

EMIS Advisory Council



October 20, 2022

Agenda, 1

Welcome/Introductions/Roll Call

Approval of June 2022 Meeting Minutes

History/Overview of Council

Council Goals – Round Robin

Existing and New Workgroup Brainstorming

Agenda, 2

Report Builder Update

SLDS Grant Update

Adjournment

New Members, 1

Council Member	Title	Organization	Nominated By
Christina Collins	State Board Member	State Board of Education	Interim State Superintendent
Janice Ditto	Professional Technical Support Analyst	Management Council	MCOECN/ITCs
Greg Edinger	Superintendent	Vanguard-Sentinel Career Technical Centers	OACTS
Diane Fabian	Director of Student Services & State Reporting	ACCESS	MCOECN/ITCs
Cathy Franks	Executive Secretary & EMIS Coordinator	Northwestern Local School District	OAEP

New Members, 2

Council Member	Title	Organization	Nominated By
Julie Kadri	Operations Team Leader	ESC of Lake Erie West	OACSA
Stan Nicol	Data Analysis and School Accountability	Buckeye Community Hope Foundation	Interim State Superintendent
Courtney Roberts	CFO/Treasurer	Fairfield Union Local Schools	OASBO
Christine Shaw	Student Services Coordinator/EMIS	Cuyahoga Falls City Schools	OAEP
David Steward	Superintendent	Hilliard City Schools	BASA
Sheila Vitale	Director, Office of School Sponsorship	Ohio Department of Education	Interim State Superintendent

New Members, 3

Council Member	Title	Organization	Nominated By
Karen Wachter	VP of Curriculum and Instruction	Oakmont Education	Interim State Superintendent
Catherine Wright	EMIS Services Senior Support Specialist	NEOnet	OAEP
Amy Younglas	Support Specialist, Student Services	Connect	MCOECN/ITCs

Continuing Members, 1

Council Member	Title	Organization	Nominated By
Kristine Blind	Treasurer, CFO	London City Schools	OASBO
David Ehle	EMIS Director, Office of Data Quality & Governance	Ohio Department of Education	State Superintendent
Robert Kornack	Assistant Director, Office of Career-Technical Education	Ohio Department of Education	State Superintendent
Marianne Mottley (Chair)	Report Card Project Director	Ohio Department of Education	State Superintendent
Tim Miller	State Board Member	State Board of Education	State Superintendent
Ben Richards	Superintendent	Tiffin City Schools	BASA

Continuing Members, 2

Council Member	Title	Organization	Nominated By
Elena Sanders	Financial Manager, Office of Budget/School Funding	Ohio Department of Education	State Superintendent
Cathy Spellman	EMIS Manager	Cincinnati Public Schools	The Ohio 8 (Urban School Districts)
Sean Taylor	EMIS/Student Services Supervisor	NWOCA	MCOECN/ITCs
Erica Weaston (Vice-Chair)	IT Project Manager, Office of Data Quality & Governance	Ohio Department of Education	State Superintendent

Approval of June 2022 Meeting Minutes

- Please review the [draft June meeting minutes](#)
- *Is there a motion to approve the meeting minutes and a second?*

History of the Council

Purpose

- Authorized under ORC 3301.0713.
- Established in Sept. 2018 to make recommendations to improve EMIS operations and provide a forum for communication and collaboration between the Department and members of the field involved in collecting, reporting and using EMIS data.
- The goal of the Council is to analyze all aspects of the EMIS system and gather both short- and long-term recommendations to present to the State Superintendent.

Membership

- Currently consists of 24 members
- Members are nominated by various stakeholder groups
- Non-Department Council members shall serve a two-year term and may serve one additional two-year term, if nominated

History

- Convened 13 times over last four years and [published four annual reports](#).
- Within the Council are smaller workgroups, established to address both strengths and challenges associated with different components of EMIS.
- Ten workgroups have been established since the Council first began.
- Eight of these workgroups have completed and finalized their work while two remain ongoing.

One Overarching Recommendation

- **Challenge:**

- *A large volume of data is required to be reported by districts*

- **Long-Term Opportunity for Improvement:**

- *Periodically review the data elements to identify items that can be deleted if they are not used or required*

Recommendation Reports

Over 100 recommendations have been identified and reviewed throughout the last four years.

- 60 Completed

- 23 In Progress

- 8 Ongoing due to prioritization or actions needed from external partners

- 14 Long-Term or Under Future Consideration

Workgroups, 1

Eight completed workgroups from 2018 to 2021

- Career-Technical Education
- Department Data Processing and Ohio District Data Exchange (ODDEX)
- District Software and EMIS Data Collector
- EMIS Manual and Data Requirements
- EMIS Professional Qualifications and Development
- Framework for EMIS Professionals
- Reports and Impact
- Secure Data Center

Workgroups, 2

- Ongoing workgroups
 - EMIS Data Elements—designed to address the overarching recommendation
 - Statewide Longitudinal Data Systems (SLDS) Grant
- *If interested in joining one of these existing workgroups, email Taylor.Beougher@education.ohio.gov*

**Council Goals – Round Robin
&
Existing and New Workgroup
Brainstorming**

Goals, Round Robin & Brainstorming

- Each member of the Council has a voice in the process and can bring issues to the table for discussion
- We want to hear from you on your goals for the next two years
 - *What topics/issues do you want to bring to the Council?*
 - *What do you hope the Council can accomplish?*
 - *What other workgroups are needed?*

Report Builder in the Data Collector

Report Builder in Data Collector

- Based on feedback from the field and an EMIS Advisory Council recommendation
- Allows a user to filter, enhance and combine reports and data files in the DC
 - Once created, can be saved for reuse
 - Once saved, can be shared through your ITC
 - Once ITC shared, can be shared with the state
- Code complete: testing now, release within the next week

Local Report Builder, 1

SIFWorks VRF Data Collector

Collection Requests | Collection Status | Submissions | Progress | Reports | **Local Reports** | Archives | Messages | Resources | Preferences | Data

Local Reports

Local Report Builder

[Add Name](#) | [Run Report](#) | [Apply Filter](#) | [Create or Edit Report](#) | [Share Report](#) | [Advanced Query](#) | [Manage Reports](#)

The Local Report Builder allows you to create your own Report Definitions and to run reports created by others. Tasks which you can complete in the Report Builder are described below.

What can you do in the Report Builder?	
Add Student Names:	Add student name and Building IRN columns to a CSV file, based on the student ID (SSID or Local ID) already in the CSV file.
Run Report:	Run a Local Report which you or someone else created. Includes reports created by someone else at your district, your ITC, or ODE.
Apply Filter:	Apply a filter, on one or more columns, to an existing report.
Create or Edit Report:	Create a new local report or modify an existing local report.
Share Report:	Publish a local report definition (not the data) for others at your district or ITC to use (ITC share approved by ITC staff).
Advanced Query:	Write a report yourself, as an SQL query, instead of being guided by the Data Collector pages.
Manage Reports:	For ITC Staff only: approve requests to publish LEA reports or request ODE publish a report statewide.

Local Report Builder, 2

The SDC allows the user to print the report and export data.



Local Report Builder, 3

Collection Requests | Collection Status | Submissions | Progress | Reports | **Local Reports** | Archives | Messages | Resources | Preferences | Data

[Local Reports](#) > Add Name

Add Name to a CSV file

[Add Name](#) | [Run Report](#) | [Apply Filter](#) | [Create or Edit Report](#) | [Share Report](#) | [Advanced Query](#) | [Manage Reports](#)

Upload a CSV file. Then select the column which contains the Student ID and click the Add Name link.

Select the file to which Student name and Building IRN will be added, for the Arapo (047676) LEA

CSV File To Upload: 2022_GRAD_ITC-only-file_20211101.csv

[Upload File](#)

Local Report Builder, 4

Collection Requests | Collection Status | Submissions | Progress | Reports | **Local Reports** | Archives | Messages | Resources | Preferences | Data

[Local Reports](#) > Add Name

Add Name to a CSV file

[Add Name](#) | [Run Report](#) | [Apply Filter](#) | [Create or Edit Report](#) | [Share Report](#) | [Advanced Query](#) | [Manage Reports](#)

Upload a CSV file. Then select the column which contains the Student ID and click the Add Name link.

Select the file to which Student name and Building IRN will be added, for the Arapo (047676) LEA

CSV File To Upload: No file chosen

[Upload File](#)

Select the column that identifies each student in the 2022_GRAD_ITC-only-file_20211101.csv file

Student is identified by: SSID EMIS Local ID in this column:

[Add Student Names to the 2022_GRAD_ITC-only-file_20211101.csv file](#)

File with student names added: [2022_GRAD_ITC-only-file_20211101_047676_2022-04-29_14-30-46.csv](#)

Local Report Builder, 5

	A	B	C	D	E	F	G	H
1	Last Name	First Name	Middle Name	EMIS Local ID	Building IRN	Source FY	Status	SSID
2	Smith	John		CMIS00001	42344	2022	G	PL3055
3	Not Available	Not Available	Not Available	Not Available	Not Available	NA	A	QU812
4								

Local Report Builder, 6

Collection Requests | Collection Status | Submissions | Progress | Reports | **Local Reports** | Archives | Messages | Resources | Preferences | Data S

[Local Reports](#) > [Add Name](#) > Run Report

Run Local Report

[Add Name](#) | [Run Report](#) | [Apply Filter](#) | [Create or Edit Report](#) | [Share Report](#) | [Advanced Query](#) | [Manage Reports](#)

You can run a Local Report which you or someone at your LEA created (and shared). Or which was shared by your ITC or the Department of Education. Select the filters below, to narrow the list, from which you chose the report to run.

Filter Local Report List

Status: Draft Shared

Source: My Submitter My ITC Ohio Department of Education

Local name contains: Category:

[Refresh list of available reports](#)

Select a Local Report

Local Report:

-
- Staff Certification and Professional Education - Draft - My Submitter
- Student counts by Building and characteristics - Shared - My Submitter
- Student Report showing post-graduate progress and engagement - Shared - My Submitter

Local Report Builder, 7

Run a Local Report

Local Report: Student counts by Building and characteristics - Shared - My Submitter

Output File Name: (defaults to Local Report Name, when blank)

[Run Local Report](#)

Local Report Details

Report Description:

The report shows counts of students by Building IRN within the district, and different student characteristics, such as gender, race, IEP status, etc.

Data Sources used: Student Demographics and Counts

Authored by:	Jurek Jaroszewski	Last updated on:	04/29/2022	Status:	Shared	Source:	My Submitter
Category:	Student Reports	Data Sets:	S				

Local Report Builder, 8

Run a Local Report

Local Report: Student counts by Building and characteristics - Shared - My Submitter

Output File Name: StudentCounts (defaults to Local Report Name, when blank)

[Run Local Report](#)

Report File: [StudentCounts](#)

Local Report Details

Report Description:

The report shows counts of students by Building IRN within the district, and different student characteristics, such as gender, race, IEP status, etc.

Data Sources used: Student Demographics and Counts

Authored by: Jurek Jaroszewski	Last updated on: 04/29/2022	Status: Shared	Source: My Submitter
Category: Student Reports	Data Sets: S		

localhost:7006/Cache/ReportWriterOutput/sifworks/StudentCounts_20220429-144209.csv

Local Report Builder, 9

Run a Local Report

Local Report:

Additional Requirements: This local report requires you to select a Collection Request and upload a CSV file

Collection Request:

Output File Name: (defaults to Local Report Name, when blank)

[Run Local Report](#)

Upload a CSV for this Local Report

The CSV file, with a column headers row contains one row per staff member. It identifies the staff by the Staff ID, in the column Staff ID and contains the information on any certificates acquired

CSV File To Upload: No file chosen

[Upload File](#)

The CSV file, with a column headers row contains one row per staff member. It identifies the staff by the Staff ID, in the column Staff ID and contains the information on current enrollment in professional education

CSV File To Upload: No file chosen

[Upload File](#)

Local Report Builder, 10

Collection Requests | Collection Status | Submissions | Progress | Reports | **Local Reports** | Archives | Messages | Resources | Preferences | Da

Local Reports > Add Name > Apply Filter

Apply Filter to an existing Data Builder Source

[Add Name](#) | [Run Report](#) | [Apply Filter](#) | [Create or Edit Report](#) | [Share Report](#) | [Advanced Query](#) | [Manage Reports](#)

Select the type of Data Source.

Filter Data Source List

Data Source Type: --

- Level 2 Report
- Preview Report
- Collection Table
- File (Distributed)

Local Report Builder, 11

Collection Requests | Collection Status | Submissions | Progress | Reports | **Local Reports** | Archives | Messages | Resources | Preferences | Da

[Local Reports](#) > [Add Name](#) > [Apply Filter](#)

Apply Filter to an existing Data Builder Source

[Add Name](#) | [Run Report](#) | [Apply Filter](#) | [Create or Edit Report](#) | [Share Report](#) | [Advanced Query](#) | [Manage Reports](#)

Select the Collection Request and optionally select the Category. You can enter part of the report name to further screen the list of Preview Reports.

Filter Data Source List

Data Source Type: ▼

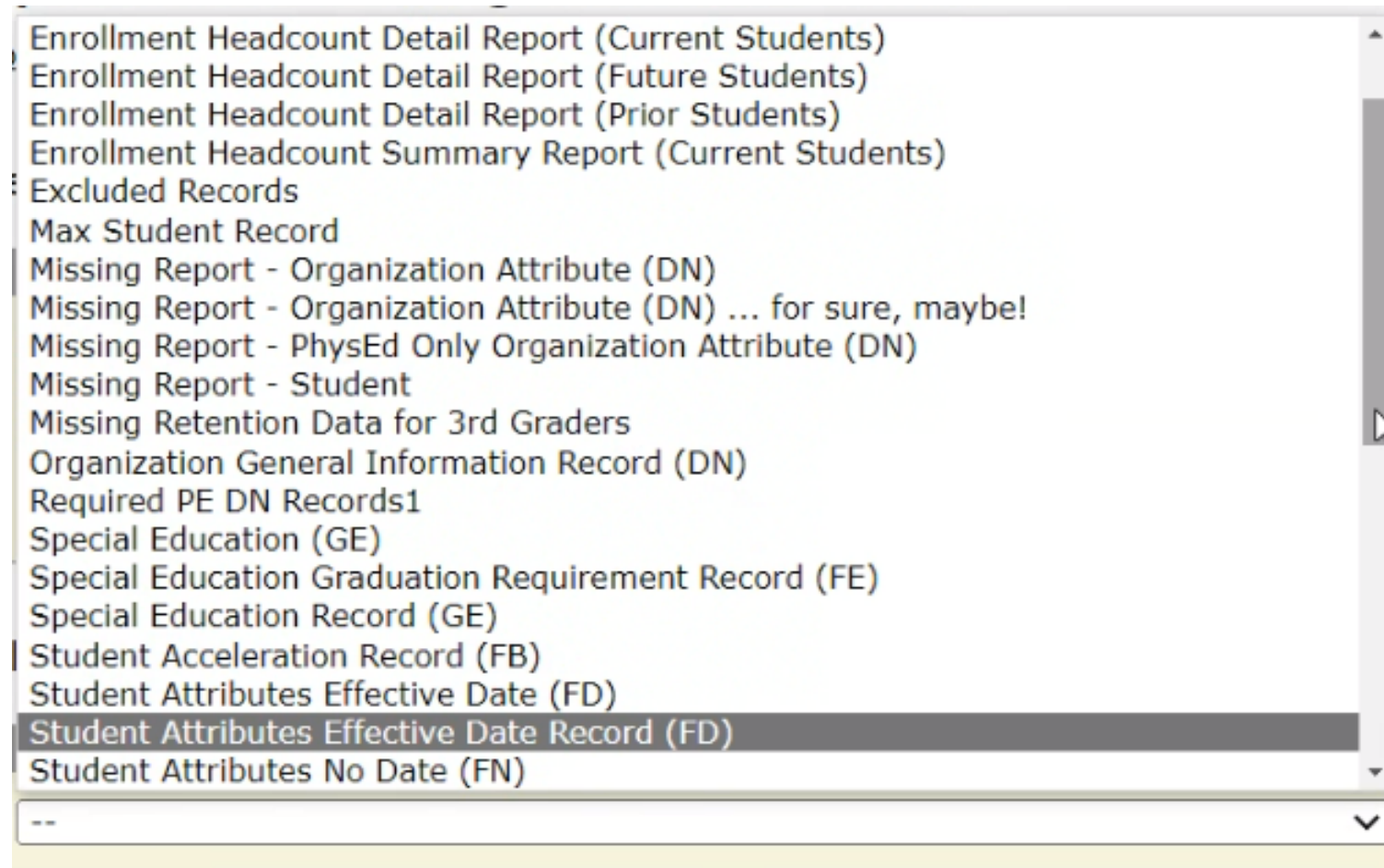
Collection Request: ▼

Category: ▼

Preview Report Name Contains:

[Generate Preview Reports list](#)

Local Report Builder, 12



Local Report Builder, 13

Select a Filter Field and the operation and value on which to filter. You can select more than one Filter Field.

Select Data Source and Filter Field(s)

Select specific Preview Report: Student Attributes Effective Date Record (FD) ▼

Filter Field:	Operation:	Filter Values String:	
-- ▼	= ▼	<input type="text"/>	Remove Field

[Add Another Filter Field](#)

Local Report

Local Report Name:

Generated CSV File Name:

[Create Filtered Local Report](#)

-
- Attendance Pattern
- Building IRN
- Disability Condition
- Disadvantagement
- District IRN
- Effective End Date
- Effective Start Date
- EMIS Student ID Number
- English Learner
- First Name
- Foreign Exchange Student Graduation Plan
- ForeignInvalidators
- Homeless Status
- Homeless Unaccompanied Youth
- Immigrant Status
- Invalids
- IsValid
- Last Name

Report Name, when blank)

Local Report Builder, 14

Select Data Source and Filter Field(s)

Select specific Preview Report: Student Attributes Effective Date Record (FD) ▼

	Filter Field:	Operation:	Filter Values String:	
<input checked="" type="radio"/> And <input type="radio"/> Or	Disability Condition ▼	= ▼	05	Remove Field
<input type="radio"/> And <input checked="" type="radio"/> Or	State Equivalent Grad ▼	<= ▼	08	Remove Field
<input type="radio"/> And <input type="radio"/> Or	State Equivalent Grad ▼	>= ▼	06	Remove Field

[Add Another Filter Field](#)

Local Report

Local Report Name: Middle School Speech

Generated CSV File Name: Middle School Speech (defaults to Local Report Name, when blank)

[Create Filtered Local Report](#)

Filtered File: [Middle School Speech](#)

Some Report Ideas...

- Separate follow-up student lists by area
 - Upload an address file to create a mailing list
- Follow-up students I share with my JVSD
- Combine the CI and CK Records in one file
- Combine my assessment missing list with a SIS attendance report
- Combine my assessment missing list with a report from the assessment vendor

Statewide Longitudinal Data System (SLDS) Grant Updates

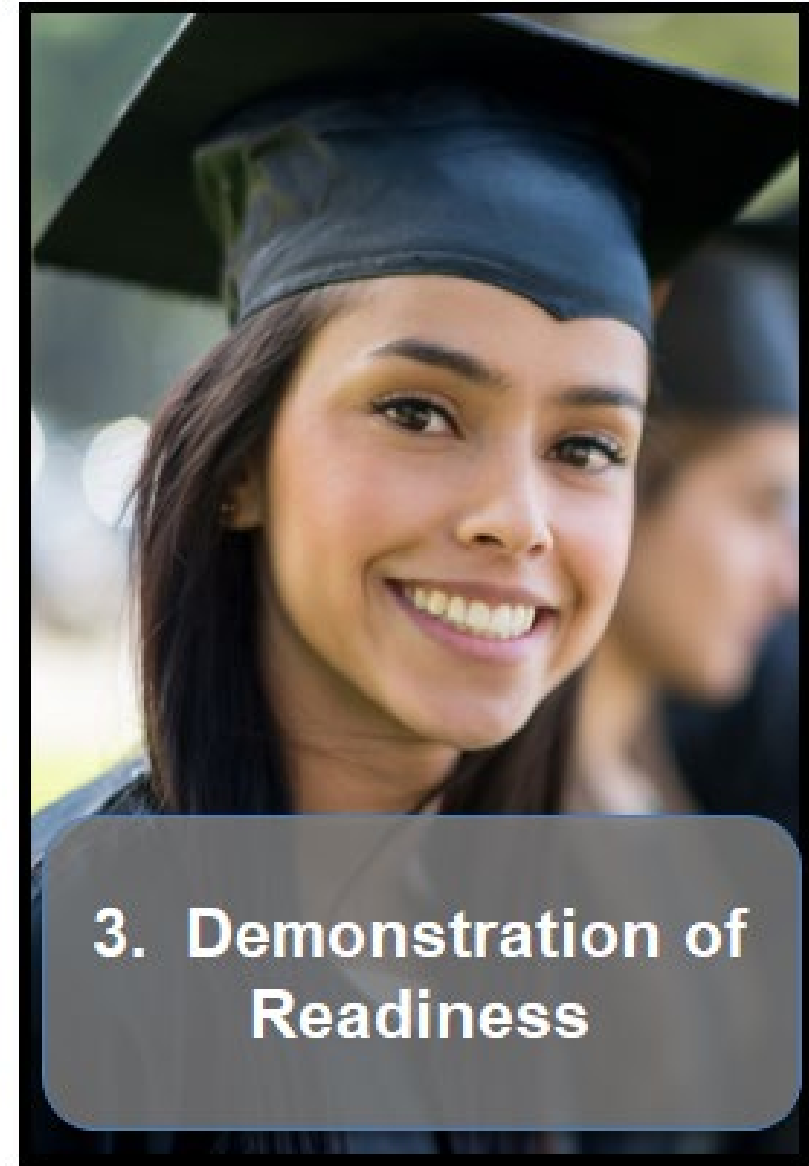
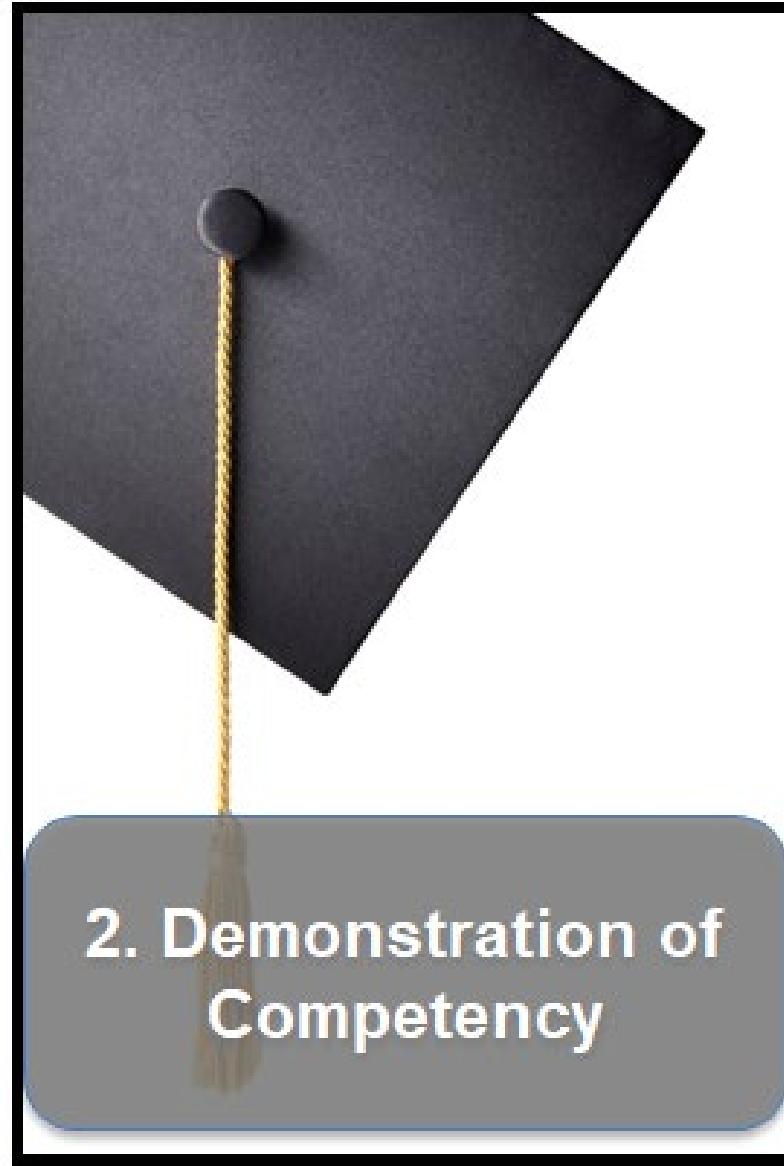
SLDS Grant Update

- Work is progressing on the four projects in ODE's Statewide Longitudinal Data System grants
- We will provide updates on the work of project 3 and 4 today

SLDS Grant Update – Outcome 3

- Outcome 3 is about adding new modules to ODDEX related to graduation
- One module, the Progress Towards Graduation (PTG) module, will organize information that ODE collects in EMIS to present a comprehensive picture of each student's progress towards meeting graduation requirements
- A second module, the Early Warning System (EWS), will provide information on students at risk of not graduating

Ohio's Long-Term Graduation Options



Why graduation reports?

- Requirements are complex: establish a shared format for understanding a student's progress (especially transfers!)
- Also create school- and district-level reports for administrators to allow for planning and monitoring
- Formats at a high level (including for parents) as well as formats showing all the detailed data that went into showing requirements as met or not

SLDS Grant Update – PTG

- Progress Towards Graduation (PTG) module to be released this fall
 - Data work is complete
 - Currently working on report designs
- Meeting with the SLDS workgroup to review work and plan additional reports/enhancements for release in the new year

SLDS Grant Update – EWS

- Early Warning System (EWS) module will be released this year
- Data work is underway; the meeting with the SLDS workgroup later this fall will discuss presentation of the information
- Additional project, outside the grant, will build a module that helps districts assign students at risk of not graduating to interventions available in the school

SLDS Grant Update – Outcome 4

- Outcome 4 is about building resources for Regional Data Leads (RDLs)
- We are creating training programs to **credential** RDLs as “experts” in seven strands of high impact data so they, in turn, can serve as “boots on the ground” in our communities to provide support to schools and districts in their area

Outcome 4 Seven Strands of High Impact Data

Strand 1 – Equitable Access to Teachers Tool (Outcome 2)

Strand 2 – Early Warning System Tool (Outcome 3)

Strand 3 – Progress Towards Graduation Tool (Outcome 3)

Strand 4 – Student Growth/Value-Added/EVAAS Data Tool

Strand 5 – Centralized Reporting System Tool/Student Test Data

Strand 6 – Data to Serve Exceptional Children/Profile Tool

Strand 7 – Teacher Evaluation Tool/High Quality Student Data

Outcome 4 – Seven Strands of High Impact Data

- The Department competitively bid this project to hire a vendor to develop a training program for each strand that will allow attendees to earn a credential at the end of the training
- Each strand has a work group with subject matter experts from the vendor and from the Department of Education
- Each work group identified what an RDL needs to know and be able to do to support districts effectively with the data
- Each training will have an assessment at the end and an RDL must pass the assessment to earn the credential

Next Steps/Adjournment

- Taylor will send out date/time options
- *Is there a motion to adjourn the meeting and a second?*



@OHEducation

