EMIS Advisory Council

FUTURE FORWARD OHIO

June 2023

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Agenda

- Call to order, roll call and new members

- Approval of October 2022 Meeting Minutes

- Workgroup Updates

  –Data Elements, Special Education, and SLDS Grant

- Review/Approval of 2023 Annual Report

- Round Robin – New and emerging issues

- Next Steps/Adjournment

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New Members

- State Board of Education Member Katie Hofmann
- Ashley Castle, Data Manager in the Office of Data Quality and Governance at the Ohio Department of Education
- Sean Taylor – renominated for second term

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Approval of October 2022 Meeting Minutes

- Please review the [draft October 2022 meeting minutes](#)

- *Is there a motion to approve the meeting minutes and a second?*

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Workgroup Updates

EMIS Data Elements Workgroup

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Data Elements Goals

- Created to address the Council's overarching recommendation

  – *Periodically review the data elements to identify items that can be deleted if they are not used or required*

- Included members from a variety of organizations and roles, including EMIS coordinators and ITC staff

- Met three times: Nov. 2021, March 2022, Nov. 2022

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Data Elements Discussion

- Gathered feedback on current EMIS data elements and reviewed EMIS Manual in detail

  - Not needed? Streamline?

  - Problematic to report? How could this reporting be made easier?

  - Are there reporting elements that the Department can/should derive?

  - Adds?

  - Other challenges?

Recommendation Development

- Department staff met with program offices to determine why each identified element is collected

  - Is it required by law?

  - Did our State Board of Education add it through an administrative rule?

  - Is it used to inform a program?

  - Is it used to develop policies?

- Department staff created list of opportunities and ideas based on all feedback for workgroup to review

Data Elements Outcomes

- Workgroup reviewed and approved [workgroup recommendation document](#) at the Nov. 2022 meeting
- Recommendations were put into the following categories:
  - –21 completed recommendations
  - –7 in progress
  - –9 ongoing
  - –2 under long term/future consideration

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Resulting FY23 Changes

- Several EMIS changes were completed
  - Updates to Student Acceleration Record (23-91)
    - Deletes Accelerated Assessment Flag and adds Accelerated Status Flag
    - Allows districts to report when a student is no longer accelerated
  - Updates to Retained Status Element (23-67)
  - Updates to Retained Status Element Name (23-4)

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Resulting FY24 Changes, 1

- Eliminates the District Testing (DT) record (24-29)
- Further simplification of the Accelerated record (24-41)
  - Removes the Accelerated Level Count Element
  - Adds an option to the Subject Area Element and updates the reporting guidance to allow (not require) districts to report a single record for students who are whole grade accelerated
- Added "missing list" for retention

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Resulting FY24 Changes, 2

- Simplification of discipline expulsion reporting
  - Removes expulsion as a withdrawal reason
  - Adds 'sent to' option and updates guidance to report students with an appropriate 'percent of time'
    - 0% for a student receiving no services
    - More than 0% for students who are still receiving special ed services (24-33)
      - Also allows for special ed funding in these situations

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Resulting FY24 Changes, 3

- Significant review and revision of EMIS Manual Chapter 3
- Eliminated/clarified multiple staff related data elements in the EMIS Manual Chapter 3 redesign (24-17)
  - Grade Levels Assigned-High (and –Low)
  - Semester Hours clarification
  - Principal Experience Years, Total Experience Years and Authorized Teaching
- Updated Contract staff sections for clarity
- Update FAQs

Moving Forward

- Will continue to review, talk with program offices regarding the ongoing/long term recommendations

- More details of all EMIS changes and other recommendations covered and the outcomes or status are in the annual report

- Anyone in the workgroup want to add any additional comments?

Special Education Workgroup

Spec. Ed. Goals, 1

- Met for first time in April 2023
- Talked about goals of the workgroup:
  - Review special ed. data reported to the Department
    - What challenges exist in data reporting, how to streamline data, and where there are gaps/unmet data needs
  - Staff roles and collaboration within districts
  - Intersection of special ed. policy and data

Spec. Ed. Goals, 2

- Review resources and reports made available by the Department to aid districts in reporting and analyzing data, tracking accountability, and analyzing student services

- Almost 30 participants representing EMIS Coordinators, ITC staff, special education coordinators, superintendents, other special ed. staff
  - Many organization types

Spec. Ed. Discussion Themes, 1

- Issues exist because their internal systems do not "talk to each other." This creates a variety of data reporting challenges
- Transitions are challenging to know how to code in EMIS
  - Preschool to kindergarten transition
  - Juvenile detention facility reporting
  - Court placed students
  - Community/charter schools
  - Expulsions
  - Out of state

Spec. Ed. Discussion Themes, 2

- More robust training opportunities
  - Based on role
  - Answer the "why", "what", "when", and "how" for each role as it relates to special education reporting
  - Helpful to include both EMIS and special ed. staff
- More documentation
  - FAQ with scenarios for special education
  - Review of special ed. terminology in the EMIS Manual
- Challenges associated with lack of data team and collaboration and communication within district

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Spec. Ed. Discussion Themes, 3

- Discussed an Office of Exceptional Children proposal to restart the collection of program codes that identify special education related services in FY24.

  - For legislative report and to assist in development of strategies to increase related service providers across the state, especially in harder to fill areas

  - Overall, the workgroup supported this proposal and identified revisions, additions, and deletions needs to the draft program codes.

Spec. Ed. Discussion Themes, 4

- Change 24-34 was posted for public comment on May 10.
  - No public comments were received that expressed concerns about the reporting and collection of this data

Spec. Ed Next Steps

- Will meet again in the fall to continue discussion in more detail with follow up questions

- Anyone in the workgroup want to add any additional comments?

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SLDS Grant Workgroup

SLDS Grant Workgroup, 1

- Met in Dec. 2022 and May 2023
- There are well over 200 data points that pull together to populate Progress Towards Graduation (PTG) Module and Early Warning System (EWS).
- Department has developed a Data Dictionary which will show the source of data for each field.
- Workgroup reviewed the Data Dictionary list and provided feedback on the data included and not included.

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Progress Towards Graduation (PTG) Module, 1

- PTG helps provide access to a student's graduation progress based on competency, readiness, and courses.

- Will show data for students enrolled or students claimed.

- Great tool for guidance and enrollment staff.

- Rollout will begin this month and will start with credit reports.

- By fall, all reports will be available and reflect all data for this school year.

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Progress Towards Graduation (PTG) Module, 2

- Communication and training to the field this fall.

- Workgroup discussed how the PTG is organized, the drill down/detail capabilities, and how to eventually create a PDF from the screen.

- Members were given the opportunity to provide feedback to make sure the right reports are in the menu, if there is anything missing, and asked to identify any reports they would never imagine using.

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Early Warning System, 1

- EWS module will assist districts in identifying students that may be at risk of not graduating on time.

- Will be a great tool for guidance staff.

- Will be available in ODDEX during the 2023-24 school year.

- Three high-level indicators of students who should be examined regarding graduation risk:

  - Absent for 10% of school

  - Have a suspension

  - Failing grades

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Early Warning System, 2

- In addition to statewide criteria on these items, each district will be able to configure their own threshold.

- System will assign a graduation risk level (low, medium, high, ultra) based on points assigned in several areas.
  - Points in some areas are all-or-nothing, others vary by the amount.
  - In addition to areas with indicators, includes some demographic information, assessment performance, years retained in school, number of buildings attended, and extracurriculars (lack of).

Early Warning System, 3

- Members reviewed and provided feedback on a variety of aspects of the user interface.

- The system will be released this fall.

- It will be important to keep data up to date for the system.

- Workgroup members expressed the importance to promote these tools with a data team approach.

    - They emphasized the need for training and communication about these tools, as well as promoting access.

Review of 2023 Annual Report

2023 Annual Report

- This is the fifth annual report issued by the Council
- A total of 146 recommendations have been issued by the council (detailed status for each recommendation in Appendix B of report)
  - 111 Completed
  - 12 In Progress
  - 12 Ongoing
  - 11 Long-Term or Under Future Consideration

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Workgroups, 1

- Nine completed workgroups from 2018 to 2022
  - Career-Technical Education
  - Department Data Processing and Ohio District Data Exchange (ODDEX)
  - District Software and EMIS Data Collector
  - EMIS Data Elements
  - EMIS Manual and Data Requirements
  - EMIS Professional Qualifications and Development
  - Framework for EMIS Professionals
  - Reports and Impact
  - Secure Data Center

Workgroups, 2

- Ongoing workgroups
  - Special Education
  - Statewide Longitudinal Data Systems (SLDS) Grant

Approval of 2023 Annual Report

- Complete annual report attached to today's meeting invite and will be posted on webpage upon approval

- Based on your review…
  Is there a motion to approve the 2023 annual report and a second?

Next Steps

- Next meeting will likely be this fall as we transition to biannual meetings

- Taylor or Erica will send out date/time options

- *Is there a motion to adjourn the meeting and a second?*

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