

EMIS Advisory Council Agenda

DATE & LOCATION	June 16, 2022; 11:00 a.m.–12:00 p.m. via Microsoft Teams
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COUNCIL MEMBERS	Kristine Blind	John Kellogg	Tim Miller	Elena Sanders
	Elizabeth Davis	Robert Kornack	Marianne Mottley	Diane Smith
	David Ehle	Michael Leutze	Amber Myers	Cathy Spellman
	Kirsten Hill	Renae Lyons	Kim Rhoads	Sean Taylor
	Tammy Hrosch	Lisa McCullough	Ben Richards	Jenny Wall
	Carla Isaac	Tim Meister	Penny Rucker	Erica Weaston

Bold names indicate who was present.

Agenda Item		Presenters	Approx. Start Time
1	Roll Call	Marianne Mottley	11:00
2	Approval of March 2022 Meeting Minutes	Marianne Mottley	11:05
3	2022 Annual Report Review	Marianne Mottley	11:10
4	Other updates - <i>if time allows</i>	Marianne Mottley/David Ehle	
5	Adjournment	Marianne Mottley	11:55

Meeting Minutes

Roll Call

- The meeting was called to order by Marianne Mottley at 11:00am.
- The first order of business was roll call. All members were present except for Kirsten Hill, Renae Lyons, Kim Rhoads, Ben Richards, Penny Rucker, Cathy Spellman, and Jenny Wall.
- The Council said farewell to 12 of their original members due to their second two-year term limits being up in October 2022. Department staff will work with the nominating entities to obtain new representatives for the Council.
- Tammy Hrosch, Lisa McCullough, and John Kellogg thanked the group for the opportunity to serve on the Council and appreciated all of the hard work by the group over the last four years.

Approval of March 2022 Minutes

- The next agenda item was to review and approve the meeting minutes from the March 24, 2022, meeting.
- Tammy Hrosch made a motion to approve the meeting minutes with David Ehle providing the second. All present workgroup members voted in favor of the approval. The meeting minutes will be posted on the EMIS Advisory Council webpage.

2022 Annual Report

- This is the fourth annual report issued by the EMIS Advisory Council.
- Out of the 105 recommendations to date, 60 have been completed, 23 are in progress, 8 are ongoing, and 14 are in the long-term/under future consideration category.
- Since 2018 through 2021, eight workgroups have completed their work.
 - Career-Technical Education
 - Department Data Processing and Ohio District Data Exchange (ODDEX)
 - District Software and EMIS Data Collector
 - EMIS Manual and Data Requirements
 - EMIS Professional Qualifications and Development
 - Framework for EMIS Professionals
 - Reports and Impact
 - Secure Data Center
- Two workgroups are ongoing and will continue to meet.
 - EMIS Data Elements
 - Statewide Longitudinal Data Systems (SLDS) Grant
- Highlights from the annual report include:
- Framework for EMIS Professionals Workgroup
 - The Framework for EMIS Professionals Workgroup published the [EMIS Report Catalog](#). The catalog is a comprehensive list of all reports generated by the Department's EMIS office, those included in the Secure Data Center, and the received files available in the data collector.
 - This group also published the [EMIS 1.0 Framework](#), which provides an understanding of how EMIS works, the range of district data included in EMIS data, and the variety of district personnel who work with EMIS data.
- EMIS Data Elements Workgroup
 - The ongoing EMIS Data Elements Workgroup was created in response to an overarching recommendation previously made by the Council, which stressed that a large volume of data is required to be reported by districts. The Council identified a long-term opportunity for improvement regarding this challenge, a asking for a periodic review of the data elements to identify items not used or required that therefore may be deleted.
 - The workgroup identified 32 items for review at their first meeting in November 2021:
 - 9 items identified for deletion
 - 3 items identified for the Department to derive
 - 9 items identified to simplify
 - 3 items identified to add
 - 3 items identified with vendor software systems
 - 5 items identified as 'other'
 - Department staff have been meeting with program offices to determine why each identified element is collected and whether it is required by law, administrative rule, to inform a program or to develop policies. This work is going more slowly than anticipated as some elements are more widely used than initially determined, so meetings are being expanded. Several EMIS changes have been entered.
 - Updates to Student Acceleration Record (23-91)
 - Updates to Retained Status Element (23-67)
 - Updates to Retained Status Element Name (23-4)

- Work continues at the Department as internal meetings take place regarding the need for different elements. The workgroup will remain informed about this review and will meet as needed.
- Statewide Longitudinal Data Systems (SLDS) Grant Workgroup
 - Soft release of the Student Claiming Module (SCM) occurred in early fall 2021
 - More than 1,000 students have been claimed
 - The SCM allows for earlier access to student records and notification to the district when a student is leaving, fewer incorrect SSIDs, improved grade placement of new students, and better high school graduation planning
- Council member Kristine Blind made a motion to approve the 2022 annual report with Lisa McCullough providing the second. All present workgroup members voted in favor of the approval. The annual report will be posted on the EMIS Advisory Council webpage, and these recommendations will be sent on to the Interim State Superintendent, Dr. Stephanie Siddens, for consideration.

Other Updates

- Secure Data Center
 - Marianne Mottley let the Council now that all reports were recreated in the new Report Portal. A year ago, the Ohio General Assembly rewrote laws regarding the local report cards. These updated laws require moving to some new calculations. As a result, Department staff are having to go back and edit the Power BI reports in the Report Portal. This new work on the existing reports means some of the SDC workgroup recommendations for new reports have been put on hold. ODE staff hope to be able to turn back to them later in 2022, once the 2022 report cards are released.
- Statewide Longitudinal Data Systems Grant
 - The Progress Towards Graduation Module should be ready for the field when they come back for the beginning of school year this fall. Communications will be sent out.
- New Data Collector Tab for New Local Report Builder
 - The work to create a report builder is based on a previous Council recommendation. The report builder is slated for release this summer. It allows users to filter, enhance, and combined reports and data files in the Data Collector. The report builder will save field staff hours of work, and once reports are created, they can be saved, reused, and shared.

Adjournment

- The next meeting will likely be in the fall. Date and time options to come.
- Tammy Hrosch made a motion to adjourn the meeting with Amber Myers providing the second. The vote was unanimous in favor of adjournment. The meeting adjourned at 11:34am.