Ohio GED® Transcript Request and Release of Information Form



Identification Number (Nur	nber used when te	sting):		
Name of GED® student (cur	rent):			
Street Address (current): _	_ Apt.:			
City:	State:		ZIP :	_
Day Phone Number: ()	Date of Birth:	/	. /
City and State where stude	nt tested:	,	Year Tested	l:
Name(s) when tested (if diff	ferent than above):			
NOTE: FEE IS NON-REFUN	DABLE AND NON	-TRANSFERABLE		
Make Money Order, Cashie Mail To : GED® Transcript Of	•	•		•
The GED® student listed ab	ove must sign and	date this release of i	nformation fo	rm.
I, the undersigned, consent	to the release of m	y GED® records.		
X		Date	e:/_	/20
Signature of GED® stud	dent			

REGULAR SERVICE - Sealed Transcript Only

\$10 (Separate Payment for Each Request) – Sealed Transcript for Mailing Only!

Method of Payment: Money Order, Cashier's Check/Business Check Only!
Made Payable to: "Ohio Testing Services"

Mail To: State GED® Office, 25 South Front Street; MS 106, Columbus, Ohio, 43215-4183

Processing within 15-20 business days occurs once request reaches the State GED® Office during regular business hours, Monday through Friday (except holidays). Sealed transcript for mailing is then delivered to a State mail station, followed by mailing through the United States Postal Service; Standard Delivery.

The State GED® Office doesn't control the time it takes to go through the State Mail Station or the United States Postal Service.

2 BUSINESS DAY SERVICE PROCESSING

\$15 (Separate Payment for Each Request) – Sealed Transcript for Mailing and Faxed Copy

Method of Payment: Money Order, Cashier's/ Business Check Only!

Made Payable to: 'Ohio Testing Services'

Mail To: State GED® Office, 25 South Front Street; MS 106, Columbus, Ohio, 43215-4183

Processing within 2 business days occurs once request reaches the State GED® Office during regular business hours, Monday through Friday (except holidays). Sealed transcript for mailing is then delivered to a State mail station, followed by mailing through the United States Postal Service; Standard Delivery.

The State GED® Office doesn't control the time it takes to go through the State mail station or the United States Postal Service. A mailed in transcript request with a return prepaid overnight envelope is recommended for those wanting to expedite the mailing of the sealed transcript.

Transcript:	Check One:	\$10 - Regular Ser	rvice \$15 - 2 Busines	ss Day Service Processing
Business Na	ame:			
Attn. Name	:			
Street Addr	ess:			
City:		State:	ZIP:	
Fax Numbe	r (if requested	.): ()		