused on functionality first.
- Off the home page for ODDEX there is a new tab for the Student Claiming Module.
- The start point is to complete a form for the student being claimed.
- For a significant number of students, they will find only one match that is identical.
- This will allow users to quickly claim students – within minutes of when they enroll.

Ohio | **Department** of Education

- If more than one student is found, we will have a series of questions to ferret out the right student. For example, the system will ask for a prior teacher in math. That information will help narrow the student to just one.
- Once in the system, you can sort data by claimed date.
- A person cannot cancel his/her own claimed students. The person must ask someone else in the district to cancel the claim.
- Department staff are performing an analysis of the data for the Class of 2020 for issues. We identified two of them.
    - Miscoding of credits earned – especially advanced science. Very few students have these advanced science credits. Almost all kids meet the 3 credits requirement, but they have almost no credits in Advanced Science (Code SCA).
    - We also have issues with math credits. Students have the right number of math credits, but no MTA credits which is for algebra 2 or its equivalent.
    - Jamie Hamilton explained the issue is that a single science course can't be coded as both an advanced course and as a physical science or life science credit. Some kids may use physics as their physical science credit while others may use it as an advanced course. The same with advanced biology/physiology. For some it's life science and others it's advanced. David Ehle said it may be that we need to show EMIS coordinators a full transcript to show all the courses to help fell in the blanks for the credits earned. He also said we may need more choices for the course reporting.
    - The other issue is that a lot of students had no financial literacy, fine arts and exemption from physical education flags entered.
    - Jamie Hamilton said this is a SIS issue – at least for the PE waiver.
- The Progress Towards Graduation tool will continue to be refined and we will continue to work with districts on their data.

"A Really Helpful Report Would Be…"
- Workgroup members were asked for suggestions on the development of helpful reports. Their feedback is documented below.
    - A report with different groups/cohorts of kids who have similar features. Like a group of juniors who are down at least 2-3 credits. How do we help them with remediation to recover those credits?
    - A report that shows who are students who haven't declared their seals yet?
    - A report for the competency piece. We do not have a report in the SIS to determine by grade level who has met competency for ELA 2 and Algebra I.
    - One we mark what seals a student has we cannot see data with the kids who have seals versus the ones who have no seals versus ones who have declared seals, but have no progress towards a seal.
    - One page snapshot by student – competency scores AND seals earned or progress towards seals.
    - One screen with all the data in one place to share with the student. Show what elements they met versus what is yet to earn and where they are in progress.

Ohio | **Department** of Education

- o In Infinite Campus, there is a screen to create a graduation plan, but we are hoping the tool will have what is in EMIS so we can use it to check data against what we have in Infinite Campus.

Round Robin Thoughts and Questions
- Final thoughts and questions were captured by the workgroup members in a round robin style.
    - o Like that all this is going to be in one place. Right now we are doing a piece by piece search for each student. This will be so fast compared to our practice now.
    - o I like that I will have credits in one place. This will hopefully save time.
    - o Last time I had a question on 3rd party registrations. Is the purpose of the claiming to get student data up front prior to submitting them into student cross-reference. Originally, I think EMIS folks will see this as a double registration system. We'll put them in the SIS and then do it in the tool too.
    - o Most of the things I would use are the graduation piece – versus the enrollment piece. I like integrating all of these things into one location. Also like that you are convening this workgroup to get it right.
    - o Thanks for giving us a voice from the conselor point of view. I like giving special ODDEX trainings to non-EMIS team members.
    - o Excited that we are putting together something that will make people's jobs easier.

Next Steps/Adjournment
- The next meeting will be in the fall. In the meantime, workgroup members were encouraged to continue to offer and start using the claiming module over the summer as they enroll new students.
- Sue Hall moved to adjourn the meeting with Marianne Mottley provided the second. The meeting was adjourned without objection.
- The meeting adjourned at 2:44pm.

Ohio | **Department** of Education