EMIS Advisory Council

DATE	**JUNE 29, 2020; 1:00PM-2:00PM VIA MICROSOFT TEAMS**

COUNCIL MEMBERS	Vicki Brunn	**Kirsten Hill**	**Tim Meister**	Erik Roush
	Elizabeth Davis	**Tammy Hrosch**	**Lisa McCullough**	**Penny Rucker**
	Stephanie Dodd	**Carla Isaac**	**Marianne Mottley**	**Ryan Shively**
	David Ehle	John Kellogg	**Amber Myers**	**Diane Smith**
	Beth Fletcher	**Robert Kornack**	Aaron Rausch	**Jenny Wall**
	Carrie Herringshaw	**Renae Lyons**	**Kim Rhoads**	**Tiffany White**

*Present members are bolded above.

Agenda

	Topic	Presenters	Approx. Start Time
1	Welcome/Roll Call	Marianne Mottley	1:00
2	Approval of February Meeting Minutes	Marianne Mottley	1:05
3	June 2020 report	Marianne Mottley	1:10
4	SLDS Grant Workgroup Creation	David Ehle	1:30
5	Adjournment	Marianne Mottley	1:50

Meeting Minutes

Welcome/ Roll Call:
- The meeting was called to order by Marianne Mottley at 1:02pm.
- The first order of business was roll call. All members were present except for Vicki Brunn, John Kellogg, Aaron Rausch, and Erik Roush.

Vote on Approval of February Meeting Minutes:
- The next agenda item was to review and approve the meeting minutes from the February 4, 2020 meeting. Stephanie Dodd made a motion to approve the meeting minutes with Penny Rucker providing the second. All present workgroup members voted in favor of the approval. These meeting minutes are to be posted on the EMIS Advisory Council webpage.

June 2020 Report:
- The next agenda item was to review and approve the June 2020 EMIS Advisory Council Report.
- Marianne Mottley explained that the draft report had been amended since the initial version was sent to the Council on June 15, 2020. The two changes submitted were on providing an update on the Overarching Recommendation (*page 13*)*,* and updated the fourth opportunity to clarify

that since the messaging center now is available, ODE staff will begin using it on a regular basis to communicate important information to EMIS coordinators (*page 19*).
- Penny Rucker made a motion to approve the report with Lisa McCullough providing the second. All present workgroup members voted in favor of the approval. This report will be posted on the EMIS Advisory Council webpage.

OAC rule review:
- Proposed updates for Ohio Administrative Code 3301-14-01 **"**Operation of the education management information system" are now out for public comment. The deadline for comments is July 24, 2020. View the rule here: 3301-14-01-Draft-2020.pdf
- To find the public comment section on ODE's webpage, search "OAC rule comments".
- Notification to superintendents and designees last week via email, as well as EMIS Newsflash.
- The next step after the public comment period is to take updates to SBOE for review.

SLDS Grant Workgroup Creation:
- The Statewide Longitudinal Data System (SLDSS grant was awarded to ODE this spring. It involves four projects related to the use of data, in support of ODE's strategic plan. The SLDS grant runs through the fall of 2023, with an extension possible.
- The EMIS Advisory Council is listed in the grant as source of input/feedback of implementing grant, especially for project 3.
- The established workgroup will be in place for at least FY21 and FY22, and primarily focuses on project 3, but some interaction with ODE staff around project 2 and other activities as needed.
- The four projects include:
  - Project 1: One-Goal: Establish PreK-12 and Workforce Linkages
    - The lead of this project is Matt Danzuso.
    - This project will make EMIS data accessible within Ohio Innovate Ohio Platform (IOP), establish linkages, within IOP, with data held by other agencies, including Higher Education, and enable significant research and policy work in support of ODE's strategic plan.
  - Project 2: Enhance Ohio's Equitable Access Analysis Tool to include additional data and increase functionality and usability
    - The lead of this project are staff in the Office of Teaching Profession at ODE.
    - This project will build a tool to replace teacher equity reports currently distributed as files through the Data Collector, and increase the ability to include more data than is now included in the files. This will set the stage for the application to be used to analyze equity issues in other educational areas.
    - This project might need input from the EMIS Advisory Council.
  - Project 3: Using data to identify students at risk of not graduating
    - The lead of this project is David Ehle.
    - The workgroup, meeting two to three times per year, will provide input and feedback on design and implementation.
    - Additional groups will also be established by ODE to participate in detailed design sessions at different phases of the project. The EMIS Advisory Council workgroup members will be invited to be a part of these ah-hoc groups, but are not required to attend.
    - Three main components to project 3 include:

- Enhance existing system and data sets
    - Student claiming: To provide graduation information at the time of enrollment, allow LEAs to claim a student as a new student, with SSID, within 15 minutes in ODDEX.
    - Data to Predict Risk: Collection of grades in all courses with high school credit (and possibly grades 7 and above), both final and intermediate grades.
    - Reports: Add functionality to ODDEX to produce PDF reports.
- Develop reports on progress towards graduation
    - Many pathways now exist for graduation. Within ODDEX, create a report that summarizes a student's progress in meeting graduation requirements, based on allowed pathways for the expected graduation year.
    - Will include data on courses, assessments, and graduation seals.
    - Available to a new LEA at time of claiming in ODDEX.
- Calculation of risk/Early Warning System related to likelihood of graduation
    - Assess a student's risk of not graduating, and display within ODDEX.
    - Initial module will be based on the ABC's – Attendance, Behavior (Discipline), and Courses (grades).
    - A more advanced module will include other data points as well.
    - Reports will be created to share the information outside ODDEX.
        - The system will be implemented as new functionality with ODDEX.
- Project 4: Build resources to support Regional Data Leads
    - This project is led by Center for Performance and Impact and Marianne Mottley is part of this team.
    - Develop several new training modules around data usage for Regional Data Leads (RDLs). RDLs then present those trainings in the field.
- The Department is looking for EMIS Advisory Council members who are interested in participating in this new workgroup and looking for nominations of non-EMIS Advisory Council members. ODE especially wants high school counselors and others who work with high school scheduling and graduation planning.
- The first virtual meeting will be in the fall.
- The Council had no objections to creating this new workgroup. The Department is working on a one-pager for the grant which will be distributed to the EMIS Advisory Council members so they can forward onto nominated participants, so they can better understand the mission of the SLDS Grant Workgroup.

Wrap Up/Next Steps:
- Future meeting dates for the workgroups and Council to meet this fall will be sent out to determine availability.
- Additionally, Council members were asked to send their nominations to Taylor Beougher for the new SLDS Grant Workgroup.
- Penny Rucker made a motion to adjourn the meeting with Renae Lyons providing the second.
- The vote was unanimous in favor of adjournment. The meeting adjourned at 1:45pm.